

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## EGRA SARADA-SHASHI BHUSAN COLLEGE

(Reaccredited by NAAC with - 'B' Grade with a CGPA of 2.32)

P.O.-Egra ❖ Dist. - Purba Medinipur (West Bengal) ❖ Pin - 721429.

Chairperson : **Dr. Dipak Kumar Tamili** (Principal)

Co-ordinator : **Dr. Aloy Chand Biswas** (Deptt. of English)

Web site - [www.egrassbcollege.net](http://www.egrassbcollege.net) : E-mail - [iqacegrassbcollege@gmail.com](mailto:iqacegrassbcollege@gmail.com)

Ref. No. 27-24

Date : 10.05.2024.

An extract of the

Proceedings of the meeting of IQAC of Egra S. S. B. College held at 1.15 p.m. on 10.05.2024 in the chamber of IQAC of the college.

**: Members Present :**

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|---|------------------------------|
| 1. Dr. Dipak Kumar Tamili (Chairperson) | 6. Mr. Goutam Kumar Nanda    |
| 2. Dr. B. A. Ghanta                     | 7. Dr. Sravasti Roy          |
| 3. Dr. Dipak Bisai                      | 8. Dr. Santanu Dalai         |
| 4. Dr. Aloy Chand Biswas (Co-ordinator) | 9. Prof. Bimal Narayan Nanda |
| 5. Mr. Nirmalendu Pradhan               | 10. Mr. Debidas Tripathy     |

Dr. Dipak Kumar Tamili, Chairperson of IQAC took the chair in the meeting.

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**Agenda : 01 :** To read and confirm the proceedings of the last meeting held on 24.01.2024.

**Resolution :** The proceedings of the last meeting held on 24.01.2024 are read and confirmed.

Be it resolved that ELC of the College will organize a general voters' awareness programme on 17-05-2024 in the College conference hall keeping in view the on-going Lokshabha Election 2024 all over the nation.

**Agenda : 02 :** To discuss about the actions taken after the last meeting dated 24.04.2024.

**Resolution :** The Co-ordinator and the chairman of IQAC report in the meeting that the following actions have been undertaken in view of the recommendations of IQAC after the last meeting dated 24.01.2024.

- All steps are taken for campus beautifications.
- The inside road from college gate to the Boys' Hostel is under repair and renovation works.
- Arrangements for more solar lamps to be set up in the campus have been done.
- Renovation works for the College canteens have been undertaken. Works for one canteen are already completed.
- The College Cycle Stand has been renovated with a new look.
- The College authority has been visiting the department to encourage and guide those to prepare for NAAC inspection.
- ELC has proposed to organize a Voters' Awareness Programme on 17.05.2024 in the College Campus for the students in general keeping in view the on-going Lokshabha Election 2024.

Be it resolved that the mentioned actions are ratified unanimously in the meeting.

**Agenda : 03 :** To report of submission of SSR to NAAC and its aftermath status in the process of 'A and A' of our College.

**Resolution :** The Co-ordinator of IQAC reports in the meeting that SSR of the College has been submitted to NAAC on 29.02.2024 after the acceptance of IQA of the College on 17.01.2024. It is also reported in the meeting DVV clarifications are sought for on the SSR on 05.03.2024 and clarifications are all responded from the HEI with necessary data and documents on 19.03.2024. After the submission of DVV clarifications the SSR is finally accepted and passed for pre-qualification stage on 01.05.2024.

In the final report it is seen that Certain metrics like 1.2.1., 1.2.2.1 (Cr. - I), 4.1.2.1., 4.3.2.1., 4.4.1.1. (Cr. - IV), 5.3.1.1., 5.3.2.1. (Cr. - V) and 6.3.3.2. (Cr. - VI) seem to be not properly verified. For in these metrics the College falls back from the expected level of grading. An issue is raised to NAAC portal requesting for a review of all those metrics on the basis of data and documents furnished with the SSR. But the NAAC authority refuses to act as per our request, since the DVV process is already completed.



It is reported in the meeting AQAR for 2022-2023 has been submitted on 30.04.2024.

Also to be stated that IQAC has organized a special talk on value education for the students and the teaching and the non-teaching staff of the College in general on 20.04.2024. The topic of the special talk was "Stress Management and Joyfulness through Himalayan Meditation" in which Dr. Anirban Bhunia, Professor of Chemical Science, Bose Institute of Kolkata was the resource person. A total number of 155 participants attended the programme held in the Conference Hall of the College.

A team of IQAC members of the College visited Digha on 04.05.2024 to select three good hotels for logistics of the honourable NAAC Peer Team supposed to visit the College within June, 2024. Three hotels of New Digha are unanimously selected, viz. New Gitanjali, Beach View and Antique Regency. The address and the contact numbers of all the hotels are collected for uploading in the NAAC portal within the due period.

Be it further resolved that all the above-mentioned actions are ratified in the meeting.

**Agenda : 04 :** To discuss about the proposals of IQAC to the College authority keeping in view of the NAAC Peer Team visit to the College.

**Resolution :** Be it resolved in the meeting that the following list of proposals be forward to the College authority for taking all necessary actions on urgent basis :

- i. To take all possible steps to satisfy the queries of NAAC Peer Team.
- ii. To fix up the dates for NAAC Peer Team visit to the college.
- iii. To call a meeting of all the teaching and the non-teaching staff of the College to form various sub-committees to smoothen the NAAC inspection of the College.
- iv. To take steps for proper updating of the College office with all records and documents to face NAAC Peer Team.
- v. To take steps for preparing the departments to face NAAC Peer Team.
- vi. To select the departments of Commerce, Bengali, Zoology, Botany, English and Geography as ppt presenters before the NAAC Peer Team, if the College is asked by the Peer Team to select a few specific departments to present their departmental ppts.
- vii. To collect students' feedback on curriculum for 2023-2024.
- viii. To collect parents' feedback on college for 2023-2024.
- ix. To collect Alumni feedback on college for 2023-2024.
- x. To collect S.S.S. for the session 2023-2024.
- xi. To organize community development programmes by ECO-Club and N.S.S. of the College.

**Agenda 5 Misc. :** This is no point / issue for discussion in this agenda today.

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Having no other agenda, the meeting comes to an end with vote of thanks to the chair.



  
S/D - Dr. Dipak Kr. Tamik,  
Chairperson,  
IQAC, Egra S. S. B. College,  
10.05.2024

**Internal Quality Assurance Cell**  
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