SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

EGRA SARADA-SHASHI BHUSAN COLLEGE

AT - EGRA, P.O. - EGRA, P.S. - EGRA, WARD NO. 09 (EGRA MUNICIPALITY)
721429
www.egrassbcollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

With a benevolent aim of catering higher education among the local people, Egra Sarada Shashi Bhusan College was established on 8th August 1968 in presently ward no.- 09 of Egra Municipality, Egra, Purba Medinipur, W.B. Initially it was affiliated to the University of Calcutta and it remained so till 1985, the year of establishment of Vidyasagar University in Midnapore, W.B. One of the shining colleges under Vidyasagar University with UGC recognitions of 2(f) and 12(b) in the district of Purba Medinipur, Egra Sarada Shashi Bhusan College saw the day of light with unforgettable dedications and contributions of the educationist like Late Shashi Bhusan Das and his likeminded wife Sarada Devi who remain immortal in the very name of the college.

Since the day of inception the college has been striving hard to execute its aims and objectives – dissemination of higher education among the aspiring talents of the locality as well as its broadened precincts across the district, providing scope for higher education to the students belonging to different cultural, economic, ethnic and linguistic backgrounds, taking care for academic upliftment of the students of minority communities and backward classes (S.C., S.T. and O.B.C), empowering the rural people, poor and educationally backward and the women through spread of higher education, sensitizing the common mass with burning local, national and international issues, to inculcate the senses like national integrity, communal harmony, moral values, universal fraternity and fellow-feelings among the learners.

The college presently strengthened with 89 permanent teaching faculties including the principal, 2 librarians, 37 contractual guest teaching faculties, 19 permanent non-teaching and 24 contractual non-teaching staff leaves no stone unturned for all out development of some 4195 odd students of whom 2557 girl-students and 1177 S.C., S.T. and O.B.C students. At present the college runs with 14 U.G. Hons. courses, 2 P.G. courses, B.A., B.Sc. and B. Com General courses, B.Voc. in Software Development and Theatre Studies, 01 UG Diploma course in Greenhouse Technology, 29 Certificate courses 10 Add-on courses so far completed. Besides the college offers a few courses under distance learning system. viz. N.S.O.U and Rabindra Bharati University Distance Education. In its untiring efforts to follow scholarly pursuits and quality education in a friendly academic ambience, the college has been accredited by NAAC for the 2nd cycle in 2015 with a 'B' grade (CGPA-2.32). The college is now fully prepared for 3rd cycle of NAAC Assessment and Accreditation with a dream to bag a better grade this time.

Vision

"Education is the most powerful weapon which you can use to change the world" – Nelson Mandela.

To set a vision of an academic institution for higher education is not an easy task. The vision of the founders of Egra Sarada Shashi Bhusan College is best reflected in the words of the notable Bengali poet Kumudranjan Mallick who composed a few lines on the occasion of the birth of the college blessed the holi birth with those few lines:

> "Virat hauk, vishal hauk e Mahavidyalaya.
> Jeno e punnya jugma namer niti uthe jay jay.
> Chhatrera hauk bhuvan bidito purna hauk sadh.
> Shilanyaser sange rahilo banir ashirbad."

6th Baisakh, 1763.   Kumudranjan Mallick.

[English Translation: May the college be great, vast/ As if this pious conjugation in its name conquers all hearts/ May the students be world famous/ There remains the blessing with laying the very foundation stone. 6th Baishakh, 1376(Bengali Era)]

The vision though local in colour, is universal in implication. Keeping in perfect tune with the poet's visionary blessings for our college, it has been set our present vision to uplift our college to an academic centre of universal significance through satisfying the national needs and braving the national challenges. It is our vision to make the college an educational pocket reverberating with quality human resources. it is not our vision to prepare our students only to build up a sound professional career, but to empower the rural people including the poor and the women through making them successful and responsible citizens. Our vision includes to assure a democratic, secular, pollution and ragging free and cultural campus which may welcome all the learners irrespective of castes and creeds, colour and religion very warmly. We dream of making our college a breeding ground of conscious individuals, benevolent intellectuals, responsible nation builders, critical thinkers and researchers, liberal social reformers with strong moral and ethical base and efficient and productive human resources.

Mission

1.   To transit quality higher education to the students belonging to the socially and economically lower stations of the society irrespective of caste, creed, religion and all sorts of social divisions.
2.   To equip and empower students with adequate knowledge, competence and stamina to face challenges.
3.   To prepare the students with adequate knowledge and updated skills to compete in the present job markets.
4.   To inculcate innovative thinkings and to instil spirit of researches in our students.
5.   To optimize the use of available infrastructure for sustainable development of all the stakeholders of the college.
6.   To sensitize the students with social issues like human rights, gender discrimination, environmental hazards, alternative energy resources by undertaking massive awareness programmes through seminars, workshops, clean campus drives, tree plantation drives etc.
7.   To equip the laboratories with updated tools and technologies.
8.   To equip the college library in modernised ways so that the students can enjoy the benefits of using it through both online and offline modes.
9.   To introduce new methodologies for course-delivery in classrooms through introduction of ICT-enabled teaching.
10.   To indoctrinate the students in humanistic qualities like mutual co-operation, discipline, devotion, fellow-feelingness and moral and social responsibilities through N.S.S. and N.C.C programmes.
11.   To build up strong character and personality of the students through proper addressing before them the issues of nationalism, brotherhood, secularism by observing the great days like Independence Day, Republic Day, National Youth Day etc.
12.   To introduce certificate courses on various cross-cutting issues and optional subjects included in University Curricula.
13.   To restrain brain drain by increasing the intake capacity for the subjects that are in great demand to the students.
14.   To encourage the teachers to undertake research projects and extend their knowledge base through participation in various FDP.
15.   To promote inclusive growth of the college.

16.   To keep the administration well prepared for implementation of the objectives of NEP 2020 as per directives of Higher Education Department of the State.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1.   Geographical location of the college offers it a scope to serve a huge number of rural people with higher education within a radius of 30km areas.
2.   Offering various academic programmes – UG, PG, B.Voc, Ph.D in different streams like Arts, Commerce and Science.
3.   A variety of courses with adequate internal subject choice offered to the students.
4.   Introduction of CBCS pattern of studies in all the streams of study w.e.f. 2018 and initial preparedness for introduction of NEP 2020.
5.   Whole heartedly committed faculties and staff.
6.   Rapid growth in infrastructural facilities.
7.   Consistent academic results.
8.   Dynamic administrative bodies.
9.   Successful implementation of several Govt. and Non-govt. Scholarship schemes including Kanyashree Project.
10.   The college has smart and ICT based classrooms, Seminar Halls, Computer Labs.
11.   Well-equipped Gymnasium, Sports Hall and Outdoor Stadium.
12.   Well-equipped college library using ILMS and INFLIBNET with presence of rare collections.
13.   Research centre running with Ph.D. Programmes in various subjects.
14.   Active N.C.C and N.S.S Units, A.J.C. Bose Eco-club, UBA Nodal Centre to conduct outreach programmes round the year.
15.   Well-equipped and cheap college canteens.
16.   A student-friendly campus with no sexual harassment or ragging cases in the campus.
17.   Students' support and progression assured to some extent through fees concession en masse.
18.   Promoting organic farming and garden nurtured through own vermicomposting project.
19.   Internal peace within and administrative monitoring of the campus are maintained by Grievance Redressal Cell, Anti-ragging Cell, Women's Cell, ICC etc.
20.   Presence of Boys' cum Teachers' Hostel and Women's Hostel within the campus area.
21.   Maximum utilization of finance as per annual budget.
22.   Pass percentage of the students between 85% and 100%.
23.   Use of alternative energy in the campus by setting up solar panels.
24.   Introduction of Certificate Courses by various departments.
25.   Presence of participatory administration working through various committees and sub-committees.
26.   Functioning of an active IQAC.

Institutional Weakness

1. Rural Geographical location.
2. Students from economically down-stations of society.
3. Lack of diverse faculties and students from diverse geographical regions.
4. Inability to bring forth required changes in the curricula for being an affiliated college.

5. Inability to set up Incubation Centre.
6. Lack of adequate start-ups.
7. A major set-back in the Institutions' all out development due to break down of Covid-19.
8. Insufficient Alumni participation and contribution.
9. Lack of Consultative and Placement opportunities in the campus.
10. Non-availability of resources from Research funding agencies.
11. Performance in NET/SET and other competitive exams is not so satisfactory.
12. Inadequate infrastructural facilities in comparison to number of admitted students.

Institutional Opportunity

1. Egra S.S.B. College is well connected with various parts of the two districts – Purba Medinipur and Paschim Medinipur, with State Capital Calcutta and with neighbouring state Orissa by state ways and state highways.
2. Scope to increase infrastructural facilities.
3. Scope to educate and empower the marginalised.
4. Opportunity to introduce more professional and certificate courses.
5. Scope to uplift and strengthen the Research Centre.
6. Scope to strengthen e-content resources.
7. Processing more journals in the library.
8. To equip more class rooms with ICT and smart room facilities.
9. To undertake more field visits, industrial visits, educational excursions etc.
10. To sign more MOUs and encouraging more exchange of faculties and students with the neighbouring HEIs.
11. To apply for more grants to funding agencies like UGC, Higher Education Department, W.B.
12. To encourage the faculty members to write more quality research papers and publish those in UGC – listed journals and books.
13. To participate in more extension / outreach programmes through UBA scheme as our college is a nodal centre of UBA project of the Central Govt.
14. To setup a central archive consisting of various rare historical primary resources to establish a research based academic atmosphere.

Institutional Challenge

1.   Inadequate fund mobilisation for speedy completion of infrastructural projects.
2.   Completion of courses within given time frame in reference to vastness of syllabi of undergraduate and post-graduate courses under CBCS pattern.
3.   Recruitment of more teaching and nonteaching staff.
4.   To inspire the students to make themselves registered library versus on regular basis.
5.   Mobilisation of resources from Govt. and Non-govt. sources.
6.   To increase the students' strength for some of the Depts. suffering from lack of adequate number of students.
7.   To arrange placements for students within the college campus.
8.   To motivate the students to acquire value-based education.

9.   Inadequate student-computer ratio in the college.

10.   Creation of additional space for college library.

11.   Creation of additional space for the Depts. of Humanities struggling hard with a huge number of students.

12.   To build up a befitting spirit in the students to appear in various state-level and national level competitive exams. for professional career.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

As an affiliated college to Vidyasagar University, W.B., Egra Sarada Shashi Bhusan College strictly follows the prescribed regulations, guidelines and curriculum framed by the university from time to time. The pattern of CBCS curriculum has been duly introduced in semester system w.e.f. 2017-2018 as per directives of the affiliating university replacing the 3-tier annual pattern of studies. Presently the college offers 14 B.A./B.Sc./B.Com. Hons. and General courses, 3 purely General Courses, 2 General courses and 1 diploma course under B. Voc for the students. The college has also introduced two P.G. programmes – M.A. in Bengali and M.Sc. in Zoology. The college houses two branches of distance learning, viz. NSOU and Rabindra Bharati DDE offering both UG and PG programmes in various subjects. Besides the prescribed syllabi, various Add-on/certificate/Value-Added courses have been introduced and completed in different times. In the last five years almost 39 such courses have been offered to the students. A well-planned academic calendar with list of holidays is prepared in connivance with University Academic Calendar every year and is circulated to various stakeholders through college websites. The college organises programmes and conducts classes on regular basis to address the cross-witting issues relevant to Gender, Environment, Professional Ethics and value education. Round the year various committees and subcommittees formed by the college Governing Body under the statute of V.U. and directives of UGC, Higher Education Department, Govt. of West Bengal for smooth conduct and monitoring the entire Teaching – Learning process of the college remain functional. Simultaneously with the traditional teaching-learning methods, some student-centric methods like project works, field visits, educational excursions, ICT-based learning, online teaching-learning, organising workshops etc. have been adopted by the college as per the need of the curricula. Project work based on field visits is made compulsory as a part of the course of Environmental Studies for all the students of 2nd Semester of UG programme. In the session 2022-2023, a total number of 1526 students have duly completed their project/field works. Throughout the year various co-curricular activities, observance of commemorative days, extension and outreach programmes are undertaken by N.S.S. and N.C.C. units, UBA unit, A.J.C. Bose Eco-Club with the participation of huge number of students, alumni and local people. The college obtains feedback on academic performance of the college, on curricula taught and academic support facility etc. from various stakeholders. Feedbacks are analysed and action is taken accordingly. Regular internal assessments are conducted by all the Depts. for both UG and PG programmes running in the college as per guidelines of Vidyasagar University and special classes are sometimes arranged by the Departments for weaker learners on the basis of the results of the Internal Assessments. Regular tutorial classes are provisioned in the weekly class-routine of the college. Special classes are sometimes arranged by the Depts. for weaker leaners on the basis of the results of the Internal Assessment.

Teaching-learning and Evaluation

Egra Sarada Shashi Bhusan College follows the directives of the Govt. of West Bengal and those of Vidyasagar University regarding its admission process.   During the last five years the online admission process is

maintained to assure transparency in the process. The College is all committed to provide an inclusive and conductive environment for all the students representing diverse socio-cultural and economic backgrounds of the region to acquire higher education. Notifications for online admission with required information are duly displayed on the College website and are published in newspapers for wide circulation. Merit lists are published online and reservation rules for admission of SC/ST/OBC students are strictly maintained as per State Govt. Reservation norms. Student-mentoring and counseling are undertaken mostly at the departmental levels. The college has encouraged the faculties to mix up the traditional 'chalk and talk' method with recently invented ICT based methodologies for dissemination in the classrooms. Besides experiential and participative learning has supplemented classroom teaching in many fields of study. The college library is stacked with a huge number of text books and reference books along with a good number of subscribed print journals. Besides the library provides INFLIBNET access to students to provide e-books and study materials. The college offers provision for doing online classes using Google Meet. Besides the departments maintain official Facebook Page, WhatsApp Groups, YouTube Chanel for communicating information and study materials with the students. Though wriggling with financial constraints, the college has furnished 12 classrooms with ICT facilities, 4 smart classrooms and the campus with Wi-Fi and LAN connectivity. POs and COs of all the programmes offered by the college and displayed on the college website. Attempts are on to assess the attainment of COs and POs. Students of the college have shown worthy performances in the University-examinations. The overall pass percentage of the outgoing students during the assessment period is almost 100%. The student-teacher ratio in the current academic session (2023-2024) is 33:1. Out of 89 full-time teachers including the principal, 37 guest teachers and 2 librarians, 20 are Ph. D. holders, 07 are M. Phil. holders and 23 are NET/SET qualified. Regular Class Tests and Internal Assessments are conducted as per guidelines of the affiliating university. On the basis of the results of IA, slow learners are detected by the Depts. and tutorial classes are conducted for them. Percentage of seats filled against seats earmarked for reservation of ST/SC/OBC candidates during the last five years is 67% and percentage of full-time teachers against sanctioned posts present at the college during the last five years is 97%. The evaluation process of the college as followed for assessment of IA is sound and transparent free from all sorts of nepotisms and biasness.

Research, Innovations and Extension

Egra Sarada Shashi Bhusan College has always encouraged research, innovation and extension activities in and outside its campus. It leaves no stone unturned to instill the spirit of qualitative research in the minds of young and energetic scholars joining the college as faculties. Presently 32 faculties of the College are pursuing Ph. D. programme and a total number of 5 teachers have completed and been awarded with Ph. D. / M. Phil degree within the assessment period. The college always inspires the teachers to contribute research papers to reputed Journals and to present original research papers in various seminars / conferences / symposia etc. Our faculties are also very enthusiastic to pursue various research projects and to complete them in due time period. A total amount of Rs. 180.81 lakh has been sanctioned for the college as project funds during the last five years from various funding agencies like Central DST, SERB, HOF&GSI(International), W.B.DST out of which 41.02 lakh has been received by the college within the last completed academic year.

The College has organized a total number of 102 workshops / seminars / conferences [National Level- 29, State Level-62, International Level- 11 including those on Research Methods, IPR and Entrepreneurship within the assessment period. Our faculties have published a total number of 129 research publications in reputed national and international journals and a total of 80 books / book chapters with ISBN in the last five years. The college has also taken initiatives to publish some departmental magazines within the assessment period.

To create an atmosphere conducive to innovative research works, the College has set up a Research Centre

named "Coastal Environment Studies" affiliated to and duly approved by Vidyasagar University. Presently 28 research scholars are doing their Ph. D. works in this research centre and 11 faculty members of the College are working as Ph.D. supervisors in the centre so far approved by the University.   The College encourages interested faculty members to attend various seminars and conferences organized by other institutions and present research papers there with providing registration fees as financial incentives to them from the college funds.

The College has undertaken as many as 64 extension activities / outreach programmes under the aegis of N.S.S. Units, N.C.C., A.J.C. Bose Eco-club and UBA nodal centre and various departments of the College.   The activities / programmes include so many burning issues like pollution / plastic free campus / localities, social inequities, communal harmony, environmental and health questions of the local communities, awakening moral and social values among the stake holders etc. Beach-cleaning programmes under the supervision for three times of Dr. Sudipto Ghorai, Dept. of Zoology, Co-Ordinator, Digha Beach, with funds of NCCR, MOES; and twice with funds from OSI, the College is worthy to be noted here as a special and significant outreach programme of the College.

The College has become able to sign 27 functional MOUs / linkages with other institutions / industries of the state for project works, research works, internship, student / faculty exchanges and various collaborative activities like organizing seminars, researches etc. during the last five years.

Infrastructure and Learning Resources

Rapid growth in infrastructural and other support facilities in the last few years has obviously landed the college in the tarmac of its sustainable development in academia as well as extra-curricular activities. Presently the College spreads over 8.81 acres of land with a built-up area of 5003.96 sq. m. There are six major buildings in the academic campus which house 66 classroom, 10 laboratories, 03 seminar / conference halls, 07 library rooms, 04 office rooms and 38 rooms for support services like canteen, guard room, generator room, gymnasium, IQAC, meeting etc. The College possesses two hostels in the campus – one for boys and teachers with a capacity of 28 seats and other for girls with a capacity of 48. The College occupies a big outdoor stadium and an equally big Sports Hall for Indoor Games and Sports. The College Gymnasium is well-equipped with all sorts modern tools like Medicine Ball, Stretching, Weightlifting, Treadmill etc. There are two cheap canteens within the campus for all the stakeholders of the College. Most of the Laboratories of Science Depts. are well-equipped with modern tools along with some rare ones like Rotary Evaporator, Thermal Cycler, UV -VIS Spectrophotometer, Phase-contrast Microscope. The College is always ready to encourage the students interested to participate in various cultural and athletic events like Annual Games and Sports, Freshers' Welcome Ceremony, Observance of Techers' Day and other days of national and international importance, Basanta Utsav, Annual Cultural Programme, Students' Farewell Programme, Publications of print / wall magazines etc. The College has guaranteed constant supply of pure drinking water with cold water during hot summer, clean toilets with modern facilities, ramps and toilets for Divyangjan etc. within the campus.

The College has campus networking with LAN and Wi-Fi with a bandwidth of 240 MBPS. The College library is well-stocked with 38993 books and 52 print journals. It provides both students and staff of the College with access to e-resources (1,95,809 e-books and 6,293 e-journals) through the registration on INFLIBNET. The library has got fully automated with KOHA 21.05.09 version. The college has started an online mode of teaching-learning through online platforms like Google Meet using social media like WhatsApp, Facebook Page, YouTube channels for communication with students. The College has also set up two sound proof generators for uninterrupted power supply to the campus during power cuts. Computer Laboratories of the

college are equipped with steady power backup with UPSs. The number of computers available for students' usage in the college during the last completed academic year 92. To put emphasis on use of naturally produced electric power the college has set up 10 KV rooftop solar panels to reduce its consumption of thermal power by 10 KV per day. The College has incurred percentage of expenditure for infrastructure augmentation during the last five years excluding salary is 20.098 and a maintenance of infrastructure during the last five years is Rs. 194.8 lakh.

Student Support and Progression

Egra Sarada Shashi Bhusan College imparts education as a shared commitment among dedicated teachers, motivated students and enthusiastic parents. Teachers and the College management are always dedicated to all-round development of the students through curricular, co-curricular, extra-curricular activities and various outreach programmes. The College provides diverse facilities to the students of diverse sections of community and it follows strictly the reservation policies of both the Central Govt. and State Govt. in admission process for the students belonging to ST, SC, OBC-A and OBC-B etc. Every year 95% of intake capacity of the college gets filled up. In the last five academic years the pass percentage of the outgoing students is very commendable ranging between 91 % and 100 %. Apart from regular UG an PG Courses of studies, the students also get the scope to complete add-on courses, certificate courses and diploma course at the college. The college always tries to empower the Students' Union to monitor and in certain cases to supervise if the support facilities are properly available to the students. N.C.C. and N.S.S. Units of the College are very active to provide support facilities like awakening strong social and moral sense, high patriotism and sprit of dedication to the nation, self-defence skills etc. in the students. The College assures a strong base for 'Student Support' within the campus by forming cells / bodies like Career Counselling Cell, Medical Unit, ICC, Grievance Redressal Cell, Anti-ragging Cell etc. The students studying in this College are benefitted through various Govt. / Non-Govt. scholarships, freeship / concessions in tuition fees, Students' Credit Card scheme and Kanyashree scheme of the State Govt. of W.B. The College has introduced B.Voc. courses to develop soft skills, communication skills, art of acting on stage, stagecraft among the students. An effective Grievance Redressal Cell works in the College for 'Student Support'. The departments are always ready to guide and counsel the students for various competitive examinations like UGC-NET, SET, GATE etc. The success of college as an HEI gets reflected in the number of students securing chance in next higher education and placement in different sectors like schools, banks, companies, colleges and other sectors. During the last five years 30 job-seekers of the college have assured job-guarantee through college campussing. Number of students getting admitted into PG courses in different institutions from this college during the assessment period is 205. The College has a registered Alumni Association (S/2L39370-2014-15) working significantly for the development of the college. The Alumni contribution to the College funds during the assessment period is Rs. 1,36,000/. The Association has organized some significant programmes like Blood Donation Camps, Flood Relief Camp, Sports Meet etc.

Governance, Leadership and Management

The Governing Body of the College working in close collaboration with the Principal regulates and monitors an academically sound environment for the whole teaching-learning process of the College. The present Governing Body which is the highest administrative organ of the college was formed on 29/09/2021 following the statute and the Regulations of Vidyasagar University as well as instructions issued by the State Govt. in this regard from time to time. Decisions taken by the G.B. and instructions coming from the University and the State Govt. are successfully implemented by various committees of the College, viz. Finance Sub-committee, Academic Sub-committee, Library Sub-committee, Building Sub-committee and others. All these sub-

committees hold meetings at regular interval. The teaching and the non-teaching staff and members of Students' Union of the College form those sub-committees. Most of the activities related to teaching-learning process like framing routine, preparing Academic Calendar, arranging everything for Internal Assessment on regular basis etc. are done by the Teachers' Council of the College. The College has ensured participatory management by forming its Governing Body with members from teaching and non-teaching staff of the College, from students' community, from the affiliating University, from the State Govt., from the local society along with the Principal of the College as its Principal-Secretary and the local MLA, a People's representative as its President. The College has successfully implemented e-governance in different fields like Finance and Accounts, Student Admission, Examination, administration etc. In the last five years 30 faculties have participated in Faculty Development Programme, 59 teachers and non-teaching staff have participated in various training programmes (Professional and administrative) from the College. The College runs some welfare schemes for teachers, non-teaching staff and students in general like GPF scheme, Egra S. S. B. College Staff Credit Society, Puja Advance, Medical Unit etc. During the assessment period 03 teachers of the College are provided financial support to attend seminars/conferences/workshops.

The College conducts regular financial audits (internal and external). Activities of N.S.S. and N.C.C. are monitored within the college by an advisory body formed by the G.B. Effective use of software like COSA, e-pradhan, e-billing, HRMS, PFMS, EMFS for accounts and payments has been done successfully as per recommendations of the Dept. of Finance, Govt. of W.B. IQAC of Egra S. S. B. College was formed in February, 2009 as per UGC guidelines. The IQAC of the College performs all the activities required for quality assurance and quality enhancement in the post accreditation period after the assessment done by NAAC for 2nd Cycle in 2015. The quality assurance and enhancement initiatives undertaken by IQAC of the College during the assessment period – holding regular meetings of IQAC and to upload their meeting minutes in college website accordingly, collaborative quality ventures like holding seminar/workshops, extending outreach programmes and training programmes, collecting feedback from various stakeholders of the college, timely submission of AQARs to NAAC, motivating all the stakeholders to take part in the process of NAAC assessment for 3rd Cycle, taking part in academic audit, ISO Certification etc.

Institutional Values and Best Practices

Egra S. S. B. College takes all types of care for environment-based activities to create consciousness among students and staff. Measures like removable of hazardous wastes from the laboratories of Chemistry, Zoology, Botany, Nutrition, proper segregation of garbage on the basis of solid and liquid wastes, degradable and non-degradable wastes, e-wastes etc., scientific management of various types of wastes, initiation of creating Green Campus, beautification of College Campus, water conservation, making 'No-Smoking' and 'Ragging Free' Campus, creating Pollution Free and disabled friendly environment inside the campus etc. have been successfully undertaken. Reducing too much dependence on use of thermal power, the college has set up sources of alternative energy. Solar panels of 10 KV have been installed on the rooftop of the Commerce Building of the College. ICT based classrooms, running an active medical unit, use of solar lights and LED lights in the laboratories are the other environment facility initiatives taken by the college.

Safety and security of the students and the staff within the campus is another priority area of the college authority. Employing security guards, CCTV monitoring all around the campus, vigilance of ICC and Anti-ragging Cell, presence of active Students' Union – are the initiatives of the college worthy to be mentioned in this regard. Through various programmes, initiatives, ventures the college tries to provide an inclusive environment with tolerance and harmony towards cultural, regional, religious, socio-economic and linguistic diversities of the locality. NSS and NCC Units, UBA Centre, A.J.C. Bose ECO-Club, IQAC of the College organize so many programmes round the year – Community Services, Extension Activities, Awareness Programmes, Programmes on Value-based consciousness like Human Rights, Gender Equity, Moral Values,

Social Responsibilities etc., Observation of Commemorative Days like National Youth Day, Independence Day, Republic Day, Rabindra Jayanti, World Environment Day, International Yoga Day, International Mother Language Day, College Foundation Day etc. with befitting pomp and grandeur.

The college conducts environmental audit, energy audit and green audit by professional experts / bodies. The college has set up vermicompost units for solid waste management within the campus. The organic manure produced by the units is used in the college gardens for horticulture and floriculture. Various bio-wastes from the two hostels are used in the vermicomposting units. UBA Nodal Centre of the college has also taken up many measures for cleaning the environment like beach cleaning, distribution of relief materials and offering medical treatment in the areas affected by natural disasters like flood, cyclone, Covid-19 Pandemic etc.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	EGRA SARADA-SHASHI BHUSAN COLLEGE
Address	AT - EGRA, P.O. - EGRA, P.S. - EGRA, WARD NO. 09 (EGRA MUNICIPALITY)
City	EGRA
State	West Bengal
Pin	721429
Website	www.egrassbcollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dipak Kumar Tamili	03220-244073	9434014248	-	info@egrassbcollege.ac.in
Associate Professor	Aloy Chand Biswas	-	9434453667	-	biswasaloy@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
West Bengal	Vidyasagar University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	10-05-1976	View Document
12B of UGC	10-05-1976	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	AT - EGRA, P.O. - EGRA, P.S. - EGRA, WARD NO. 09 (EGRA MUNICIPALITY)	Rural	8.81	5003.96

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Co	Duration in Months	Entry Qualificatio	Medium of Instruction	Sanctioned Strength	No.of Students

	urse		n			Admitted
UG	BVoc,Theatre Studies,General	36	Higher Secondary or Twelfth Standard	English,Bengali	50	26
UG	BA,Bengali, General	36	Higher Secondary or Twelfth Standard	Bengali	642	642
UG	BA,Bengali, Honours	36	Higher Secondary or Twelfth Standard	Bengali	155	155
UG	BA,English, General	36	Higher Secondary or Twelfth Standard	English	40	40
UG	BA,English, Honours	36	Higher Secondary or Twelfth Standard	English	110	95
UG	BSc,Chemistry,Honours	36	Higher Secondary or Twelfth Standard	English,Bengali	37	22
UG	BSc,Chemistry,General	36	Higher Secondary or Twelfth Standard	English,Bengali	8	8
UG	BSc,Zoology,Honours	36	Higher Secondary or Twelfth Standard	English,Bengali	50	50
UG	BSc,Zoology,General	36	Higher Secondary or Twelfth Standard	English,Bengali	52	52
UG	BA,Sanskrit, Honours	36	Higher Secondary or Twelfth Standard	Bengali,Sanskrit	90	78

UG	BA,Sanskrit, General	36	Higher Secondary or Twelfth Standard	Bengali,Sanskrit	46	46
UG	BA,Political Science,Honours	36	Higher Secondary or Twelfth Standard	English,Bengali	69	46
UG	BA,Political Science,General	36	Higher Secondary or Twelfth Standard	English,Bengali	33	33
UG	BA,Philosophy,General	36	Higher Secondary or Twelfth Standard	English,Bengali	29	29
UG	BA,Philosophy,Honours	36	Higher Secondary or Twelfth Standard	English,Bengali	69	67
UG	BA,History, General	36	Higher Secondary or Twelfth Standard	English,Bengali	44	44
UG	BA,History, Honours	36	Higher Secondary or Twelfth Standard	English,Bengali	90	73
UG	BSc,Geography,Honours	36	Higher Secondary or Twelfth Standard	English,Bengali	50	45
UG	BSc,Geography,General	36	Higher Secondary or Twelfth Standard	English,Bengali	20	20
UG	BSc,Botany, Honours	36	Higher Secondary or Twelfth Standard	English,Bengali	40	35
UG	BSc,Botany,	36	Higher	English,Beng	22	22

	General		Secondary or Twelfth Standard	ali		
UG	BSc,Mathematics,Honours	36	Higher Secondary or Twelfth Standard	English,Bengali	50	15
UG	BSc,Mathematics,General	36	Higher Secondary or Twelfth Standard	English,Bengali	3	3
UG	BSc,Nutrition,General	36	Higher Secondary or Twelfth Standard	English,Bengali	8	8
UG	BSc,Nutrition,Honours	36	Higher Secondary or Twelfth Standard	English,Bengali	50	46
UG	BSc,Computer Science,General	36	Higher Secondary or Twelfth Standard	English,Bengali	10	10
UG	BA,Music,General	36	Higher Secondary or Twelfth Standard	Bengali	12	12
UG	BA,Physical Education,General	36	Higher Secondary or Twelfth Standard	English,Bengali	47	47
UG	BCom,Accountancy,Honours	36	Higher Secondary or Twelfth Standard	English,Bengali	59	37
UG	BVoc,Software Development,General	36	Higher Secondary or Twelfth Standard	English,Bengali	50	33
UG	BSc,Physics, General	36	Higher Secondary or	English,Bengali	2	2

			Twelfth Standard			
UG	BSc,Physics, Honours	36	Higher Secondary or Twelfth Standard	English,Bengali	23	4
UG	BCom,B Com,General	36	Higher Secondary or Twelfth Standard	English,Bengali	9	9
PG	MA,Bengali, Bengali	24	B.A. Honours in Bengali	Bengali	59	59
PG	MSc,Zoology,Zoology	24	B.SC. Honours in Zoology	English,Bengali	30	28
Doctoral (Ph.D)	PhD or DPhil,Bengali,	60	As per UGC regulations	Bengali	14	7
Doctoral (Ph.D)	PhD or DPhil,English,	60	As per UGC regulations	English	6	2
Doctoral (Ph.D)	PhD or DPhil,Chemistry,	60	As per UGC regulations	English	6	3
Doctoral (Ph.D)	PhD or DPhil,Zoology,	60	As per UGC regulations	English	12	7
Doctoral (Ph.D)	PhD or DPhil,Geography,	60	As per UGC regulations	English	6	3
Doctoral (Ph.D)	PhD or DPhil,Mathematics,	60	As per UGC regulations	English	4	2
Doctoral (Ph.D)	PhD or DPhil,Accountancy,	60	As per UGC regulations	English	4	2
Doctoral (Ph.D)	PhD or DPhil,Physics,	60	As per UGC regulations	English	4	2

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				8				80			
Recruited	1	0	0	1	7	1	0	8	57	22	0	79
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				37			
Recruited	0	0	0	0	0	0	0	0	27	10	0	37
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				28
Recruited	16	5	0	21
Yet to Recruit				7
Sanctioned by the Management/Society or Other Authorized Bodies				24
Recruited	19	5	0	24
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	4	1	0	8	1	0	15
M.Phil.	0	0	0	1	0	0	4	1	0	6
PG	0	0	0	1	0	0	47	20	0	68
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	0	0	0	2	1	0	3
PG	0	0	0	0	0	0	20	9	0	29
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	1	0	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1668	0	0	0	1668
	Female	2225	0	0	0	2225
	Others	0	0	0	0	0
PG	Male	49	0	0	0	49
	Female	117	0	0	0	117
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	108	134	154	192
	Female	200	205	216	248
	Others	0	0	0	0
ST	Male	6	5	5	19
	Female	11	13	6	4
	Others	0	0	0	0
OBC	Male	132	171	164	198
	Female	245	252	247	288
	Others	0	0	0	0
General	Male	800	954	907	1053
	Female	1491	1709	1429	1591
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2993	3443	3128	3593

Institutional preparedness for NEP

| 1. Multidisciplinary/interdisciplinary: | Being an affiliated College to Vidyasagar University of West Bengal, Egra Sarada Shashi Bhusan College has been preparing itself all along to elevate itself into a holistic and multidisciplinary institution. The College has set it as its vision to become an educational hub for the 21st century learners. By introducing holistic and multidisciplinary education system the college aims to make itself as a destination for an all-round development of the students-- intellectual, moral, social, physical and others. A few sections of UG curriculum introduced by Vidyasagar University reflect multidisciplinary approaches. In undergraduate education integration of Humanities, Arts with Science and Commerce |

	produces learning outcomes. The College offers 'Environmental Studies' as a common programme to all the students of Arts, Science and Commerce streams at the level of Sem. – II. Again students of all undergraduate programme under the present curriculum have to study English as AECC (Elective) which is a compulsory course for Arts, Science and Commerce streams at Sem.- I under CBCS curriculum. Even project works are a compulsory part of Environmental Studies which is a common academic exposure to all UG students of the college. The college offers regular participation of students in value-based education and activities in the areas of community development and extension / outreach programmes. It is obviously a multidisciplinary approach to academic credits of the students. But the present curricula of the affiliating University do not include any credit-based course / project in such areas. Multidisciplinary / Interdisciplinary approach to academic exposure is best reflected in the policy of the college to open a Research Centre under Vidyasagar University named as "Coastal Environmental Studies". The research centre offers scope to the scholars of various subjects like English, Bengali, Commerce, Zoology, Botany, Mathematics, Physics, Chemistry, Geography etc. to register their names as research scholars. As many as twenty-eight research scholars of various subjects and eleven teachers of various departments as supervisors are working presently in the Research Centre. Multidisciplinary research endeavors have been undertaken in this regard so far. To promote multidisciplinary approach to studies in the college, "Software Development", 'Theatre Studies' and 'Greenhouse Technology are introduced as subjects of study for the students of all the streams. Some such certificate courses like 'Spoken English`, 'Spoken Sanskrit', 'Amin Survey', 'Mushroom Cultivation', 'Jam, Jelly and Marmalade Preparation' etc. which convey multidisciplinary approach to studies are also introduced by the college.
2. Academic bank of credits (ABC):	Egra Sarada Shashi Bhusan College is affiliated to Vidyasagar University. All types of certificates or diplomas are awarded to the students after successful completion of their courses by the affiliating University. Therefore, initiatives in the matters of

	creation and implementation of the Academic Bank of Credits (ABC) as proposed by NEP 2020 does not lie within the ambit of an affiliated College. It is the absolute prerogative of the affiliating University to take decision in this regard. However, no such initiatives are taken so far by Vidyasagar University. The curriculum structure framed in recent time by the University bears no sign of introducing ABC still now. However, within the existing system of examination under V.U., Students enjoy the benefit of carrying forward their academic score and credits from are semester to another semester. The University has not yet become able to introduce the benefits of multiple entries and exists for the students under their chosen specific programmes. The college is not yet in a position to offer to a student a scope of pursuing any online or distance-mode course while studying a regular course.
3. Skill development:	In modern education emphasis has been put on skill enhancement of the learners. Therefore, integration of skill development with traditional academic programmes has become a very common view in the curriculum of almost all the Universities of the country. With a view of sufficient skill development in the students, Egra Sarada Shashi Bhusan College has introduced vocational courses of studies for its learners w.e.f. 2018 with approval from UGC and NSQF. The B. Voc. Courses which are offered by the college for studies are 'Software Development' and 'Theatre Studies'. Another UG diploma course of study on 'Greenhouse Technology' under B.Voc. Programme has also been introduced as skill development course. Besides the College has organized various training programmes, especially on software application for the students as well as for the staff of the College. Every year a special drive is undertaken for the members of Students' Union and the teaching and the non-teaching staff of the college to enhance their skills for running the online admission procedure for 1st Semester students successfully. Teams of software development experts from outside organizations like 'Anonsoft Web Developers, Kolkata', 'Infotech Lab., Kolkata' are hired to organize training programs in this regard. The present curriculum framed by Vidyasagar University under CBCS pattern has offered skill enhancement courses (SECs) for the students which

	aim to improve the skills of the students in domains like communication, employability and practical application of cognitive knowledge. Hands-on-training programmes on 'Mushroom Cultivation', 'Vermicomposting', 'Bee-Keeping' etc. have been introduced for skill development in the students. Various add-on / Certificate / Value Added Courses have been introduced on Yoga Training Programme, Spoken English, Creative Writing, Value Education, Mathematical Reasoning etc. by various departments of the College. IQAC of the College motivates various organs of the College --- the Departments, A.J.C. Bose Eco-Club, N.S.S. Units, UBA working under Dept. of Earth Science, Govt. of India and college library to take initiatives for organizing skill development programmes through seminars, workshops, orientation programmes, awareness programmes, online teaching-learning etc. Initiatives have also been taken for industrial visits of students after completion of their curriculum for skill development. Establishment of IIC is another step towards skill development of the students of the College in general.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Indian knowledge system includes knowledge flourished and developed both in ancient Indian and modern India in respect of India's present socio-economic set up involving education, health, environment, economy, history etc. The College follows the CBCS pattern of curricula introduced by Vidyasagar University which integrate both sources of knowledge in meaningful ways for holistic development of the students as well as other stakeholders of the College. The College is in a position to deliver such knowledge to its seekers through both online and offline modes of communication. In class-room as well as in online mode of delivery teaching-learning process is carried in Bengali, Sanskrit and English. Outside the class-rooms often communication is made through local dialect of Bengali which is nothing but an amalgamation of Bengali and Oriya, since many students from border areas of West Bengal and Orissa get admitted into the College every year and they feel comfortable in local dialect for communication. For imparting Indian Knowledge system to the students, the college has introduced subjects like Mathematics, Philosophy, History, Music, Literature, Nutrition,

	Political Science, Physical Education etc. While study of Bengali and English produces a knowledge of both regional and commonwealth cultures, the study of Sanskrit Literature introduces its learners to the Vedic ways of learning and our cultural heritage. Indian knowledge base is strengthened in the students by organizing various cultural programmes / competitions. Class-room lectures in all the subjects (except Sanskrit) are delivered in bilingual mode (English and Vernacular). Teachers are also advised to provide study materials to the students in both English and Vernacular. Even in English (Honours and General) classes, vernacular is used as a need-based approach to fruitful delivery of education. Bengali language is used for easy communication with students in and outside the class-rooms. In teaching Sanskrit as a subject (Honours + General), the medium of instruction used is Sanskrit. Besides certificate courses in Spoken Sanskrit, Indian Classical Music and Yoga Training Programme are introduced in the college for strengthening the Indian knowledge system through teaching UG and PG courses of studies. Each of UG and PG courses in Bengali taught at the college offer culture studies in Bengal's Folklores and Folk Literatures. The Dept. of Music also offers courses on various traditional and classical songs and ragas of India. Apart from these, celebration of Saraswati Puja, Freshers' Welcome Ceremony, observance of Independence Day, Republic Day, National Yoga Day, Netaji Jayanti, Gandhi Jayanti, International Mother Day etc. in the college premises round the year extends some additional impetus to the students for generating as well as sharpening their Indian knowledge base. In most of the programmes of the college, the teachers and the students of the Dept. of Music offer classical Indian songs and music as opening songs and the teachers of the Dept. of Sanskrit chant Vedic mantras at the inaugurations.
5. Focus on Outcome based education (OBE):	Outcome based education and student-centric learning are the areas of priority where Egra Sarada Shashi Bhusan College has been trying to frame its own policies all along. The College has already introduced and completed a good number of certificate / add-on courses to offer skill-based education as well as hands-on training programme like mushroom cultivation / add-on courses to offer

skill-based education as well as hands-on training programmes like mushroom cultivation, vermicomposting, Jam-Jelly preparation etc. Certificate courses on Spoken English and Spoken Sanskrit as introduced by the college obviously generated some skill-based outcomes in the participants. Besides programme specific outcomes and course-outcomes of each of the programmes offered by the college for both UG and PG learners have already been circulated through the college website for general awareness of the students and their parents. Teaching and non-teaching staff of the college are well-orienteded regarding such PSOs and COs at the beginning of each academic session by the Academic Committee and IQAC. Attempts are on to develop problem-solving skills by arranging debates, quizzes and by introducing various add-on courses. Steps have been taken to develop moral and humanistic qualities of the learners by creating scopes like introducing certificate courses on Value-added Courses, organizing seminars on moral values and holding training camps on Yoga and Physical Exercises. Job-oriented training skills have also been developed among the students by offering them courses on B. Voc. Programmes like Software Development, Theatre Studies and Greenhouse Technology on one hand and by introducing certificate courses like Mushroom Cultivation, Bee-keeping, Vermi-composting etc. on the other. OBE is assured at the college by engaging the students into various curricular, Co-curricular and extra-curricular activities. As another step to secure OBE, the college encourages the students to participate in various inter-university, inter-state and intra-college competitions of Games and Sports where the participants have performed well with certificates and trophies of recognition. Emphasis on OBE is reflected at the institution's continuous encouragement to the teachers of the college for their engagement in research studies. In consequence as many as five (5) faculties have bagged Ph.D. / M. Phil degrees within the assessment period. As many as twenty-three faculties have completed various FDPs within the assessment period to extend quality education to the students as worthy initiative to strengthen the college's aim to secure OBE. Opening a Research Centre at the college to offer a space and scope for the research- centric students and faculties of the

	college is a bold step for the college towards transmitting OBE at the highest level of education. Therefore, keeping in line with the tone and temperament of NEP, Egra Sarada Shashi Bhusan College has taken up all the possible strides to popularize outcome-based education among its various stake-holders.
6. Distance education/online education:	Following the imperatives of NEP 2020, Egra Sarada Shashi Bhusan College is all ready to impart education through ODL mode with its present infrastructural set-up. During the Pandemic (COVID-19) period the College has developed strategies of conducting online classes using Google Meet, LMS etc. Even online examinations are also conducted successfully during the period as per directives of the affiliating University. The teachers delivered lectures, provided study-materials and even organized many teachers-parents, teachers-students meets through online mode using social media and emails. Several departments organized webinars / special lectures / lecture-series etc., sometimes individually and sometimes in collaboration with other colleges using online mode of communication. Even some of our departments opened YouTube Channels to reach to their students with sufficient course-contents and study-materials. Various ICT tools like WhatsApp, Facebook, YouTube Channels, PPT, INFLIBNET are used still now at the College to enhance the leaners' learning experiences. The College encourages integrating technology and digital media with face-to-face learning. Teaching-Learning process in hybrid mode is now at a convenient position at the College, as the College has set up as many as five smart classrooms and a conference room within the assessment period. Even much before NEP2020 coming into force, Egra Sarada Shashi Bhusan College has been running several courses through distance mode by opening branches of Netaji Subhas Open University and DDE of Rabindra Bharati University. Every year on an average one thousand and five hundred(1500) students (UG and PG) at NSOU Branch and thirty two(32) students (PG) at RBU, DDE Centre get admitted at the College for distance education. Even at new normalcy after the pandemic interruption, online teaching-learning-evaluation mode is in practice at the College. The faculties are encouraged

to attend and generally they all attend FDPs is online mode at present. The College library is almost ready to extend its services to the learners through online mode. The College has been enjoying MIS for a long time. The faculties of the College on various occasions have used the infrastructural set-up of the College in defending their proposals of several UGC sponsored / State Govt. sponsored projects through online mode. The faculties as well as the students of the college are motivated to use e-learning platforms for their academic upliftment. To promote distance / online education among the students and the staff of the College following NEP 2020 Policy of education of the country, the College has created a free Wi-Fi Zone within the campus.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. In order to make the democratic structure run efficiently by spreading electoral literacy among its stakeholders, Egra S.S.B. College formally established Electoral Literacy Club (ELC) involving students and faculty members on 29.07.2022. Sri Debashish Saha (Associate Professor & HOD, Department of History), Sri Bimal Narayan Nanda (Associate Professor, Department of Political Science), Sri Joydev Jana (SACT-I, Department of Political Science), and Goutam Acharyya (SACT-I, Department of Political Science) were appointed as nodal officers. Five students from 2nd and 4th Semesters, two of whom were NSS volunteers, were appointed as ELC representatives. During the next Odd Semester, 6 more students from 1st, 3rd and 5th Semesters were included in the ELC.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The College authority of Egra S.S.B. College has always kept a vigilant supervision in order to keep this ELC functional in a proper way. While establishing the ELC at Egra S.S.B. College, it was given the utmost priority by the competent authority to duly appoint students' co-ordinator and co-ordinating faculty members in order to make the objectives of this Club successful. The nodal officers often participate in the training conducted by the District Magistrate as District Election Officer. The effective administrative machinery of the ELC is duly

	manifested through the robust participation of its members in training, electoral processes and in its diverse activities for promotion of electoral literacy among the stakeholders. The representativeness of the ELC, Egra S.S.B College finds its manifestation as it consists of members from both faculty members and students of different semesters, male and female, general and reserved category.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Since the day of its inception, the ELC, Egra S.S.B. College has undertaken a considerable number of innovative programmes and initiatives in order to champion the cause of democracy by raising the awareness of the common students. Student members have been active in sensitizing their own communities as well as classmates regarding the necessity of voter registration. Sometimes they have also opted for making voluntary contributions to the electoral processes in their respective localities. The ELC, Egra S.S.B. College works in synchronization with district election administration and organized various programmes in order to inculcate awareness regarding the ethical voting system among its stakeholders. During the Students' Week Programme held in the first week of January 2023, Voter Awareness Campaign was organized with special speech to observe National Voters' Day. As the college is generally used by the Election Commission as DC/RC/Counting Centre and Polling Station, the ELC, Egra S.S.B. takes special initiatives to create suitable infrastructure in the college campus including ramp, temporary toilets, high powered silent generator, canteen facilities, adequate number of support staff for enhancing participation of all classes of voters including physically disabled and senior citizens.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The ELC, Egra S.S.B. College has organized awareness drives in electoral related issues involving students, teachers and non-teaching staff of the college in general. The ELC of the college has been continuously encouraging the students of the college above 18 years to enroll their names in the voters' list of the state.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible	As all the students of the college are above 18 years and almost seventy five percent of them are enrolled as voters in the electoral roll, the ELC as well as the College have made efforts for registration of eligible

students as voters.	students as voters. Regular encouragement has been extended to raise Voter awareness among the stakeholders of the college by the ELC members.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4059	3593	3128	3443	2993

File Description	Document
Upload Supporting Document	[View Document]()
Institutional data in prescribed format	[View Document]()

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 92

File Description	Document
Institutional data in prescribed format	[View Document]()

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
85	87	90	90	54

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
51.58	37.24	41.90	143.74	216.11

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The purpose of curricular planning and implementation is for all round development of students and in turn to benefit the society. Egra Sarada-Shashi Bhusan College abides by this motto in heart. For this sole motto, the institution makes an effective curriculum delivery through a well-planned and documented process.

At the very beginning of the new academic session in each year, in presence of the president (Principal), meetings of Academic Subcommittee are organized under the supervision of IQAC.

The outcomes of such meetings are —

? The College Academic Calendar of specific session is prepared in connection with the Academic Calendar issued by Vidyasagar University.

? The Routine Committee prepares the Master Time Table (UG & PG) for academic sessions which is distributed to the respective Heads of the Departments for making their departmental routine.

? In academic sub-committee meetings, it is also resolved that books, journals etc. for the syllabi are to be purchased and handed over to Central Library. Moreover, a Learning Management System (LMS) along with e-books, e-journal, INFLIBNET access for students has been effectively used in curriculum delivery of the college.

? Academic subcommittee in the presence of Principal and coordinator of IQAC implements strategies for curriculum delivery by fixing schedules for Internal Assessment, evaluation process, teaching-learning methods etc.

Departmental Heads conduct meetings with their respective faculty members and prepare the departmental routines based on the master routine. Each and every department prepares its own teaching plan by creating detailed lesson plans outlining objectives, activities and assessment to ensure each class contributed to overall curriculum goals. At the beginning of each academic session, syllabi are distributed among the teachers of the department based on their expertise, paper specialization etc. A well-balanced class-routine is prepared with adequate thrust on Hons. Core/ Major papers.

Besides traditional lectures, facilities of ICT-based classroom teaching is provided by various departments in the form of Audio-visual aids, power point presentations to make the teaching-learning process more attractive and interesting to the students. To make the syllabi a little more grabbing to the learners, field tours/ field projects are included into the syllabi of a good number of subjects.

Consistent monitoring of students is being done by undertaking class-Tests to identify the students as slow learners who are then provided special care through tutorial classes for preparing them for the final examinations.

Additionally Teaching-Learning process is supplemented with Seminars, Webinars, Special & Extension lectures, Projects, Online/Offline quizzes, Group Discussions, Fieldworks, Industrial Visits and publication of Print Magazines, Wall Magazines etc.

Career counseling has also been done by various departments to ensure students to identify their

interests, skills, values and to find for them suitable profession as career options. This also assists in setting realistic and achievable career goals for the students studying in the college. Other effective steps taken by the college in this regard are as follow:

1. Signing MOUs, Faculty exchange, students exchange are being carried out for the change of taste.

2.   N.S.S activities, training programme under N.C.C., Campus beautification, different project activities are also provided to the students for growing up their social and community consciousness.

File Description	Document
Upload Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 8

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 3.28

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
208	223	0	67	67

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Egra Sarada Shashi Bhusan College is affiliated to Vidyasagar University and strictly follows the curriculum and Academic Calendar prescribed by the affiliating University. It follows the syllabus as prescribed that includes several crosscutting issues which are relevant to gender, human values and professional ethics, and environment and sustainability into the curriculum. The institution also delivers the issues into the curriculum so that it becomes fruitful and the teaching – learning process becomes effective.

Gender related issues are covered by both Under Graduate and Post Graduate Bengali, and the departments of English, Sanskrit, History, Geography, Philosophy and Political Science. This entire syllabus has covered a wide range of topics on gender equality, gender awareness, women empowerment, the rights of women and movements and spreads awareness among the students and a special paper prescribed on the women's writing (for example in English literature, Sem V, CC 12, Political Science, Sem I, CC 1) is taught in classes to spread the knowledge of women's rights, the structure of patriarchy and the oppression of patriarchal society across the world etc. Egra SSB College regularly organizes many awareness programmes on gender sensitization and equality and very often these programmes such as 'Save the Girl Child', and 'Prevention from Sexual Harassments'. The Internal Complaints Committee (ICC) and (previously) The Women's Cell make sure that the campus remains a gender neutral zone. Throughout the year many value added programmes are conducted by the college while many of the courses are also done with collaboration with NSS and other internal or external organizations. Apart from human-values, many programmes are conducted by the college to ensure the inculcation of social values within the students to evoke the universal moral fraternity and ethical values within their soul. In the last five years the college has conducted more than two Blood Donation Camps, International Yoga Day, the 'Unnat Bharat Abhiyan'- a relief distribution work to the socially and economically disadvantaged section, Dengue awareness Programmes, Tribal Day, and World AIDS Day observation. As the college surrounding locality is flood prone, the relief camps are conducted almost every year by providing cooked food, clothes and medicines. Environment is an integral part of almost every discipline and it has been made compulsory for all the students. 'Tree Plantation Programme' is conducted every year. Apart from that 'Swachhata Pakhwada' committed to build a 'Swachh and Swasth Bharat' was conducted by the college that covered several primary schools of the locality. It has conducted awareness-progtammes to schools like NK. Sikhyasadan, Panchetgarh & Paniparul School, Chattri Vivekananda Bhawan and covered tree plantation, water preservation, problems and solutions of physical science etc. The college has different departments committed to observe different environmental days like World Environment Day, 'Aranya Saptaha', Campus Cleaning etc. The Eco-Club has always puts emphasis on Community Development Programmes keeping in view the roles and responsibilities of

a higher education institute in the locality.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 37.55

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 1524

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 73.6

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
1944	1783	1525	1802	1567

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2569	2485	2442	2191	2027

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 44.83

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
527	483	417	396	391

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1148	1158	1130	761	742

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 47.75

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

STUDENT CENTRIC METHOD:
Egra S.S.B. College aims at enriching the students' learning experience. This is done by taking up students' centric methods. These include experimental learning, participative learning and problem-solving methods within the classrooms as well as outside of the institutional campus. As a result, experimental learning like field work, field visit, project works, departmental excursion, departmental seminars, internships and poster presentation conducted at UG and PG level by different departments like Geography, Zoology, Botany, Nutrition, Chemistry, Bengali, English, Sanskrit etc. The sole aim of these activities is to encourage the students to learn and then do of their own. Apart from these activities, students are engaged to participate in various co-curricular activities, annual sports and festivals like freshers' welcome, farewell programme, teachers' day celebration, sports competition etc. Students are inspired to write articles of their own for the publication of annual magazines of different departments. Wall magazine is also published by the students of different departments. In addition to this, cleanliness drive, tree plantation programmes, Yoga camps, Eco-club programmes along with community developments programme are regularly conducted by the college to make the students concerned of their duties and responsibilities, keeping their body and mind fit and fine. During the COVID-19, the college adopted an effective learning system through GOOGLE platform, WhatsApp groups for students and faculty. The college organized two COVID-19 vaccination camps as a nodal centre with the help of district heath department at our college maintaining COVID -19 protocol. First vaccination camp was held on 26-10-2021 and number of beneficiaries was 613.   Second vaccination camp was held in the Indoor Sports Hall of the college dated on 30-12-2021. The numbers of the beneficiaries from the camp were 325.

COUNSELLING OF STUDENTS:
Regular activity adopted by the different departments is students' counselling. Basically, weaker students are monitored and the concerned departments have taken extra classes for them. Moreover, theoretical as well as practical classes have been taken for them.

ECO-CLUB ACTIVITIES:
We have an Eco-club namely A.J.C. Bose Eco-club established in 2017. All the Bonafide students of the college are soul members of this club including B.A./B.Sc./B.Com./ PG sections. Some community development programmes have been undertaken by this club. During last five years the club organised many awareness programmes in different secondary schools as well as primary schools. As the location of our college is in coastal belt, therefore programmes like cyclone awareness, bio-diversity protection and mapping etc. have been organized by the Eco-club. Plantation programme and campus cleaning are the central activities of this club.

EXCURSION:
Excursion is one of the central student centric activities of different departments. Mainly, department of Geography, Zoology, Botany, Nutrition, Bengali etc. regularly organized excursion programme along with the students and faculty. This is also mentioned in syllabus under Vidyasagar University, Midnapore, West Bengal, India. Some documents related to excursion are given in document file.

UNNAT BHARAT ABHIYAN (UBA):
It is a project funded by Govt. of India running since 2020-2021 academic year. Different types of student centric programmes have been taken through the year under the project.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 95.98

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
90	92	92	92	57

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 38.92

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
34	32	34	32	26

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Internal / external assessment of Egra S.S.B. College is transparent, flexible and robust in nature. Our institution follows the regulations of Vidyasagar University for such examinations. All these programmes conducted through examination schedule and proper circulation of notice.

1.   3-Tier system:

3 tier examination systems were continued up to academic session 2019-2020. Mainly, yearly examinations were conducted after end of each year following Vidyasagar University academic calendar.Therefore, our institution conducted Internal Assessment twice per year prior to final examination for all Honours courses. In case of General courses, there was one internal assessment the prior to year-end final examination.

Examination Centre: Internal Assessment has been conducted by each department in Honours course by floating proper notice at least seven days before to the concerned examination. Internal Assessment for general course has been conducted centrally by the supervision of Teachers' Council of our college.

Evaluation Process: Answer Scripts of Internal Assessment have been evaluated by our faculties on regular basis. Credit of each papers of 20 marks of it 10% marks is credited for final examination and it is reflected on the students' mark sheet.

Choice Based Credit System (CBCS): CBCS system has been introduced w.e.f. 2017-18 under Vidyasagar University. In this session only Science subjects are included in the system. From 2018-19, Arts and Commerce subjects are included in CBCS system.

Examination Centre: Session starts on and from July of each year and examination pattern are split under mid semester and end semester respectively. Moreover, honours courses undergo to Internal Assessment conducted by our college. One internal assessment is scheduled for general courses. For External Examination seat arrangement for all programmes of each college under V.U. is done in the nearby examination centres.

NEP System (Curriculum and Credit Framework for Under Graduate Programme) :

This system is introduced w.e.f. 2023-2024 by Vidyasagar University. It also runs with semester pattern. Internal Assessment and External Assessment are also followed as per guidelines of Vidyasagar University. Records of Internal Assessment are kept departmentally and sent to the University through

examination portal.

Transparency and redressal of Grievances under the Mechanism:

1). In case IA answer scripts are checked and evaluated by the department teachers almost with neutral outlook. The performance of each student is discussed in the classes by the concerned teachers. Problems are individually addressed and suggestions are given for improvement.

2) Answer scripts are shown to the students on demand to satisfy their doubts and enquiries.

3) To set question paper for IA, questions twice the number of questions to be set in the question papers are sought from the concerned departmental teachers. The HOD out of such wide variety of questions finally set question paper for each course to maintain transparency in this case.

4) There is also scope for the students to seek reassessment of their answer script for IA in our college

5) For any grievance / discrepancy regarding the evaluation of external examination, students have to follow the rules of the affiliating University. They can apply for review or RTA appeal through proper channel to the COE of the University.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Description and response: Programme outcomes and course outcomes of all the progammes introduced by Egra S.S.B. College under Vidyasagar University, Midnapore are properly stated and displayed on the college website. The syllabi and related responses are uploaded in the attached file.

1. At the beginning of each academic session the university prescribed syllabus for current students and all other related syllabi displayed in the college website.

2. On the basis of approved syllabus, it is discussed in concerned departmental meetings and displayed in our college website.

3. At the very induction programme of each academic session the principal and other teachers introduce the students primarily to COs, POs and PSOs of various subjects.

4. At the beginning of each semester, the registered students get aware of the concerned syllabus along with specific programme outcomes and course outcomes.

5. The students get aware of their curriculum, course prospects, course structure and related benefits through class interactions along with familiar responses of teacher and students.

6. The COs, POs, and PSOs of all the departmental prescribed programmes are internally integrated and periodically assessed by Internal Assessment. The assessment process has been conducted thoroughly by issuing notice on college website, central notice board, notice book etc. During the

COVID-19 period, all related documents are circulated among the students by WhatsApp Groups and other social media.

7.   Moreover, different semester end examinations have been conducted through online process as per Vidyasagar University directives.

8.   Relevant communications in this regard have been made through various meetings like departmental meeting, faculty meeting, alumni meeting etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

As per the syllabus of Vidyasagar University each department follows POs and COs relating to evaluation system. Attainment of these COs and POs has been undertaken through following methods

1.   Direct Method:
The marks scored by the students for each paper in internal assessment and external assessment has been credited on mark sheets through filling up in examination portal of Vidyasagar University. The relation of examination system maintained by examination cell, which is formed under the supervision of the Governing Body of our college. One of senior faculty members is assigned as co-ordinator of examination cell who takes care for all the measures to conduct the examinations of the college smoothly.

Indirect Method: The students of each semester are also evaluated through indirect method like response to co-curricular activities. POs and COs are evaluated by giving rating or grade on each activity. Some kinds of questionnaire also depicted in quantitative form. Co-relations of these systems are also given in matrix format chart (See 2.6.1). Components of collected data influence the attainment level of the students. Students' learning process supports this method to understand the level of student's performance. Level of participation performance of each student is measured through different parameters relating to teaching learning process. An important parameter to measure the attainment of PSO is through the progression of students towards higher education and placement of students in Govt/ Corporate jobs through competitive examinations.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 97.05

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
739	838	724	600	685

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
739	838	724	657	737

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.51

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 170.3

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
82.00	0.00	70.00	0.00	18.30

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Egra Sarada Shashi Bhusan College (ESSBC), established in 1968, has evolved into a hub of multifaceted initiatives and ecosystem building. The college, located in the Purba Medinipur district of West Bengal, has undergone a transformative journey fostering a culture of innovation, knowledge transfer, and community engagement. From 2018 to 2023, its endeavors have spanned diverse spheres, propelling advancements in the Indian Knowledge System, Intellectual Property Rights (IPR), and technological innovations.
Innovation Ecosystem:
National Service Scheme (NSS) Initiatives:
The NSS units of Egra S.S.B. College have been instrumental in promoting various social and health awareness programs. Activities like Dengue Prevention Programs, World AIDS Day observances, and Thalassemia Screening Camps exemplify the college's commitment to health education and community welfare.

The college has been consistently organizing cleaning drives, plantation programs, workshops on societal roles, and Fit India Cycle Rallies to foster a culture of social responsibility among its students. Even during the COVID-19 pandemic, the NSS units conducted webinars and distributed essential supplies to the villagers, demonstrating adaptability and proactive community support.

Academic Collaborations and Social Engagements:

Egra S.S.B. College has built up strategic alliances and signed Memorandums of Understanding (MOUs) with diverse entities. These collaborations range from partnerships with banking, finance, and insurance firms for skill development to agreements focused on career counseling and competitive examinations.

Moreover, the college's engagement with organizations like Hulladek Recycling Pvt. Ltd. for e-waste management, Janakalyan P.S. Samity for self-employment promotion, and Simultala Conservationists for wildlife conservation signifies its multidimensional commitment to sustainability, youth empowerment, and environmental protection.

Intellectual Property Rights (IPR) and Technology Transfer:

Initiatives for Indian Knowledge System:

Career Counselling Program: Target: Career Counselling & Kajla Janakalyan Samiti organized a successful career counselling program, aiding participants in making informed career choices.

Mushroom Training Program: Department of Botany collaborated with Self Reliant Marketing Pvt. Ltd. for a mushroom cultivation program, equipping participants with skills for entrepreneurship and sustainable agriculture.

Marketing and Sales Training: Bajaj Finserv Ltd. conducted a specialized training program, enhancing participants' marketing and sales skills, leading to improved performance and career growth.

Faculty and Student Exchange: Facilitated faculty and student exchange programs with neighboring colleges enriched academic experiences, fostering cross-cultural understanding and professional development.Outcomes:

Tangible Contributions and Community Impact:

The impact of these efforts is tangible and far-reaching. For instance, the distribution of flood relief after Cyclone YAAS, the winter clothes donation drive, and beach cleaning drives not only provided immediate assistance but also strengthened the bond between the college and the community.

The college's observance of significant days such as Independence Day, Republic Day, Birth Anniversaries, and environmental days underlines its commitment to fostering national solidarity and cultural significance.

Academic Advancements and Cultural Celebrations:

Beyond community service, the college has focused on academic advancement and cultural celebrations. Workshops, seminars, special camps, and celebrations like National Girl Child Day, World Indigenous Peoples' Day, and Tiranga Day exemplify the diversity and depth of activities conducted within the college.

In essence, Egra S.S.B. College has created a robust ecosystem for innovation and knowledge transfer by integrating social responsibility, academic collaborations, and sustainable development.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 94

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
21	12	24	14	23

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.75

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
31	23	15	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in

national/ international conference proceedings per teacher during last five years

Response: 0.68

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	20	21	02	06

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The Egra Sarada Shashi Bhusan College, established in 1968, has been deeply involved in various extension activities through its NSS Units, Unnata Bharat Abhiyan aimed at sensitizing students to social issues and contributing to their holistic development. From July 2018 to June 2023, these activities encompassed a wide range of initiatives, addressing crucial societal concerns and leaving a significant impact on the community.
Campus and Community Development:
Creation of Gardening in Campus and Community: The volunteers meticulously planned and executed garden projects, such as creating green spaces within the Girls Hostel campus, promoting a culture of nurturing nature.
Dengue Prevention Program: The college organized a comprehensive program to combat the threat of dengue, engaging both students and faculty.
Swachhta Movement: With active participation from 167 students, the college organized the 'Swachtta E Seva Avijan' in its premises, advocating for cleanliness and a pollution-free environment.
Health Awareness Programs:
Observance of World AIDS Day: Apart from informative sessions and rallies, the college hosted lectures by experts to raise awareness about AIDS.
Thalassemia Screening Camp: Engaging 200+ students, this camp offered screening services, demonstrating the college's commitment to health awareness and preventive healthcare measures.
Human Rights Day Tree Plantation: NSS volunteers planted numerous trees related to flowers,

symbolizing their dedication to human rights and environmental conservation.

Awareness Programs:

Winter Special Camp: The engagement of 320 volunteers at Aklabad Primary School showcased the college's commitment to educational outreach.

Workshops for Healthy Social Life: Through workshops by notable personalities like Dr. Ramaprasad Bhattacharya and Dr. Tapan Kr. De, the college emphasized the role of NSS in promoting a healthy social life.

National Girl Child Day Observance: The participation of 60 young students highlighted the college's efforts in celebrating the significance of the girl child and ensuring their participation in educational endeavors.

COVID-19 Response:

Webinars and Relief Distribution: During pandemic, the college organized webinars featuring renown professionals to disseminate knowledge on preventive measures. Additionally, distributing masks, sanitizers, and essential supplies demonstrated the college's commitment to community welfare during crisis situations.

Natural Disaster Relief Efforts:

YAAS Disaster Relief Distribution Camp: In the aftermath of Cyclone YAAS, the college played a pivotal role in providing relief to affected communities, extending essential supplies and support to 500 individuals in need.

Community Engagement under Unnata Bharat Abhiyan (UBA):

Sustainable Initiatives: Engaging with villages and initiating projects like Vermicompost Units, indigenous plant nurseries, breeding indigenous fish species, and solar panel introduction showcased the college's commitment to sustainable rural development.

Collaborations and MOUs:

Memorandum of Understandings: Collaborations with various entities for educational, environmental, and employment initiatives further reinforced the college's commitment to holistic development and community engagement.

Environmental Conservation and Cleanliness Drives:

Beach Cleaning Drives and Environmental Observances: Engaging in beach cleaning drives, observing World Ocean Day, and conducting cleanliness drives underscored the college's dedication to environmental conservation and civic responsibility.

These activities undertaken by the NSS units and collaborations with different organizations have not only enriched the educational experience of the students but have also significantly contributed to societal welfare.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The extension activities undertaken by our institute have garnered significant recognition and appreciation from both governmental and non-governmental bodies, underscoring our commitment to community service and environmental stewardship.

One notable achievement is our participation in beach cleaning activities at Digha Beach, which has been funded by prestigious organizations such as the National Centre for Coastal Research (NCCR), Ministry of Earth Sciences (MoES), and the Oceanographic Society of India (OSI). We have proudly engaged ourselves in this flagship initiative for three times, in the years-2019, 2021, and 2022, distinguishing our institute as the sole representative from West Bengal. Our dedication to preserving the coastal environment has been commended, highlighting our proactive stance in safeguarding natural ecosystems.

Furthermore, our efforts in rural development have been recognized through the Achiever of Perennial Assistance Award bestowed upon us by the Unnat Bharat Abhiyan (UBA), an initiative of the Government of India. This award, accompanied by a grant of Rs 1,75,000, acknowledges our impactful interventions in nine adopted villages. Through various community-centric projects, we have contributed to enhancing the socio-economic fabric of these rural communities, thereby promoting sustainable development and inclusive growth.

In addition to our coastal conservation and rural development initiatives, our institute has spearheaded several cleanliness drives in both urban and rural settings. We conducted a Clean Campus Drive at Egra Municipality in 2023, aimingh at fostering a culture of cleanliness and hygiene among students and faculty members. Similarly, we organized clean-up campaigns at Aklabad Primary School in 2019 and 2023, instilling environmental consciousness and responsibility in young minds from an early age. These initiatives have not only improved the aesthetic appeal of the respective areas but have also instigated behavioral change towards maintaining cleanliness and sanitation practices.

Moreover, our institute's involvement in community engagement extends to promoting public health awareness and disaster preparedness. We participated in a District-level Drill Competition in 2022, demonstrating our proficiency in emergency response protocols and disaster management strategies. Furthermore, our street drama on the awareness of Adenovirus in 2023 served as a creative medium to disseminate crucial information about preventive measures and health precautions, thereby empowering communities to mitigate health risks effectively.

Notably, our involvement in extracurricular activities including those in cultural fields has also been recognized at the national level as well as at different levels of the state. Our institute's National Cadet Corps (NCC) contingent stood second in the Republic Day parade in 2021, reflecting the discipline, training, and dedication instilled in our students.

In conclusion, the accolades and recognitions received by our institute for extension activities underscore our unwavering dedication to community service, environmental conservation, and societal well-being. Through collaborative efforts with governmental and non-governmental stakeholders, we continue to make meaningful contributions towards building resilient and sustainable communities, thereby epitomizing our institutional ethos of 'service beyond boundaries.'

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 50

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
12	9	6	11	12

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 23

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipment etc. including ICT- enabled facilities such as smart class, LMS etc.

Response:
- The journey of Egra S.S.B College started 55 years back with minimum infrastructure and physical facilities. Within few years, the college has been equipped with a well-maintained Administrative Building, Classrooms, Laboratories, Smart Classrooms, Library, Seminar Hall, ICT enabled Classrooms, separate Common Room for Boys and Girls with indoor game facilities, and computing equipment to adapt to the futuristic Education System.
- In front of each department, there is a notice board from where students can access their class routine and academic information, also a magazine board where students display their creative writings and attractive paintings which bring forth their hidden talents.
- There are 03 water coolers to provide RO purified cold drink water to students and staff.
- The college possesses a large well-furnished, air-conditioned, automated, open-access central library with more than 39,479 books, 3828 e-journals, e-books, e-journals, magazines, and weekly and daily newspapers (both English & Bengali). There is a large reading room with 100 students' capacity. Each department has a seminar library.
- For the benefit of students, there are 10 well-equipped laboratories for Chemistry (2 labs), Zoology (4 labs), Botany (1 lab), Nutrition (1 lab), Geography (1 lab) and Mathematics (1 Lab) which are catering to the needs of the students.
Thus, all these facilities are provided to the students to keep pace with modern technology.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

- There is a total of 66 Wi-Fi enabled well-furnished classrooms with optimum electricity facilities, more than a thousand benches for students, good quality large white boards, and other necessary materials to impart knowledge to the students. Out of total classrooms, there are 11 ICT enabled classrooms and 4 are smart classrooms.
- The College has a well-decorated, fully furnished Theatre Hall where almost all the cultural

programmes of various departments take place at various times of the year. The college has created a homely atmosphere for cultural as well as extracurricular activities inside the Campus with the guidance of the Cultural Sub-Committee in collaboration with the department of Theatre Studies (UGC) so that the students may develop themselves in all spheres. The Cultural Committee and Magazine Sub-Committee of our institution look after the various cultural activities to be performed during Freshers' Welcome, Teachers' Day, organizing quizzes, debate competitions, celebrating national and international and commemorative events in the College Campus. The NSS department of our college also performs an important role in celebrating different national events like 23rd and 26th January, 15th August etc. The faculty members keep on monitoring interested students for Cultural activities. Again, participation of students in various sports and games for which the outdoor and indoor stadium have been established by the College authority, that develop the sports' spirits of both the teachers and students of the college. All these help the students in developing interpersonal interaction, team-spirit, leadership quality and personality that act as the gems of our institution.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 8.28

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
5.32	3.38	6.49	4.58	20.83

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Response: Egra Sarada Shashi Bhushan College Library was established in 1968 as a Knowledge Resource Centre mainly catering to the needs of the Faculty, Administrative Staff, Research Scholars and Students towards accessing information. The total area of the existing library building is 4815sq ft. There are two reading rooms. One is for students and other is for teachers, which consists of some rare collection of books and journals. There are more than 38,000 Reference and Text books in the Library. There is a regular subscription of leading Newspapers, Magazines and Journals, non- book material thereby augmenting the library as a rich source of knowledge. It consists of research books, rare collections, career-related books etc. The College authority is well aware of the significance of inculcating a research-mentality among the students, as most of them are coming from backward sections and belonging to the lower rungs of the society. As majority of our students are resident of rural areas, they generally do not have access of a considerable amount of study materials and newer researches. Hence, the College authority has always tried to upgrade its collection by subscribing to various research journals of diverse disciplines.

There are few departmental libraries in the college. The total numbers of books available in the departmental libraries are 1182. Departmental students can access the departmental library.The books of the central Library are classified under the scheme of Dewey Decimal Classification. The entire database of the library is kept in Koha an open-source Integrated Library Management Software which is installed in the year of 2017.The retro conversion work is almost done and the barcoding technology is also used at the same time. Along with these the library is now enriched with E-resources which are subscribed by our institution through INFLIBNET NLIST. There is another achievement of the College Library in 2019 i.e. installation of KOHA ILMS in Cloud Server, So that users can remotely search the library catalogue at any time and from anywhere. There is a separate Wi-Fi zone in the library for the users where they can get the facility to use the computer and internet. Our library also has the access of old and new Question Papers as well as the syllabus. Users can also access some free E-resources through our Library on our College website. Our Library often organises orientation programs, seminars, workshops etc. for the library users. Through this program, an effort is made to familiarize every new member with the resources, services, facilities etc. offered by the library and its use policies.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet

connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Classrooms with ICT Facilities :

Egra S.S.B College boasts of 15 state-of-the-art classrooms, each equipped with cutting-edge ICT (Information and Communication Technology) facilities. These advanced amenities contribute significantly to creating a superior teaching and learning environment, enhancing the overall educational experience for both students and teachers.

The incorporation of ICT-enabled facilities in each classroom signifies a commitment to providing a modern and dynamic educational setting. These tools play a pivotal role in elevating the quality of teaching, making it more engaging and effective. Students benefit from interactive learning experiences, as the integration of technology adds a dynamic dimension to the educational process.

The college's investment in ICT resources reflects a forward-thinking approach, aligning with contemporary educational trends. The utilization of technology not only fosters a more interactive classroom setting but also makes educational content more accessible and appealing. Students are exposed to diverse learning resources, fostering a holistic understanding of the subjects.

Furthermore, the ICT-enabled classrooms create a conducive atmosphere for teachers to employ innovative teaching methods. The seamless integration of technology allows educators to customize lessons, adapt to diverse learning styles, and present information in a visually compelling manner. As a result, teaching becomes not only more effective but also more enjoyable for both educators and learners.

Computer Laboratories at the College :
Egra S.S.B College is equipped with advanced computer facilities, comprising a Central Computer Laboratory and additional labs in the Department of Commerce, Zoology, Geography, and Mathematics. These labs collectively house 32 state-of-the-art computers, each connected to a high-speed 200 Mbps internet service. The Central Computer Laboratory is further enhanced with a cutting-edge 65-inch LED touch panel.

Google Workspace for Education :
Egra S.S.B. College, a prominent educational institution, has embraced the technological era by incorporating Google Workspace for Education into its daily operations. This strategic move has revolutionized the learning environment, making it more collaborative, efficient, and dynamic. Google Workspace for Education is a comprehensive suite of cloud-based tools that includes Gmail, Google Drive, Google Docs, Sheets, Slides, and many more. Egra S.S.B. College has harnessed the power of these applications to enhance communication, collaboration, and productivity among students, teachers, and administrative staff.

Extension of Internet Facilities :
Internet facilities have been extended to all the Departments by means of broadband or wi-fi connection. Keeping parity with increasing demand of high-speed internet connectivity from the faculties and the students the college has considerably increased the capacity of bandwidth in course of time. Free wi-fi facilities have been extended to the general students within the campus. College library is automated with sufficient internet facilities and the staffs and the students can enjoy free access to such modern

technological facilities there to enrich their domain of knowledge. At present the college maintains two internet domains / clouds with technological support of two Kolkata based software providers- Anonsoft and Infotech Lab. Almost all the academic and the non-academic data from admission to office management of the college are handled through online mode with strong internet support. At present the college is capable to provide high speed internet facilities to all its stakeholders with a bandwidth of 240 mbps within the campus.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 507.38

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 08

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 14.03

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
9.81	13.02	18.91	19.99	7.09

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 99.66

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4408	3023	4806	1691	3230

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0.33

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	33	0	23	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 13.22

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
170	120	63	76	45

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
739	838	724	600	685

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	**View Document**
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.77

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
21	14	6	7	7

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	**View Document**
Institutional data in the prescribed format	**View Document**

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 18

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
10	0	2	2	4

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 8.4

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	6	10	10

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Egra Sarada Shashi Bhusan College Alumni Association is an official alumnus society of Egra S.S.B. College, Egra, West Bengal. This Association is Govt Registered (Reg No: S/2L39370- 2014-15 under Certificate of Registration of Societies, West Bengal Act XXVI of 1961) The Association started its journey in 2014. The purpose of the association is to foster a spirit of loyalty and to promote the general welfare of the organization. Alumni Association exists to support the parents' organization's goals, and to strengthen the ties between alumni, the community, and the parent organization. Alumni Association was founded with the vision to maintain a life-long connection between the Institute and its alumni. In collaboration with an extremely dedicated life members and volunteers, the Alumni Association works to connect alumni, support students and build an unforgettable Institutional experience through a diversity of events, programming and services. Egra S.S.B. College Alumni Association has at present more than five hundred life members and more than fifty annual members. The number of involved alumni is too large to count as huge number of students is leaving the college every year after completion of degree their graduation. Prof. Bimal Narayan Nanda is the President, Prof. Sougata Sahoo is the Secretary, Mr. Uday Sankar Paul is the Treasurer of the Association. The activities of the Egra Sarada Shashi Bhusan College Alumni Association in the assessment period include the following:

1.   Arranging social events including Annual reunions since its inception for its members providing platform for interaction and socializing.
2.   Organizing community service initiatives.
3.   Placement & Career Guidance Assistance.
4.   Organization of COVID-19 Sanitizer distribution Camp.
5.   Blood donation camp.
6.   Organising Awareness program on Adenovirus
7.   Alumni Meet
8.   Organising Rabindra Najrul Sandhya
9.   Organising a cultural program based on the theme "Bangla Moder Garbo"
10.   Felicitation to a candidate ranked on merit list in secondary examination   conducted by West Bengal Board of Secondary Education.
11.   Submission of feedback with respect to curriculum, teaching, research and extension activities.

Future Plans:

•   To extend support to parent organization by contributing towards development.
•   To enhance mutually beneficial lifetime link between the college and its community of alumni by organizing social events, cultural programs etc.
•   For proper documentation of the history and legacy of Egra S.S.B College
•   To extend economic help to meritorious, poor and needy students as endowment or scholarship.
•   To organize programs related to social welfare.

Financial Contribution by Alumni :

Financial Year	Amount of Donation (Rs.)
2018-2019	56300.00

2019-2020	65725.00
2020-2021	76163.00
2021-2022	94820.00
2022-2023	138625.00
Total =	431633.00

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision and Mission: The vision of this institution is to render our college into a centre of quality learning and our mission is to shape our students into smart, responsible and sincere citizens by imparting both material and moral education. We are also very keen to introduce different types of traditional and non-traditional courses, different job oriented courses and vocational training in our institution to ensure their future and make them free from poverty, unemployment and social injustice. We also aim—

? To spread Higher Education amongst the new generation students year after year, especially among neighboring rural students.

? To equip and empower students by providing relevant knowledge competence and creativity for their establishment / placement and to face the future challenges especially for our nation.

? To empower female students through providence of different scholarships and through building a congenial academic atmosphere for them.

? To create atmosphere for research work in different fields of knowledge.

? To encourage the students to participate in sports and other activities for building good health and moral values.

? To encourage creative works of all types by students and staff of the college and to publish the outcome of such works which are fundamental in nature.

? To encourage the students in nation building activities.

Practice of Decentralization:
The Governing Body, as the highest policy making body, is at the top of the structure, representing different cross-sections of population and provides overall guidance/supervision and a deliberate framework. Various academic and administrative councils are functioning under the leadership of the Principal. Being the academic and administrative Head of the institution, she provides valuable guidance in planning and organizing all the academic and other related activities in the campus. The powers are classified and delegated to all Heads of the Departments who delegate the duties and responsibilities to the staff members concerned, so that it is executed and implemented in the college. So that all the decisions and rules decided by the council are intimated to the students for their welfare.
The statutory Bodies of the college are:
• The Governing Body.
• Academic Sub-Committee.
• Finance Sub-Committee.
• Purchase Sub-Committee.
• Building Sub-Committee.
• The Teachers Council.

Various committees in the college help in monitoring and facilitating several academic and administrative functions. The decentralization of power is evident from these committees, some of them are statutory and the others are non-statutory in nature. The list of committees is given below:

- Financial Sub-Committee
- Academic Sub-Committee
- Admission Sub-Committee
- Library Sub-Committee
- Building Sub-Committee
- P.F., Leave and Service Book Sub-Committee
- Sports Subcommittee
- Laboratory Sub-Committee
- UGC Sub-Committee
- Sexual Harassment Cell
- Land Subcommittee
- Purchase and sell sub Committee
- Research Subcommittee
- Cultural Subcommittee
- Anti Ragging Cell
- Women's Cell
- Grievances Redressal Cell
- Internal Complaints Committee (ICC)
- Anti Ragging Cell
- SC / ST / OBC Cell
- Minority Cell
- ECO Club

Institutional Perspective Plan (2018-2023): The college has initiated various programmes and strategies to open up new vistas of knowledge for the students in order to strive for excellence. Perspective and strategic plans are laid out at the beginning of the academic session. Principal in consultation with the Governing Body, Secretary T.C., Head Clerk, all the Departments, Librarians and different bodies and committees chalks out plans to be executed for the for the overall development of the college and its stakeholders.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Being an affiliated college, the institution strictly follows Government's and affiliating university's orders and statutes in terms of implementing policies, administrative setup, appointment and service rules, procedures, etc. from time to time. At the same time being a grant-in-aid HEI, the institution is to follow the rules of the State Government and the UGC. The Governing Body of the Institution carries responsibility for ensuring effective management of the Institution and for planning its future development. Being the head of the Institution, the Principal is responsible for all the academic and administrative activities of the college. The principal is the head of the institution and communicates with all teaching staff through the Secretary of Teachers' Council, with library staff through Head Librarian and with non-teaching staffs through the Head Clerk. The principal looks after all the financial transactions. Bursar of the college helps him in this. Budgetary allocations under various heads of expenditure for given Academic Year are arrived at a thorough process of transparent and effective participation of departments. The Finance Committee forms financial policies. External members of the Finance committee give timely guidance to steer. The purchase committee takes care of tenders and purchase process. A number of committees/subcommittees are formed for academic, administrative, co-curricular, sports and extension activities. Policies are adopted by the Governing Body, existing government and university statutes, and government orders. Financial decisions are taken by the Finance Committee comprised of the Governing Body's internal and external members. The college follows the latest tendering rules for purchases. IQAC meetings regularly take place for keeping up the effective quality parameters. External peers are invited to give their inputs. Appointment and service rules of the institution are guided by Vidyasagar University Act and Statute and the rules of the State Government. Rules and Regulations are formed for efficient management of administrative work and proper functioning of the Institution. The recruitment and promotion of academic and administrative staff are done as per the norms decided by the State Government and the UGC.

Following is a brief summary of the Institutional Perspective Plan for the last five years (2018-2023):

• To increase the potential of student intake for current courses and to boost student enrolment and to create rank holders.
• To increase the number of Full Time Faculties by creating new posts and appointing Faculties through CSC as per the rules of the Dept. of Higher education, Govt. of W. B.
• To complete total automation of admission, administrative processes and student database.
• To construct/extend building for classrooms and laboratories.
• To ensure Infrastructural growth in terms of classrooms, Laboratories, Lavatories, Books, Computers and instruments.
• Total automation of the library and library upgradation.
• Setting up of modernized seminar hall.
• Setting up of Gymnasium.
• To introduce new skill-based courses and certificate courses.
• To establish and run Research Centre for offering PhD Courses.
• To improve the teaching-learning methods based on feedback collected from stakeholders.
• To commence functional MOUs related to job-oriented training and placement and academic exchanges.
• To enhance the internet services.
• To initiate Vermicomposting, Solar panels installation for environmental sustainability and energy preservation.
• To have a green and clean campus.
• Strengthen outreach activities of the college.
• To conduct Environmental Audits, Green audits, and Energy audits.
• To participate in NAAC, ARIIA, IIC, NIRF and to obtain ISO Certification.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal System:
• The institution on regular basis conducts academic and administrative audit to manage and maintain its Performance Appraisal System for teaching and non- teaching staffs.
• Promotion under Career Advancement Scheme (CAS) for Full Time Faculties and Non-Teaching Staff is done as per the rules of the Dept. of Higher Education, Govt. of W. B. from time to time.
• The institution is very supportive to ensure that all its faculty members as well as non-teaching staff meet the required criteria for career advancement (promotion).

• AAA is conducted to assesses the performance of both teaching and non-teaching staffs for further improvement in the performance.
• The institute also encourages faculty members to apply for Major and Minor Research Projects under various Central / state Government schemes.
• The institute also encourages faculty members to pursue M.Phil & Ph.D from academic advancement.
• The institute also encourages faculty members to attend seminars, workshops, FDP and to publish research articles regularly.

Welfare Measures:

• College has its own staff credit co-operative society for providing hassle free loans to teaching and non-teaching staffs of the college at concessional rate as well as without charging any processing fees. It also offers various savings options such as Fixed deposit, recurring deposit at higher rate than nationalized banks.
• General Provident Fund for all the teaching and non-teaching staff is ensured through Government Treasury as per Government rules. Pension benefits is well streamlined and efforts are made to disburse pension and gratuity benefits to the retired employee at the earliest.
• All types of leave are allowed as per the University Statute and Government regulations. It includes maternity leave and Child care leave too. Leave accounts are maintained properly so that no staff member faces any difficulty at any point of time during and after the service period.
• All permanent employees are allowed to draw medical allowances as per the state government guidelines. Besides, Government salaried staff are encouraged to join Government Health schemes -West Bengal Health Scheme.
• The institution facilitates leave to faculty members as permissible under the Government norms to complete Ph.D.
• The institution allows duty leave for faculty members to attend various courses stipulated by the University Grants Commission like Refresher Course, Orientation Programmes, Faculty Development Programmes and Short-term courses.
• Faculty members are encouraged to attend international, national as well as local seminars of importance as resource person and as paper presenters. Duty leave is allotted accordingly.
• Festival advance is given to non-teaching employees before Durga Puja which is recovered in the subsequent ten months.
• The college consistently organizes periodic training sessions encompassing administrative training, internal management training, and software training for both teaching and non-teaching staff.
• The casual non-teaching staff of the college receives a Durga Puja bonus equivalent to one month's salary from the college fund.
• Medical camps are periodically organised by NSS unit of the college for health and eye check-up of its staff members.
• The staff members are entitled to enjoy the indoor games and Gymnasium facilities provided by the college at their leisure time. The college has a canteen where food, snacks are available to the staff at a reasonable price.
• Teaching staff members are awarded incentive increments as per Govt. norms upon obtaining Ph.D. degree and for obtaining M.Phil. qualification.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0.74

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	3	0	0	0

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 9.35

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
25	14	10	5	5

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
45	45	45	45	45

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external) for Financial Resources and its proper mobilization in the college. The State Govt. has not initiated any audit since 2020-21 and therefore the college has conducted internal audit for the sessions 2020-2021, 2021-2022 and 2022-2023.
The conduction of financial mobilization is done in the following way:

1.   All bills and payment vouchers are checked by the Bursar and then signed by the Accountant and finally goes to Principal for payment order. Internal Audit is done at the time of submission of Utilization Certificate against UGC / Govt. Grant. The detail of Income and Expenditure is presented to the Chartered Accountant. Statutory Audit is done regularly.

2. Fees charged as per the university and government norms from students of various granted and self financed courses.

3. The College receives salary grant from the State Government. For this, we prepare and send pay packet of the estimated salary grant required to the state government at regular interval. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff as well as Permanent teachers (SACT from January 1, 2020 onwards) working on granted posts.

4. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.

5. Different sub-committees take a review of the mobilization of funds and the utilization of these sources periodically in their meetings.

6. Regular internal audits and external audits from the government make sure that the mobilization of the resources is being done properly.

7. The Library Advisory Committee takes care that the resources in library are utilized optimally.

8. To ensure the optimum utilization of resources, the Principal issues directions.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) plays a major role in assessing and maintaining the overall quality of the Institution. Further, the cell monitors the updating process and the upgradation of the faculty and students as a whole. Being the very soul of the Institution, the primary motto of the IQAC is to contribute to the development and to evaluate the outcomes of the system. The IQAC cell guides the people of the institution on the quality aspects in teaching learning process, various activities carried out throughout the year, both academic and other co-curricular activities. It aims —
- To provide Quality Education.
- To monitor the entire process of the student centric teaching-learning practice.
- To enable the documentation process.
- To plan the effective and systematic functioning of the Grievances and Redressal cell.
- To provide a holistic Inclusive environment.
- To enable Value based Skill Education.
- To prepare and proceed for AQAR.
- To get prepared for NAAC accreditation.
- To encourage the departments to hold seminars / workshops / conferences.

- To take initiatives for feedback collection, analysis and action taken from different stakeholders.
- To assist in the process of placement and promotion for teaching and non-teaching staff of the college.
- To monitor the process of qualitative development in the college.
- To take initiatives for building up a good rapport between teaching and non-teaching staff and the students.
- To hold regular meetings as per NAAC guidelines.
- To upload the meeting minutes of the body in the college website on regular basis.
- To keep and maintain the records related to IQAC and NAAC.
- To send compliance reports to NAAC in reference to queries regarding AQAR, IIQA and SSR.
- To keep regular contact with various NAAC Sub-committees formed by the College Governing Body.
- To help the departments in preparing POs, PSOs and COs.
- To get directly involved in community development activities of the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Response:
Our college's IQAC and other cells create the yearly plan to put gender equity into practice and in theory. The College hosts talks, outreach initiatives, and seminars on gender problems, raising knowledge of the laws prohibiting sexual abuse and sexual harassment at workplace. POSCO, women's rights, and domestic abuse, etc. and other prominent campaigners assist in organizing seminars and workshops on women and human rights. The ensuing actions have been undertaken.

Facilities and provisions for the safety and well-being of girl students within campus:
• There is a separate common room for female students with all necessary facilities.
• Lady Attendants are provided in the Girl's Common Room.
• 50 CCTV cameras are installed at the college gate and all the corners of the campus for the continuous surveillance of the premises for heightening security in the college.
• Security guards are stationed at college gates and at least two guards in different locations on the campus.
• Helpdesk is run by the women employee in the office for girls Students.
• Sanitary Napkin vending machines and incinerators are installed in Girl's toilets.
• Security at the Girls' Hostel is also strictly maintained. The resident lady superintendent, along with full-time teachers acting as supers of the Girls' Hostel, monitors the security of the boarders.
• Separate Lady Attendant for Hostel.
• ID Cards are issued to the students to prevent the entry of outsiders.
• A health checkup camp arranged by the college for lady employees and girl students. An expert doctor remains present at the said camp.

Strict monitoring of gender equity:

• The college has an Internal Complaints Committee duly constituted as per guidelines. The contact numbers of members are displayed on campus and college website.
• In addition to this, the college has a duly constituted Anti-Ragging Committee and Discipline Committee to ensure safety and protect the interests of students.
• Online and offline mode of compliant registration for girl students are available for any violation of women's rights. Helpline no has been provided in the website.
• Every year, special lectures by invited speakers are organized by the departments and alumni association as well to spread awareness of gender rights, domestic violence, etc. among the girl students.
• To spread awareness among the girl students, a special paper as prescribed in the syllabus on

Women's Writing (English literature, Sem-v, cc-12, Philosophy, Ge-2, Political Science- sem-1, CC-1) is taught in classes to spread knowledge of women's rights, patriarchal oppression, etc.

• A special session for girl students at college Gymnasium is allotted keeping in mind the safety and security. A lady trainer is assigned for the smooth running of the gym during the session.

Common Rooms:

• A separate Common Room for girl students is available.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Response:

Measures for equal opportunities:

Mutual respect, strong interpersonal relationships, love for the country, clear communication, and explicit understanding are among the values the college instills in its students in order to foster an inclusive atmosphere that is tolerant of and harmonious with regard to cultural, regional, linguistic, communal, socioeconomic, diversities and in addition to promoting diversity, staff members model these principles for the students during each day of instruction.

Socially backward students, such as those who are identified as ST, SC, OBC (non-creamy layer) communities, or minorities, are granted special admission advantages through the reduction of entry requirements, as well as opportunities for various forms of scholarships and incentives from the UGC, State Government, and institutional resources.

The SC/ST Cell is operational, and members' contact information is available on the college's website.

Via the website link, complaints can be lodged to competent authority.

Webinars are organised to inform students about different programs, for creating awareness of such as student credit cards and scholarships etc., enabling those who are struggling financially to take advantage of these benefits.

Scholarship Helpdesk assists students who are deserving of higher education but are struggling financially. This is to assist them in obtaining financial aid from both public and private organizations.

The college encourages its employees and students to take on leadership and social obligations through:

1. Organizing Community Services and participation of the staff and students through NSS programs, Eco Club, Covid-19 Help Group, Fitness Club, Blood Donation Camp, Mask and Sanitizer Distribution.
2. Putting together awareness campaigns with college staff and students on subjects like legal aid, women's rights, and human rights.
3. Arranging extracurricular activities, literary and cultural events, and incorporating underprivileged youngsters from the community in college sports and cultural events.

When necessary, educators use a bilingual approach to help pupils who struggle with language. Students' academic performance is improved as a result of this.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice - 1

A. J. C. Bose ECO-CLUB Activities

Context : A.J.C. Bose Eco club is a grandstand on which we get the knowledge about adjacent local environment. The aims of the Eco Club in a group are to contribute to improving environmental awareness ambience. This Club offer programs and activities to encourage among students, teachers and staffs to reduce pollution, plant trees, and grow awareness etc.

Eco club is a voluntary group which promotes the participation of students in learning about, and improving their environment conditions. Eco- club is a means by which students and youth can organize themselves to learn more and this issue, and also take action to improve their immediate environment problems. Our faculty and staff get a wonderful opportunity to create awareness, build attitudes and help students take up activities in regional scale.

A.J.C Bose Eco Club plays an important role in creating environmental awareness amongst the future generation of the local community.

Objectives :

- Understanding our adjacent environment and related community
- Relation building up with local school students at Primary and Secondary level through educational exchange.
- Growing awareness on Tropical Cyclone, local Bio-diversity, cost effect benefit for agriculture, social well-being etc.
- Syllabus oriented problem solving for different subjects at Secondary and Higher Secondary level.
- Put emphasis on the use of local resources and the need for self-help.
- Implementation of new/ innovative ideas among the student community.
- Awareness on Plantation Programme etc.

Programme 1: Cyclone awareness and Bio- diversity conservation at local scale.

Context: The ECO CLUB of the college has arranged a cyclone awareness programme and bio diversity conservation at Chhatri Vivekananda Vidyabhawan (H.S) on 20.02.2019. It is a local school near to our college. The location of the school mainly stretched on the coastal part of the West Bengal. Several cyclones had been hit this area during the last few years. As per our initiatives taken by the ECO CLUB more than two hundred students attended the programme. The resource persons were Mr. Debajyoti Pradhan, Dr. Dipak Bisai and Dr. Aloy Chand Biswas respectively. The honourable head master of this school rendered his cooperation fully at this programme.

To gain the overall knowledge about the cyclone and importance of bio diversity were the moto of the ECO-CLUB. It is the extension and best practices of our college. Prior contact of the concern institution, it has been processed for the activities.

Programme 2: Physical Science: Problems and Solve.

Context: The A.J.C. Bose Eco-Club arranged a one-day science camp at Panchetgarh High School (H.S) on 11.04.2023. Different mathematical and physics (Numerical Problems) have been solved in this programme. Dr. Dipak Hazra, Department of Physics was the key resource person of this programme. 40 students from class VIII, IX and X attended the programme in real earnest..

Programme 3: Camp on Moral Value, Coastal Bioresource and estuarine Biodiversity

Context: The A.J.C. Bose Eco-Club has been arranged a one-day camp at Hirapur Dasagram High School High School (H.S) on 29.04.2023. The topic was Moral Value, Coastal Bio Resource and Estuarine Bio Diversity

Nereby,1250 students attended this programme. Head master of this school rendered his heartily cooperation for this programme. Dr. Janesh Ranjan Bhattacharya, Dr. Sudipta Kumar Ghorai. Dr. Dipak Bisai and Dr. Aloy Chand Biswas were resource persons of this programme.

Resources required :

Resource persons, Banners, LCD / LED Projectors, Camera, Contingency Funds, Trees for plantation, Selection of Local Schools and Students, Teaching and Non-teaching staff there.

Best Practice - 2

Introduction of Coastal Environmental Studies Research Centre: A Destination at hand for Aspiring Researchers

Context : Egra SSB College, situated in close proximity to the Bay of Bengal, has long been at the forefront of academic excellence and community engagement. Recognizing the need to leverage its geographical advantage and intellectual capital for the betterment of coastal environments, the college administration, in collaboration with environmental experts and stakeholders, took the visionary step of establishing the Coastal Environmental Studies Research Centre (CESRC) under Vidyasagar University.

Objectives :
Engage researchers in a multidisciplinary way The basic objectives of the practice to-
- **Identify flora and fauna of coastal environment**
- **Isolate and purify economically and medicinally important bioactive compounds from coastal resources**
- **Analyze the trend of climatic changes and their immediate long-term effect on environment**
- **Investigate the effect of different types of radiation on economically important fruits, vegetables and crops**
- **Study the livelihood of tribal peoples in and around our college**
- **Have an inlet into life stories and culture studies of the coastal belt.**
- **Evaluate the writers and the researchers taking stock of lives of stories prevalent in the coastal belt.**

Practice : Established in 2021 and gaining prestigious affiliation to Vidyasagar University, the Coastal Environmental Studies Research Centre (CESRC) has swiftly carved its niche as a multidisciplinary powerhouse.
Guided by a dedicated PhD committee of 3 internal and 4 external members, and a steering committee comprising 3 internal and 1 external member, CESRC fosters a diverse and enriching academic environment. Its inaugural cycle witnessed the remarkable success of 28 PhD scholars navigating the intricacies of their coursework, adhering to the stringent guidelines of UGC.
I. Adherence to UGC and University Regulations:
  CESRC strictly adheres to all rules and regulations stipulated by the UGC and Vidyasagar University regarding research activities, ethics, and academic standards.
II. Well-Framed Coursework Syllabus:
CESRC has developed a comprehensive coursework syllabus approved by Vidyasagar University, designed to provide research scholars with a strong foundation in coastal environmental studies.

III.Seminars, Special Lectures, and Field Trips:
CESRC organizes regular seminars, special lectures, and field trips for research scholars to enrich their understanding of coastal environmental issues and research methodologies.
Renowned experts from academia, government agencies, and non-profit organizations are invited to deliver lectures and share their insights on relevant topics. The following ventures have been undertaken at par with effective functioning of CESRC.

a. Special Lecture on "Entrepreneurship Development":
DATE: 27th June, 2023,
NO OF PARTICIPANTS: 28 (PhD Scholars) & 50 PG Students
b. Special Discussion on "Fundamentals of Research in Higher Education":
DATE: 06th May,2023
NO OF PARTICIPANTS: 50
c. One Day Seminar on "Research Methodology":
DATE: 27th June, 2023
NO OF PARTICIPANTS: 28 (PhD Scholars) & 50 PG Students

IV. Organising Pre-Registration Seminar
Date: 12th May, 2023
Presenters: 28 PhD Scholars, CESRC
The purpose of the seminar was for each scholar to present their proposed research topic, methodology, and expected outcomes to the members of their PhD committee for feedback and initial approval.

File Description	Document
Any other relevant information	[View Document](#)
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

UNNAT BHARAT ABHIYAN
Transforming Rural Lives: Egra SSB College Nodal Centre
Egra SSB College,has proudly served as a nodal center for the Unnat Bharat Abhiyan (UBA) since 2018, actively contributing to the program's vision of rural development. UBA, a flagship initiative of the Government of India's Ministry of Education, empowers higher education institutions like Egra SSB College to collaborate with nearby villages, fostering sustainable progress. Egra SSB College embraces this mission, acting as a catalyst for nine adopted villages nestled within the college's vicinity.
Objectives:
•	Identifying Development Needs: Egra SSB College works closely with adopted villages to understand their unique challenges and aspirations in areas like agriculture, healthcare, education, infrastructure, and livelihoods.
•	Evolving Sustainable Solutions: Utilizing academic expertise and student innovation, the college develops and implements solutions tailored to each village's specific needs. These solutions prioritize

sustainability and community ownership for long-term impact.
• Enhancing Skills and Capacities: The college empowers villagers through skill development workshops, capacity-building initiatives, and knowledge dissemination programs, fostering self-reliance and entrepreneurial spirit.
• Creating a Model for Inclusive Development: Egra SSB College's UBA efforts serve as a model for inclusive development, inspiring other institutions and communities to embark on similar transformative journeys.

Activities Undertaken and Completed:

A. Introduction of Vermicompost Unit in Panchet Village:
Vermicomposting is an eco-friendly method that can convert wastes into wealth. It can play a vital role in managing agricultural wastes in a sustainable way and can replace the environmentally hazardous manures. We have introduced a 12 chambered vermicomposting unit in the Panchet village in the house of a willing farmer Mr. Milan Krishna Sahoo.

B. Nursery of indigenous plants:
Due to increased anthropogenic pressure indigenous plant species are vanishing in a rapid rate. Introduction of fuel plants is a big problem too. We have set up a nursery for indigenous plants in Pataspur I (Amarpur Village). We have planted all the indigenous plants in the Champa River basin. Mr. Somnath Das Adhikary an inhabitant of the village has taken initiative for the successful completion of the same. For this purpose, we have got financial assistance from West Bengal Biodiversity Board.

C. Breeding and Cultivation of indigenous fish species:

Due to excess use of pesticides in agricultural lands and change in agricultural pattern many of indigenous fish species are facing the threat of extinction. We have set up nursery pond for indigenous fish species like Anabas sp. Heteropneustes sp. Nandus sp etc in Pataspur II (Southkhand GP). We are successfully culturing and marketing them. Some tribal people of the village are taking care of the fishes.

D. Introduction of Solar Plant:

With the financial aid from the Irrigation department, Govt. of West Bengal, we have introduced a solar power driven motor for aeration in culture pond in Pataspur II (Southkhand GP). The growth of the fishes is significantly higher than that of nonaerated ponds.

E. Distribution of Flood Relief after YAAS Cyclone during 23th to 28th May,2021:

Distribution of Flood Relief after YAAS Cyclone, which wreaked havoc across the Indian coastline in May 2021, the UBA unit of Egra SSB College, under the supervision of Dr. Sudipta Kumar Ghorai, played a vital role in providing relief to affected communities. Between May 23rd and 28th, the team organized two relief camps, one at Petuaghat and another at Soula, reaching out to 500 individuals in need. Supported by the active participation of Dr. Dipak Kumar Tamili, Principal, Miss Mamtaj Khatun, Assistant Professor, and Dr. Pritiranjan Maiti, the UBA team provided essential supplies such as food, clothing, and medicine to those who had lost their homes and belongings in the devastating cyclone.

F. Beach cleaning drive at Digha and Boguran Jalpai Beach with the financial assistance from

NCCR, Govt. Of India and OSI w.e.f. 2018 :

West Bengal has a coastline of about 175 km and endowed with a unique coastal environment. The Sundarban Biosphere Reserve has the world's largest coastal wetland. The state has 14 major rivers and the main river flowing through the state is the Ganges. The coastal plain of the state is densely populated. The population of the state is 91,347,736 and accounts for 8% of the total sewage discharged (CPCB 2016). The secondary source of pollution in the state is due to tourism. Digha is one of the famous tourist destinations in West Bengal, with about 30 lakh tourists visiting the beach per year. The length of the coast is about 3 km starting from Old Digha to Udaipur beach. Due to huge traffic load the region is polluted by organic wastes, fishing activities and other wastes. On 21.09.2019 about 73 volunteers from Egra Sarada Shashi Bhusan College, Egra, and Haripur Dasagram High School, Ramnagar, Purba-Medinipur actively participated in the Digha beach cleanup activity. The volunteers collected 864 kg of waste in 1.5 km of the beach. The total item collected was 50,411 numbers. Religious items was the most dominant items in terms of weight (325 kg and 4,125 numbers) followed by glass bottles (114.4 kg and 286 numbers). Like, most beaches tourism and recreational activities were the major source of litter in the Digha beach of West Bengal.

G. Two Day Non Residential Science Camp on Monitoring of Indigenous Biodiversity & Conservation :

In rural India, access to education in various spheres such as social, political, economic, scientific and others can act as a catalyst to change. Quality and access to education are the major concerns in rural schools as there are fewer committed teachers, lack of proper text books and learning material in the schools. Science camps help the participating students from a preliminary idea on science lab instruments as well as hands on session gives the opportunity to use the instruments also. The adopted villages of UBA program are in rural areas, students of the participating schools are benefited by interaction with experts. Awareness about local biodiversity and conservation as a model for identification in schools encourage the students to study Biological sciences. After visiting the museum students learnt to collect and preserve biological specimen. It is expected that students will be able to prepare specimen and models their school laboratory.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

Egra Sarada Shashi Bhusan College is always committed to its vision, mission and goal to execute those in reality at best. Apart from excelling in the fields of teaching and learning, the College authority is always conscious of its commitment to develop adequate infrastructure for co-curricular activities within the campus. The college has built up a large Indoor Sports Hall, a well-equipped gym and a large Outdoor Stadium. For we believe in 'A healthy mind lives in a healthy body". To cultivate a spirit of sportsmanship and to build up good health and hygiene in our students alongside building up their sound academic career, always fall among the priorities of the college. To extend services to the community also lies in the ambit of extension activities of our students and staff. During and in the aftermath of COVID-19 Pandemic, the college has repeatedly proved its liabilities to the communities-sometimes through N.S.S. Units, sometimes through UBA nodal centre and sometimes through the College students' Union. Distribution of relief materials like food, masks, hand sanitizers, holding medical camps, distribution of medicines etc. are the noteworthy activities of the college within the Covid period. Even the College has organized two COVID-19 vaccination camps within the campus with medical teams from the District Health Dept., Govt. of W.B. under the guidance of IQAC of the College. In those two camps almost 1000 students and local people were vaccinated. The College has prepared itself adequately to meet the criteria for implementation of NEP-2020. Registration of another batch of 17 promising research scholars for our Research Centre is in the pipeline. It is noteworthy that the college has extended 50% and above relaxation in tuition fees of all the students studying at the college during the COVID-19 period. Percentage of students belonging to SC, ST, OBC categories admitted into the college is satisfactory when compared to percentage of students of general category in this field. The spectacular results of our students in the University Examinations for both UG and PG courses in the last few years with success rate ranging from 91% - 100% often throws a great challenge to other nearby institutions. The College is all set to become a part of the vibrant knowledge society by providing high-quality education to its learners, thereby helping India realize its vision of transforming itself into a global knowledge epicenter.

Concluding Remarks :

To conclude, Egra Sarada Shashi Bhusan College has been progressing with a stable footstep following a concept 'Learn, Do and Succeed'. The College always aims to make its campus a learning hub for diverse students representing diverse stations of society irrespective of caste, creed and religion. It is our basic purpose to make the campus a destination for all "Where the mind is without fear/and the head is held high / where knowledge is free". Keeping pace with time and consonance with the NAAC PEER Team Report of 2015, our college has expanded both in academic ambience and in upgradation of its infrastructural facilities. The College has strengthened IQAC with all supports and made it pro-active as suggested by the NAAC PEER Team of 2015. The College has introduced Certificate / Add-on Courses for its students. The College library has become automated and the college office runs with strong MIS in all its operations. The College has increased the number of research related books, journals and magazines in the library. It is run by an updated version of KOHA software. Online admission process is continued in the College with utmost transparency. To instill a spirit of research in its students, the college has opened a Research Centre with affiliation to Vidyasagar University. A good number of professional training programmes for teaching and non-teaching staff of the College have been organized. In a word, the College has taken up various steps in the post-accreditation period in planning and implementation of numerous quality enhancement strategies. Yet there is no scope to be complacent about our present position. For we believe in "miles to go before we reach our

destination" Our efforts are on. We expect that the 3rd cycle of assessment and accreditation by NAAC will inevitably help our college move forward in the path of a glorious future in all respects.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : Answer After DVV Verification :8 Remark : DVV has made changes as per the report shared by HEI.
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years Answer before DVV Verification: | 2022-23	2021-22	2020-21	2019-20	2018-19 | |---|---|---|---|---| | 1493 | 463 | 0 | 67 | 67 | Answer After DVV Verification : | 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | |---|---|---|---|---| | 208 | 223 | 0 | 67 | 67 | Remark : DVV has made changes as per the report shared by HEI.
3.1.1	*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)* 3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)** Answer before DVV Verification: | 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | |---|---|---|---|---| | 152 | 2.68 | 26.13371 | 0.00 | 0.00 | Answer After DVV Verification : | 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | |---|---|---|---|---| | 82.00 | 0.00 | 70.00 | 0.00 | 18.30 |

Remark : DVV has made changes as per the report shared by HEI.

| 3.2.2 | *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years* |

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
25	12	26	15	24

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
21	12	24	14	23

Remark : DVV has made changes as per the report shared by HEI.

| 3.3.1 | **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years** |

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
34	25	19	21	30

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
31	23	15	0	0

Remark : DVV has made changes as per the report shared by HEI.

| 3.3.2 | **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** |

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
15	20	31	02	12

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
14	20	21	02	06

Remark : DVV has made changes as per the report shared by HEI.

3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
17	12	07	15	13

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
12	9	6	11	12

Remark : DVV has made changes as per the report shared by HEI.

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification :
Answer After DVV Verification :23
Remark : DVV has made changes as per the report shared by HEI.

4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1.63	15.04	71.51	78.62	108.36

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

5.32	3.38	6.49	4.58	20.83

Remark : DVV has made changes as per the report shared by HEI.

4.3.2	**Student – Computer ratio (Data for the latest completed academic year)**
	4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**
	Answer before DVV Verification : 82
	Answer after DVV Verification: 08
	Remark : DVV has made changes as per the report shared by HEI.

4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*
	4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**
	Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
17.64	41.65	39.28	29.85	66.38

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
9.81	13.02	18.91	19.99	7.09

Remark : DVV has made changes as per the report shared by HEI.

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**
	5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*
	Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
21	01	9	4	11

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

| 10 | 0 | 2 | 2 | 4 |

Remark : DVV has made changes as per the report shared by HEI.

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
37	25	9	32	32

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	6	10	10

Remark : DVV has made changes as per the report shared by HEI.

6.2.2	*Institution implements e-governance in its operations*

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: B. 3 of the above
Remark : DVV has made changes as per the report shared by HEI.

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
25	14	10	5	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

25	14	10	5	5

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
7	5	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
45	45	45	45	45

Remark : DVV has made changes as per the report shared by HEI.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 93 Answer after DVV Verification : 92
1.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification: table1 Answer After DVV Verification: table2
2.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: table3 Answer After DVV Verification: table4

table1:

2022-23	2021-22	2020-21	2019-20	2018-19
86	88	91	91	54

table2:

2022-23	2021-22	2020-21	2019-20	2018-19
85	87	90	90	54

table3:

2022-23	2021-22	2020-21	2019-20	2018-19
103.06	117.80	175.00	207.85	317.26

table4:

2022-23	2021-22	2020-21	2019-20	2018-19
51.58	37.24	41.90	143.74	216.11