YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	EGRA SARADA SHASHI BHUSAN COLLEGE
• Name of the Head of the institution	DR. DIPAK KUAMR TAMILI
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03220244073
• Mobile No:	9434014248
• Registered e-mail	info@egrassbcollege.ac.in
• Alternate e-mail	tamilidk@gmail.com
• Address	At + P.O. + P.S. - EGRA, WARD NO. - 09
• City/Town	EGRA
• State/UT	WEST BENGAL
• Pin Code	721429
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**VIDYASAGAR UNIVERSITY**
• Name of the IQAC Coordinator	**DR. ALOY CHAND BISWAS**
• Phone No.	**03220244073**
• Alternate phone No.	
• Mobile	**9434453667**
• IQAC e-mail address	**iqacegrassbcollege@gmail.com**
• Alternate e-mail address	**info@egrassbcollege.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)	https://egrassbcollege.ac.in/wp-content/uploads/2023/03/AQAR-2021-2022.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://egrassbcollege.ac.in/wp-content/uploads/2022/02/Academic-Calendar-UG-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.06**	**2008**	**16/09/2008**	**15/09/2013**
Cycle 2	**B**	**2.32**	**2015**	**01/05/2015**	**30/04/2020**

6.Date of Establishment of IQAC	**23/02/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	View File	

IQAC		
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

To organize regular meetings of IQAC.
To prepare and submit two AQARs to NAAC for the year 2020-2021 and 2021-2022.
To introduce and complete a certificate course on moral value (from 19.04.2023 to 29.06.2023).
To hold community development programmes like Awareness Proramme on "Physical Science : Problem and Solve" on 11.04.2023 at Panchet Garh High School.
To organize an awareness programme on "Sexual Harassment at Working Places" on 23.03.2023. No. of beneficiaries is 193. The sitting District Judge of Purba Medinipur was the resource person in this programme.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To increase and upgrade the use of ICT in Teaching-Learning process.	As many as four class rooms have been upgraded to smart class rooms with digital board set up, two class rooms are furnished with LED boards and a good number of class rooms are made useful with ICT-tools set up.
To purchase more research books and journals in the library.	The college has purchased 669 text and reference books amounting Rs. 305000.00 and 4 new journals to add to existing 48 journals for the library for the academic year.
To develop and upgrade Research Centre of the College.	The Research class room has been upgraded to smart class room, Rs. 25000.00 has been allotted by the College authority to purchase books for research scholars. The Centre has successfully organized and completed 6 months course work for all the 28 Ph. D. scholars who have enrolled their names under the Ph. D. programme Coastal Environmental Studies.
To introduce more Certificate and Add-on Courses in the College.	The College has introduced and duly completed as many as 27 Add-on / Certificate courses during the year through its various departments.
To accelerate the process of CAS - promotion for teaches all non-teaching staff of the College.	The College has initiated CAS - promotion of five assistant professors and one librarian from Stage - I to Stage - II and the process has been completed on 11.05.2022.
To take steps for submission of AQAR for 2021-2022.	AQAR for 2021-2022 has been successfully submitted on 31.08.2022 and duly approved by NAAC.

To make the Alumni Association more active.	During the assessment year the Alumni Association of the College has organized Blood Donation Programme on 16.04.2023, Street Drama on Adino Virus.
To transit knowledge through holding seminars and workshops.	The Dept. of Zoology, Botany, English, Political Science, Research Cell, IQAC and others have organised17 (seventeen) seminars and workshops during the year.
To hold awareness programmes on community development issues.	IQAC of the College has organized as many as three major awareness programmes in association with Sir A. J. Bose Eco-club on community development issues like
To expedite the automation process of the College Library.	The College library has been fully automated with KOHA ILMS Software, Version - 12.05.09.
To make the students aware of Career Counselling Programmes.	The College has organized ---- Career Counselling Programmes during 2022-2023 for creating an overall awareness among the students in this regard.
To take steps for increasing community development programmes.	The College has observed the Aranya Saptaha of 2022-2023 in a gorgeous manner. N.S.S. units, Dept. of Botany, A.J.C.Bose Eco Club and Dept. of Forestry, Govt. of W.B. jointly organized various programmes like plantation of saplings inside the campus, distribution of saplings among the students as well as the community people, holding awareness seminars etc. To promote an awareness programme on community development the Dept. of Theatre Studies and Alumni Association

	of the College organized a street drama in the locality on protections and precautions against spread of Adino Virus in the locality.
To encourages the faculties to be engaged in research work.	A good number of research papers are presented in various national and international seminars, near about 15 research papers are published in journals with ISSN, Scopus and of UGC CARE List., 05 Book Chapters are published during the assessment year.
To arrange campus placement programme for the students.	The Dept. of Commerce has arranged a campus recruitment drive on 20.07.2022. Bharat Financial Insurance Ltd. has issued direct offer letters to 31 students of the college after campus interview to join their company on 01.08.2022 as trainees with a stipend of Rs. 9000.00 per month during training period.
To strengthen the Physical Education Programmes in the College.	The Dept. of Physical Education organized a three-day Yoga Training Camp in collaboration with IQAC from 11.04.2023 to 13.04.2023 in the Sports Hall of the College in which near about 100 trainees of the College joined.
13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
The Governing Body of the College	13/10/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	20/01/2023

15.Multidisciplinary / interdisciplinary

Being an affiliated College to Vidyasagar University of West Bengal, Egra Sarada Shashi Bhusan College has been preparing itself all along to elevate itself into a holistic and multidisciplinary institution. The College has set it as its vision to become an educational hub for the 21st century learners. By introducing holistic and multidisciplinary education system the college aims to make itself as a destination for an all-round development of the students-intellectual, moral, social, physical and others. A few sections of UG curriculum introduced by VU reflect multidisciplinary approaches. In undergraduate education integration of Humanities, Arts with Science and Commerce produce learning outcomes. The College offers 'Environmental Studies' as a common programme to all the students of Arts, Science and Commerce streams at the level of Sem. – II. Again students of all undergraduate programme under the present curriculum have to study English as AECC (Elective) which is a compulsory course for Arts, Science and Commerce streams at Sem.-I under CBCS curriculum. Even project works are a compulsory part of Environmental studies which is a common academic exposure to all UG students of the college. The college offers regular participation of students in value-based education and activities in the areas of community development and extension / outreach programmes. It is obviously a multidisciplinary approach to academic credits of the students. But the present curriculum of the affiliating University do not include any credit-based course / project in such areas. Multidisciplinary / Interdisciplinary approach to academic expose in best reflected in the policy of the college to open a Research Centre under V.U. named as "Coastal Environmental Studies".

16.Academic bank of credits (ABC):

Egra Sarada Shashi Bhusan College is affiliated to Vidyasagar University.All types of certificates or diplomas are awarded to the students after successful completion of their courses by the affiliating University.Therefore, initiatives in the matters of creation and implementation of the Academic Bank of Credits (ABC) as proposed by NEP 2020 does not lie within the ambit of an affiliated College. It is the absolute prerogative of the affiliating University.However, no such initiatives are taken so far by

Vidyasagar University.The curriculum structure framed in recent time by the University bears no sign of introducing ABC still now. However, within the existing system of examination under V.U., Students enjoy the benefit of carrying forward their academic score and credits from are semester to another semester.Though the University has not yet become able to introduce the benefits of multiple entries and exists for the students under their chosen specific programmes.The college is not yet in a position to offer to a student a scope of pursuing any online or distance-mode course while studying a regular course.

17.Skill development:

In modern education emphasis has been put on skill enhancement of the learners. Therefore, integration of skill development with traditional academic programmes has become a very common view in the curriculum of almost all the Universities of the country. With a view sufficient skill development in the students, Egra Sarada Shashi Bhusan College has introduced vocational courses of studies for its learners w.e.f. 2018 with approval from UGC and NSQF. The B. Voc. Courses which are offered by the college for studies are 'Software Development' and 'Theatre Studies'. Another diploma course of study on 'Greenhouse Technology' under B.Voc. Programme has also been introduced as skill development course. Besides the College has organized various trains programmes, specially on software application for the students as well as for the staff of the College. Every year a special drive is undertaken for the members of Students' Union and the teaching and the non-teaching staff of the college to enhance their skills for running the online admission procedure for 1st Semester students successfully. A team of software development experts from outside organizations like 'Anonsoft Web Developers, Kolkata', Infotech Lab., Kolkata and COHA (for Library) etc. is hired to organize training programs in this regard.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian knowledge system includes knowledge flourished and developed both in ancient Indian and modern India in respect of India's preset socio-economic set up involving education, health, environment, economy, history etc. The College follows the CBCS pattern of curriculum introduced by V.U. which integrate both sources of knowledge in meaningful ways for holistic development of the students as well as other stakeholders of the College. The College is in a position to deliver such knowledge to its seekers through both online and offline modes of communication. In class-room as

well as in online mode of delivery teaching-learning system is carried in Bengali, Sanskrit and English. Outside the class-rooms often communication is made through local dialect of Bengali which is nothing but an amalgamation of Bengali and Oriya, since may students from border areas of West Bengal and Orissa get admitted into the College everywhere and they feel comfortable in local dialect for communication. For imparting Indian Knowledge system to the students, the college has introduced subjects like Mathematics, Philosophy, History, Music, Literature, Nutrition, Political Science, Physical Education etc. While study of Bengali and English produce a knowledge of both regional and commonwealth cultures, the study of Sanskrit Literature introduces its learners to the Vedic ways of learning and our cultural heritage. Indian knowledge base is strengthened in the students by organizing various cultural programmes / competitions, observance of various important days of national importance, celebration of festivals, games and sports of Indian origin by the College. Class-room lectures in al the subjects (except Sanskrit) are delivered in bilingual mode (English and Vernacular). Teachers are also advised to provide study materials to the students in both English and Vernacular. Even in English (Honours and General) classes, vernacular is used as a need-based approach to fruitful delivery of education. Bengali language is used for easy communication with students in and outside the class-room.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based education and student-centric learning are the areas of priority where Egra Sarada Shashi Bhusan College has been trying to frame its own policies all along. The College has already introduced land completed a good number of certificate / add-on courses to offer skill-based education as well as hands-on training programme like mushroom cultivation / add-on courses to offer skill-based education as well as hands-on training programmes like mushroom cultivation, vermicomposting, Jam-Jelly preparation etc. Certificate courses on Spoken English and Spoken Sanskrit as produced by the college obviously generated same skill-based outcomes in the participants. Besides programme specific outcomes and course-outcomes of each of the programmes offered by the college for both UG and PG learners have already been circulated through the college website for general awareness of the students and their parents. Teaching and non-teaching staff of the college beginning of each academic session by the Academic Committee and IQAC. Attempts and an to develop problem-solving skills of the skills by arranging debates, quizzes and by introducing various add-on courses. Steps have been taken to develop moral and humanistic

qualities of the tearers by creating scopes like introducing certificate courses on Value-added Courses, organizing seminars on moral values and holding training camps on Yoga and Physical Exercises. Job-oriented training skills have also been developed among the students by offering them courses on Vocational Programmes like Software Development, Theatre Studies and Greenhouse Technology on one hand and by introducing certificate courses like Mushroom Cultivation, Bee-keeping, Vermi-composting etc. on the other. OBE is assured at the college by engaging the students into various curricular, Co-curricular and extra-curricular activities. Another step to secure OBE, the college encourages the students to participate in various inter-university, inter-state and intra-college competitions of Games and Sports where the participants have performed well with certificates and trophies of recognition. Emphasis on OBE is reflected at the institution's continuous encouragement to the teachers of the college for their engagement in research studies. In consequence as may as _____ faculties have bagged Ph.D. / M. Phil degrees within the assessment period.

20.Distance education/online education:

Following the imperatives of NEP 2020, Egra Sarada Shashi Bhusan College is all ready to impart education through ODL mode with its present infrastructural set-up. During the Pandemic (COVID-19) period the College has developed strategies of conducting online classes using Google Meet, LMS etc. Even online examinations and also conducted successfully during the period as per directives of the affiliating University. The teachers delivered lectures, provided study-materials and even organized many teachers-parents, teachers-students meets through online mode using social media and emails. Several departments organized webinars / special lectures / lecture-series etc., sometimes individually and sometimes in collaboration with other colleges using online mode of communication. Even some of our faculties opened YouTube Channels to reach to their students with sufficient course-contents and study-materials. Various ICT tools like WhatsApp, Facebook, YouTube Channels, PPT, INFLIBNET are used still now at the College to enhance the leaners' learning experiences. The College encourages integrating technology and all digital media with face-to-face learning. Teaching-Learning process in hybrid mode is now at a convenient position at the College, as the College has set up as many as five smart classrooms and conference room within the assessment period. Even much before NEP2020 coming into force, Egra Sarada Shashi Bhusan College has been running several courses through distance mode by opening branches of Netaji Subhas Open University and DDE of Rabindra Bharati University.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**546**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**4059**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1148**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**843**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**86**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	NIL

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	66
4.2 Total expenditure excluding salary during the year (INR in lakhs)	103.06
4.3 Total number of computers on campus for academic purposes	82

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The purpose of curricular planning and implementation is for all round development of students and in turn to benefit the society. Egra Sarada-Shashi Bhusan College abides by this motto in heart. For this sole motto, the institution makes an effective curriculum delivery through a well-planned and documented process.

At the very beginning of the new academic session in each year, in presence of the president (Principal), meetings of Academic Subcommittee are organized under the supervision of IQAC.

The outcomes of such meetings are —

- The College Academic Calendar of specific session is prepared in connection with the Academic Calendar issued by Vidyasagar University.
- The Routine Committee prepares the Master Time Table (UG & PG) for academic sessions which is distributed to the respective Heads of the Departments for making their departmental

routine.

- ○ **In academic sub-committee meetings, it is also resolved that books, journals etc. for the syllabi are to be purchased and handed over to Central Library.**
- ○ **Academic subcommittee in the presence of Principal and coordinator of IQAC implements strategies for curriculum delivery by fixing schedules for Internal Assessment, evaluation process, teaching-learning methods etc.**

Career counseling has also been done by various departments to ensure students to identify their interests, skills, values and to find for them suitable profession as career options. This also assists in setting realistic and achievable career goals for the students studying in the college.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Egra SSB College follows the academic calendar of Vidyasagar University. The institution address to the academic calendar of university along with Internal Evaluation system. Along with the regular studies, college makes arrangement of Internal Assessment on syllabus for the students. Such assessments are made on each prescribed paper. Both honours and general students are asked to sit in examination. Teachers make the question papers and evaluate the same in the college. The first assessment covers the 50% of the syllabus and the second covers the rest. It comes more beneficial to the students for completion of the course and marks securing. The internal assessment helps to give credit in the final assessment. Also, it reduces the burden and tension related to the final examination. In addition, it acts as a link which provides data related to students' performance. This gives teachers an opportunity to evaluate the students.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://egrassbcollege.ac.in/wp-content/uploads/2024/01/Academic-Calendar-2022-2023.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

30

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1493/4059

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1493

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Egra Sarada Shashi Bhusan College is affiliated to Vidyasagar University and strictly follows the curriculum and Academic Calendar prescribed by the affiliating University. It follows the syllabus as prescribed that includes several crosscutting issues which are relevant to gender, human values and professional ethics, and environment and sustainability into the curriculum. The institution also delivers the issues into the curriculum so that it becomes fruitful and the teaching – learning process becomes effective.

Gender related issues are covered by both Under Graduate and Post

Graduate Bengali, and the departments of English, Sanskrit, History, Geography, Philosophy and Political Science. This entire syllabus has covered a wide range of topics on gender equality, gender awareness, women empowerment, the rights of women and movements and spreads awareness among the students and a special paper prescribed on the women's writing (for example in English literature, Sem V, CC 12, Political Science, Sem I, CC 1) is taught in classes to spread the knowledge of women's rights, the structure of patriarchy and the oppression of patriarchal society across the world etc. Egra SSB College regularly organizes many awareness programmes on gender sensitization and equality and very often these programmes such as 'Save the Girl Child', and 'Prevention from Sexual Harassments'. The Internal Complaints Committee (ICC) and (previously) The Women's Cell make sure that the campus remains a gender neutral zone. Throughout the year many value added programmes are conducted by the college.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1524

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://egrassbcollege.ac.in/about-us/iqac/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2569

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

527

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As per previous system of our college, the institution each and every year arranges different special programmes for advanced

learners as well as slow learners. This year also are arranged different schedules and charts, department-wise for the purposes. Basically the selection procedure has been conducted by the concerned departments along with IQAC opinion. Programme wise [BA / BSC / BCOM Hons., BA / BSC / BCOM General, PG (Bengali & Zoology) and B.Voc.] students are frequently asked and examined by the facultiesand they prepare a list for their advancedor weak points. The Principal of our institution has made a schedule for each and every department. As per leisure period, concerned faculties generally meet with the weak students of the departments to solve out their problems. Besides provision for the development of weak students has been created in the college routine. Classes have been arranged for weakstudents of allsemesters in the form of tutorial classes.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4059	**86**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

STUDENT CENTRIC METHOD: Egra S.S.B. College aims at enriching the students' learning experience. This is done by taking upstudents' centric methods. These include experimental learning, participative learning and problemsolvingmethods within the classrooms as well as outside of the institutional campus. As a result,experimental learning like field work, field visit, project works, departmental excursion, departmentalseminars, internships and poster presentation conducted at UG and PG level by different departments likeGeography, Zoology, Botany, Nutrition, Chemistry, Bengali, English, Sanskrit etc. The sole aim of theseactivities is to encourage the students to

learn and then do of their own. Apart from these activities,students are engaged to participate in various co-curricular activities, annual sports and festivals likefreshers' welcome, farewell programme, teachers' day celebration, sports competition etc. Students areinspired to write articles of their own for the publication of annual magazines of different departments.Wall magazine is also published by the students of different departments. In addition to this, cleanlinessdrive, tree plantation programmes, Yoga camps, Eco-club programmes along with communitydevelopments programme are regularly conducted by the college to make the students concerned of theirduties and responsibilities, keeping their body and mind fit and fine.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Effective Teaching and Learning is an adopted process at ourcollege to conduct classes or practical classes. We have several ICT enabled class rooms at our college in different departments. Concerned teachers have used ICT classes through .ppt presentation, graph drawing, use of templates, photography etc. By this way our students have completed their syllabus. Moreover 20 (twenty) faculty members regularly use this technology for their students' benefits.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

86

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

86

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per syllabus of Vidyasagar University, Internal Assessment is a compulsory method of students' assessment. As per prescribed syllabus we have taken two internal assessments for each of the Hons. papers and one for each of the general papers during each semester. The credited marks of this process is 10 per paper. This examination is conducted through written examination with proper question pattern. Our teachers' counciland examination cell have framed a schedule for this examination. Department-wise evaluation process has been done by the faculty.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A Continuous Internal Evaluation (CIE) prevails upon at theCollege as per directives of Vidyasagar University. Each department of the College generally holds two Internal Assessments for each paper under Hons. Course and one internal assessment for each paper under general courses of study. The students are always encouraged to take the internal assessment seriously, since marks scored in such assessment are added totheir final result cards issued by the University. Besides departments of science stream undertake project works among their students. Such project works prepare the students to a large extent for their final University Exam. Moreover such works signify the progressive level of academic upliftment of a student in his/her preparation for final annual / year end examination. For grievances related to internal examinationsthe students require to address their issues either to the Principal or the Head of the department in writing. The Principal / The Head of

the Dept. takes requisite actions for the early redressal of such grievances. If a student cannot appear in Internal Exam. due to unavoidable reasons, substitute tests or assessment of that student are arranged.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://egrassbcollege.ac.in/support-structure-services/grievance-redressal-cell/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Student Performance and Learning Outcomes Mechanism of Communication of

1. PSOs and COs of Egra Sarada-Shashi Bhusan College are partly communicated to the teachers and the students of the college through the college prospectus published every year as and when the admission process of the college for 1st Semester or First Year courses of Studies starts. Details of admission related matters of the college are furnished in the college prospectus which acts indeed as a guide book for the new students intending to get admission. Subject bunching, fees-structure, availability of subjects of study, scope for extension activities, hostel facilities available at the college etc. are duly furnished in the college prospectus.

2. Another very strong mechanism of communication to different stakeholders is the website of the college which is used by Egra S. S. B College to its optimal point of usage. Details of courses offered by various departments of the college are clearly mentioned with scope and opportunities for the admission seekers at the college. Department profiles are alsoduly uploaded in the websites so that the admission seekers can directly communicate with the staff of each department for their necessary counselling.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://egrassbcollege.ac.in/programme-outcomes-programme-specific-outcomes-course-outcomes/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As per the syllabus of Vidyasagar University each department follows POs and COs relating toevaluation system. Attainment of these COs and POs has been undertaken through following methods

1. Direct Method:The marks scored by the students for each paper in internal assessment and external assessment has beencredited on mark sheets through filling up in examination portal of Vidyasagar University. The relationof examination system maintained by examination cell, which is formed under the supervision of theGoverning Body of our college. One of senior faculty members is assigned as co-ordinator ofexamination cell who takes care for all the measures to conduct the examinations of the collegesmoothly.

2. Indirect Method: The students of each semester are also evaluated through indirect method like responseto co-curricular activities. POs and COs are evaluated by giving rating or grade on each activity. Somekinds of questionnaire also depicted in quantitative form. Co-relations of these systems are also given inmatrix format chart (See 2.6.1). Components of collected data influence the attainment level of thestudents. Students' learning process supports this method to understand the level of student'sperformance. Level of participation performance of each student is measured through differentparameters relating to teaching learning process. An important parameter to measure the attainment ofPSO is through the progression of students towards higher education and placement of students in Govt/Corporate jobs through competitive examinations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

739

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://egrassbcollege.ac.in/wp-content/uploads/2023/02/SSS_Report_Sheet,%202022_2023.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

152

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non

government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.fist-dst.org/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

25

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

34

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

15

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Throughout 2022-2023, Egra S.S.B. College actively engaged students in extension activities aimed at fostering holistic development and social awareness. Led by the NSS units, various initiatives sensitized students to pressing social issues while instilling a sense of responsibility and empathy. The observance of World Indigenous Peoples Day, Fit India Movement, and World AIDS Day underscored the college's commitment to global concerns, with substantial student participation. Additionally, events like Students Week Celebration and National Youth Day celebrated youth potential and leadership, involving a significant number of students. The Winter Special Camp provided a platform for experiential learning and community service, while the Awareness of Adenovirus and Dengue Awareness Camps addressed health education. Collaborating with the 46 Bengal Battalion NCC, the "No Smoking No Cancer" campaign promoted health consciousness. Moreover, the college facilitated visits to an Old Age Home, fostering intergenerational understanding and compassion. Blood Donation Camps organized by the Alumni Association saved lives while career counseling programs guided students towards informed choices. The

impactful extension activities extended beyond the college premises, as demonstrated by the celebration of Raksha Bandhan in the Egra Municipality Area and distribution drives for essential items by the Students Union. Overall, these endeavours not only sensitized students to diverse social issues but also empowered them to become conscientious citizens contributing positively to their communities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

742

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

17

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

17	

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **The journey of Egra S.S.B College started 55 years back with minimum infrastructure and physical facilities. Within few years, the college has been equipped with a well-maintained Administrative Building, Classrooms, Laboratories, Smart Classrooms, Library, Seminar Hall, ICT enabled Classrooms, separate Common Room for Boys and Girls with indoor game facilities, and computing equipment to adapt to the futuristic Education System.**
- **In front of each department, there is a notice board from where students can access their class routine and academic information, also a magazine board where students display their creative writings and attractive paintings which bring forth their hidden talents.**
- **There are 03 water coolers to provide RO purified cold drink water to students and staff.**

- **The college possesses a large well-furnished, air-conditioned, automated, open-access central library with more than 39,479 books, 3828 e-journals, e-books, e-journals, magazines, and weekly and daily newspapers (both English & Bengali). There is a large reading room with 100 students' capacity. Each department has a seminar library.**

- **For the benefit of students, there are 10 well-equipped laboratories for Chemistry (2 labs), Zoology (4 labs), Botany (1 lab), Nutrition (1 lab), Geography (1 lab) and Mathematics (1 Lab) which are catering to the needs of the students. Apart**

from these, the Physics Department does possess high quality classroom with Lab facilities. To get on with modern technology, all the Departments of Science, Arts, Commerce, Professional and Vocational courses have computer facilities along with internet connection.

Thus, all these facilities are provided to the students to keep pace with modern technology.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://erp.egrassbcollege.ac.in/IQAC/FLD_99 8_24_IQAC_45342.5783239583Details%20of%20inf rastructure%20and%20facilities%20for%20cultu ral%20and%20sports%20activities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

- The College has a well-decorated, fully furnished Theatre Hall where almost all the cultural programmes of various departments take place at various times in the whole year. The college has created a homely atmosphere for cultural as well as extracurricular activities inside the Campus with the guidance of the Cultural Sub-Committee in collaboration with the department of Theatre Studies (UGC) so that the students may develop themselves in all spheres, keeping pace with the modern education system. The Cultural Committee and Magazine Sub-Committee of our institution look after the various cultural activities to be performed during Freshers' Welcome, Teachers' Day, organizing quizzes, debate competitions, celebrating national and international and commemorative events in the College Campus. The NSS department of our college also performs an important role in celebrating different national events like 23rd and 26th January, 15th August etc.Wall Magazine is maintained by almost all the departments where students contribute their write-ups, and drawings which in turn, highlight their talents. Again, Annual Journal of several departments are published simultaneously for the enhancement and exposition of the students' genius and talents for creation on various items. Again, participation of

students in various sports and games for which the outdoor and indoor stadium have been established by the College authority, that develop the sports' spirits of both the teachers and students of the college. All these help the students in developing interpersonal interaction, team-spirit, leadership quality and personality that act as the gems of our institution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://erp.egrassbcollege.ac.in/IQAC/FLD_998_24_IQAC_45342.5767653164Details%20of%20infrastructure%20and%20facilities%20for%20cultural%20and%20sports%20activities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://docs.google.com/document/d/1xyiohTkeap0aGgBf2J9MAv7iqdIOoXPR/edit
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.63

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response: Egra Sarada Shashi Bhusan College Library has emerged in 1968 as a Knowledge Resource Centre mainly catering to the needs of the Faculty, Administrative Staff, Research Scholars and Students towards accessing information. The total area of the existing library building is 4993 sq ft. There is a regular subscription of leading Newspapers, Magazines and Journals, non- book material thereby augmenting the library as a rich source of knowledge. It consists of research books, rare collections, career-related books etc. The books are classified under the scheme of Dewey Decimal Classification. The entire database of the library is kept in Koha an open-source Integrated Library Management Software which is installed in the year of 2017.The retro conversion work is almost done and the barcoding technology is also used at the same time. Along with these the library is now enriched with E-resources which are subscribed by our institution through INFLIBNET NLIST. There is another achievement of the College Library in 2019 i.e. installation of KOHA ILMS in Cloud Server, So that users can remotely search the library catalogue at any time and from anywhere. There is a separate Wi-Fi zone in the library for the users where they can get the facility to use the computer and internet.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.96

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

18

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Library Computer Facility: Egra S.S.B College is equipped with advanced computer facilities, comprising a Central Computer Laboratory and additional labs in the Department of Commerce, Zoology, Geography, and Mathematics. These labs collectively house 32 state-of-the-art computers, each connected to a high-speed 200

Mbps internet service. The Central Computer Laboratory is further enhanced with a cutting-edge 65-inch LED touch panel.

Google Workspace for Education Egra S.S.B. College, a prominent educational institution, has embraced the technological era by incorporating Google Workspace for Education into its daily operations. This strategic move has revolutionized the learning environment, making it more collaborative, efficient, and dynamic.

Google Workspace for Education is a comprehensive suite of cloud-based tools that includes Gmail, Google Drive, Google Docs, Sheets, Slides, and many more. Egra S.S.B. College has harnessed the power of these applications to enhance communication, collaboration, and productivity among students, teachers, and administrative staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/14DaGIS9dvqzPsU-tbPwEvT19fPpGugEt/view

4.3.2 - Number of Computers

82

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support

facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

17.64

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical,academic and support facilities are followed as per decisions of various sub-committees formed by the governing Body of the college e.g. Finance Sub-committee, Departmental Sub-committee,Laboratory Sub-Committee, Building Sub-Committee, and Library Sub-Committee etc. All procedures and policies are framed with prior or post approval of the Finance Sub-Committee and finally approved by the Governing Body of the College.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>https://egrassbcollege.ac.in/meeting-resolution-2022-2023/</u>

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3391

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

51

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

51

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

153

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

21

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

16	

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students' Council exists in our college in the name of the Students' Union which is a very strong organ of the college administration. The General Secretary (G.S.) of the Students' Union is a member of the Governing Body of the College which is the Highest Powerful body of college administration. The opinions and the suggestion of the G.S. in the GB meetings are taken care of. The G.S. of the Students' Union is a member of IQAC. Apart from the academic and the cultural programmes of the college, the Students' Union organizes different programmes every year. The Students' Union of our college organizes Freshers' Welcome Ceremony and Raksha Bandhan every year in the college with every pomp and grandeur in the month of August / September. The G.S. of the Students' Union is a member of some other subcommittees of the college - Academic Subcommittee, Library Sub-Committee, Admission Sub-Committee etc. In all such bodies the opinions and suggestions of the G.S. are very important, as he /she is the spokesperson of the whole students' community of the college. The G.S. generally voices out the opinions of the students of the college.

File Description	Documents
Paste link for additional information	https://egrassbcollege.ac.in/wp-content/uploads/2023/03/Sub-Committees-formed-by-the-G.B.pdf
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

37

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Egra Sarada Shashi Bhusan College Alumni Association is an official alumnus society of Egra S.S.B. College, Egra, West Bengal. This Association is Govt Registered (Reg No: S/2L39370- 2014-15 under Certificate of Registration of Societies, West Bengal Act XXVI of 1961) The Association started its journey in 2014. Prof. Bimal Narayan Nanda is the President, Prof. Sougata Sahoo is the Secretary, Mr. Uday Sankar Paul is the Treasurer of the Association. The activities of the Egra Sarada Shashi Bhusan College Alumni Association in the assessment period include the following:

1. Arranging social events including Annual reunions since its inception for itsmembers providing platform for interaction and socializing. 2. Organizing community service initiatives. 3. Placement & Career Guidance Assistance. 4. Organization of COVID-19 Sanitizer distribution Camp. 5. Blood donation camp. 6. Organising Awareness program on Adenovirus 7. Alumni Meet 8. Organising Rabindra Najrul Sandhya 9. Organising a cultural program based on the theme "Bangla Moder Garbo" Future Plans:

• To extend support to parent organization by contributing towards development. • To enhance mutually beneficial lifetime link between

the college and its community of alumni by organizing social events, cultural programs etc. • For proper documentation of the history and legacy of Egra S.S.B College • To extend economic help to meritorious, poor and needy students as endowment or scholarship. • To organize programs related to social welfare.

File Description	Documents
Paste link for additional information	https://egrassbcollege.ac.in/our-alumni/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of this institution is to render our college into acentre of quality learning and our mission is to shape ourstudents into smart, responsible and sincere citizens byimparting both material and moral education. Considering thechanging scenario and the growing needs of the day, we are alsovery keen to introduce different types of traditional and nontraditionalcourses, different job oriented courses andvocational training in our institution to ensure their futureand make them free from poverty, unemployment and socialinjustice. We also aim—

1. To spread Higher Education amongst the new-generationstudentsyear after year, especially of neighboring ruralstudents.
2. To equip and empower students by providing relevantknowledge competence and creativity for theirestablishment / placement and to face the futurechallenges especially for our nation.
3. To create atmosphere for research work in differentfields of knowledge.
4. To encourage the students to participate in sports andother activities for building good health and moralvalues.

5. To encourage creative works of all types by students andstaff of the college and to publish the outcome of suchworks those are fundamental in nature.
6. To encourage the students in nation building activities.

File Description	Documents
Paste link for additional information	https://egrassbcollege.ac.in/mission-and-vision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Following are the decentralization initiative taken during theyear :

1. Formation of different academic and administrativebodies.
2. Formation of different committees and sub-committees forsmooth administration.
3. Implementation of MIS, LMS and Students' portal fordifferent administrative and academic activities.
4. Introduction of different career oriented certificatecourses.
5. Student-teacher and parent-teacher interactions throughmeetings.
6. Strengthening the Alumni association of the college.
7. Active functioning of the NSS units in its adopted villages andinside the college and its adjacent areas.

File Description	Documents
Paste link for additional information	https://egrassbcollege.ac.in/organogram/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development and Academic Calendar:

The College haslittle scope of framing curriculum as it is done by VidyasagarUniversity to which it is affiliated. As for the academiccalendar the institution follows the calendar prepared by theVidyasagar University.

Teaching and Learning: Remedial classes for weak students arearranged. Topics and assignments for teaching are allotted asper specialization of teachers. Feedback is taken and analyzedproperly as far as possible.

Examination and Evaluation: Regular internal tests for both UGand PG courses as stipulated by the university are conducted.

Research and Development: Various departments of the collegehave organized departmental seminar/invited lectures toinculcate the research motivation and culture among the staffand students. Preparation for establishing Research Centre foroffering PhD courses is in process.

Library, ICT and Physical Infrastructure / Instrumentation:Searching e-resources through NLIST programme of INFLIBNET hasbeen installed. KOHA software is installed for completedigitization of all library related works.

Admission of Students: The entire admission procedure has beenconducted through online mode with the help of very userfriendly software through Infotech Lab Pvt. Ltd.

Administration and Finance: The matter of administration andfinance is looked after through different bodies and subcommitteesof the college from time to time.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	https://egrassbcollege.ac.in/university-academic-calendar/
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution strictly follows Government's and affiliatinguniversity's orders and statutes in terms of implementingpolicies, administrative setup, appointment and service rules,procedures, etc. from time to time. The principal is the headof the institution andcommunicates with all teaching staffthrough the Secretary of Teachers' Council and with

nonteachingstaffs through the Head Clerk. For decision makingthere is the Governing Body and it implements itsrecommendations through the convener of different subcommittees.The IQAC looks after the NAAC related matters andrecommends at regular intervals for implementations eyeingtowards periodic improvements.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://egrassbcollege.ac.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute has facilitated Staff Credit Co-operative societyand Free health check up at regular intervals for both theteaching and non-teaching staff. Induction programmes are alsoorganized for staffs from time to time towards achieving betterwork output. It is also taken care of that staffs are availedwith different Govt. facilities meant from them from time totime.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1-wh-8W7yD17oxLSI7CWYOQ7DYICf11Fa/view?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution on regular basis conducts academic andadministrative audit to manage and maintain its PerformanceAppraisal System for teaching and non- teaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has strategies for mobilization and optimal utilization of resources and funds from varioussources (government/ nongovernment organizations) and it conducts financial audits regularly (internaland external) for Financial Resources and its proper mobilization in the college. The State Govt. has notinitiated any audit since 2020-21 and therefore the college has conducted internal audit for the sessions2020-2021, 2021-2022 and 2022-2023.

The conduction of financial mobilization is done in the following way: 1. All bills and payment vouchers are checked by the Bursar and then signed by the Accountant andfinally goes to Principal for payment order. Internal Audit is done at the time of submission of UtilizationCertificate against UGC / Govt. Grant.

2. Fees charged as per the university and government norms from students of various granted and selffinanced courses. 3. The College receives salary grant from the State Government. For this, we prepare and send paypacket of the estimated salary grant required to the state government at regular interval. 4. The Purchase Committee takes care that purchases are done properly and in accordance with therules. 5. Different sub-committees take a review of the mobilization of funds and the utilization of thesesources periodically in their meetings. 6. Regular internal audits and external audits from the government make sure that the mobilization ofthe resources is being done properly. 7. The Library Advisory Committee takes care that the resources in library are utilized optimally. 8. To ensure the optimum utilization of resources, the Principal issues directions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. Fees charged as per the university and government norms fromstudents of various granted and self financed courses. 2. The College receives salary grant from the State Government.For this, we prepare and send pay packet of the estimatedsalary grant required to the state government at regularinterval. This grant includes salaries of the Full TimePermanent teachers and nonteaching staff as well as part-timeteachers working on granted posts.

3. The Head Clerk, The Accountant and The Bursar of the College prepare a full budget for the College at the beginning of each financial year. 3. The Purchase Committee takes care that purchases are doneproperly and in accordance with the rules. 4. Different sub-committees take a review of the mobilizationof funds and the utilization of these sources periodically intheir meetings. 5. Regular internal audits and external audits from thegovernment make sure that the mobilization of the resources isbeing done properly. 6. The Library Advisory Committee takes care that the resourcesin library are utilized optimally. 7. To ensure the optimum utilization of resources, thePrincipal issues directions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. **To increase and upgrade the use of 1CT in TeachingLearning process.**
2. **To purchase more research books and journals in thelibrary.**
3. **To develop and upgrade Research Centre of theCollege.**
4. **To introduce more Certificate and Add-on Courses inthe College.**
5. **To introduce more Certificate and Add-on Courses inthe College.**
6. **To accelerate the process of CAS - promotion forteaches all non-teaching staffof the College.**
7. **To take steps for submission of AQAR for 20212022.**
8. **To make the Alumni Association more active.**
9. **To transit knowledge through holding seminars andworkshops.**
10. **To hold awareness programmes on communitydevelopment issues.**
11. **To expedite the automation process of the CollegeLibrary.**
12. **To make the students aware of Career CounsellingProgrammes.**
13. **To take steps for increasing community developmentprogrammes.**
14. **To encourages the faculties to be engaged in researchwork.**
15. **To take steps for increasing community development among the students as well as the communityprogrammes.**
16. **To arrange campus placement programme for thestudents.**
17. **To strengthen the Physical Education Programmes inthe College.**

File Description	Documents
Paste link for additional information	[https://drive.google.com/file/d/11ILicapwuQQ Pay5WU6spYd6k2C5IYr2D/view](https://drive.google.com/file/d/11ILicapwuQQPay5WU6spYd6k2C5IYr2D/view)
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At regular interval course outcome iscollected from teachersand feedbacks are collected from students and parents and areanalyzed duly for proper remedy and furtherimprovement, ifpossible.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Strict monitoring of gender equity: • The college has an Internal Complaints Committee duly constituted as per guidelines. The contactnumbers of members are displayed on campus and college website. • In addition to this, the college has a duly constituted Anti-Ragging Committee and DisciplineCommittee to ensure safety and protect the interests of students. • Online and offline mode of compliant registration for girl students are available for any

violation ofwomen's rights. Helpline no has been provided in the website. • Every year, special lectures by invited speakers are organized by the departments and alumniassociation as well to spread awareness of gender rights, domestic violence, etc. among the girl students. • To spread awareness among the girl students, a special paper as prescribed in the syllabus onWomen's Writing (English literature, Sem-v, cc-12, Philosophy, Ge-2, Political Science-sem-1, CC-1)is taught in classes to spread knowledge of women's rights, patriarchal oppression, etc. • A special session for girl students at college Gymnasium is allotted keeping in mind the safety andsecurity. A lady trainer is assigned for the smooth running of the gym during the session.

Common Rooms: • A separate Common Room for girl students is available.

File Description	Documents
Annual gender sensitization action plan	https://egrassbcollege.ac.in/support-structure-services/icc/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://erp.egrassbcollege.ac.in/IQAC/_24_IQAC_45348.5563448302Annual%20gender%20sensitization%20action%20plan.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has taken up some effective measures fordifferent

types of waste management within the campus. Theinstitution has signed a MOU with the local Municipality (EgraMunicipality) in this regard. With the help of the MunicipalitySanitary Department the college has setup two types ofcontainers with different volumes (100 ltrs. / 60 ltrs. / 40ltrs. / 20 ltrs.) in all the floors of the academic /administrative buildings for solid waste (both degradable andnon-degradable types of waste). After collection of the solidwastes from the college campus in those containers, these areto be collected on daily basis by the local Municipality fromthe campus following the above mentioned MOU for necessaryrecycling.For liquid waste management (wet waste management) with help ofthe local Municipality on the basis of the terms and conditionslaid down in the mentioned MOU, the college has setup a pipeline for accumulation of the liquid waste from variousdepartments of the college into a deep covered pit dug out inthe campus. Those liquid wastes accumulated in the covered pitwill be collected by the Municipality Dept. for necessaryrecycling from time to time.

The College has also signed a MOU with Hulladek Recycling Pvt. Ltd. for proper management of e-waste of the college round the year. The College has also taken initiative for proper management of Bio-wastes from the Hostels of the College by opening Vermicomposting Units in the College which is environmentally sound and economically helpful.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	https://erp.egrassbcollege.ac.in/IQAC/_24_IQAC_45348.5200097994Management%20Of%20The%20Various%20Types%20Of%20Degradable%20And%20Non-%20Degradable%20Waste.pdf
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment	**B. Any 3 of the above**

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Mutual respect, strong interpersonal relationships, love for the country, clear communication, andexplicit understanding are among the values the college instills in its students in order to foster aninclusive atmosphere that is tolerant of and harmonious with regard to cultural, regional, linguistic,communal, socioeconomic, diversities and in addition to promoting diversity, staff members model theseprinciples for the students during each day of instruction.Socially backward students, such as those who are identified as ST, SC, OBC (non-creamy layer)communities, or minorities, are granted special admission advantages through the reduction of entryrequirements, as well as opportunities for various forms of scholarships and incentives from the UGC,State Government, and institutional resources. Webinars are organised to inform students about different programs, for creating awareness of such asstudent credit cards and scholarships etc., enabling those who are struggling financially to take advantageof these benefits.Scholarship Helpdesk assists students who are deserving of higher education but are strugglingfinancially. This is to assist them in obtaining financial aid from both public and private

organizations. The college encourages its employees and students to take on leadership and social obligations through: 1.Organizing Community Services and participation of the staff and students through NSSprograms, Eco Club, Covid-19 Help Group, Fitness Club, Blood Donation Camp, Mask andSanitizer Distribution. 2.Putting together awareness campaigns with college staff and students on subjects like legal aid,women's rights, and human rights. 3.Arranging extracurricular activities, literary and cultural events, and incorporatingunderprivileged youngsters from the community in college sports and cultural events.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Egra S S B College has introduced a certificate course on "Jivan-Samriddhi—A Technique of Luminous Life". The mentioned course aims at inculcating moral values in the students of the college. The course is run by the college under the monitoring of IQAC, especially under the supervision of the senior most IQAC member of the college Dr. J R Bhattacharya. The course is introduced on and from 19/04/2023. A total number of 100 students of the college in general register their names as participants. The course becomes completed on 29/06/2023.

IQAC of the College organized a seminar on "Importance of Value-Added Course in Our Life" on 27.04.2023 in the College. The resource person of the seminar was Swami Kamalasthananda, Principal, Ramkrishna Mission Vivekananda Centenary College, Rahara. No. of beneficiaries of the programme was 103.

IQAC of the college organized an Awareness Programme on "Judicial Protections Against Ragging in Academic Campus" on 22.03.2023 and another such programme on "Legal Provisions to Stop Sexual Harassment at the Working Places" on 22.03.2023 in the College campus. The sitting District Judge of Purba Medinipur, West Bengal was the resource person of both the programmes. The nos. of beneficiaries of the programmes were 234 and 193 respectively.

A community development programme on "Human Values : Morality and Ethics, Coastal Bio-Resource, Estuarine Bio-Diversity" was organized on 29.04.2023 by IQAC and AJC Bose Eco-Club at Hirapur Dasharagram High School. No. of beneficiaries of the programme was 150 students and 15 Staff of the School.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Egra S. S. B. College celebrates / organizes national andinternational commemorative days, events and festivals roundthe year to promote wide scale awareness among differentstakeholders of the college. The college holds all suchprogrammes some times through its N.S.S. Units and sometimesthrough itsdepartments. Students as well as the teaching andnon-teaching staff of the college actively

participate in allsuch programmes to give those a grand show. During 2022-2023the college has celebrated as many as eight days of Nationaland International importance.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 01 : A.J.C. Bose Eco club is a grandstand on which we get the knowledge about adjacent local environment. The aims of the Eco Club in a group are to contribute to improving environmental awareness ambience. This Club offer programs and activities to encourage among students, teachers and staffs to reduce pollution, plant trees, and grow awareness etc.

Programme 1: Physical Science: Problems and Solve. Context: The A.J.C. Bose Eco-Club arranged a one-day science camp at Panchetgarh High School (H.S) on 11.04.2023. Different mathematical and physics (Numerical Problems) have been solved in this programme. Dr. Dipak Hazra, Department of Physics was the key resource person of this programme. 40 students from class VIII, IX and X attended the programme in real earnest..

BEST PRACTICE - 02 : Introduction of Coastal Environmental Studies Research Centre: A Destination at hand for Aspiring Researchers

The Bay of Bengal Coastline is not only a site of breathtaking natural beauty but also a region of immense ecological importance. However, with rising concerns over climate change, sea-level rise, and environmental degradation, there's a pressing need to better understand and address the challenges faced by coastal communities and ecosystems scientifically, economically and literally.Egra SSB College, situated in close proximity to the Bay of Bengal, has long been at the forefront of academic excellence and community engagement. Recognizing the need to leverage its geographical advantage, the college administration took the visionary step of

establishing the Coastal Environmental Studies Research Centre (CESRC) under Vidyasagar University.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

UNNAT BHARAT ABHIYAN Transforming Rural Lives: Egra SSB College Nodal Centre Egra SSB College,has proudly served as a nodal center for the Unnat Bharat Abhiyan (UBA) since 2018, actively contributing to the program's vision of rural development. UBA, a flagship initiative of the Government of India's Ministry of Education, empowers higher education institutions like Egra SSB College to collaborate with nearby villages, fostering sustainable progress. Egra SSB College embraces this mission, acting as a catalyst for nine adopted villages.

Activities Undertaken and Completed: A. Regular monitoring on Vermicompost Unit in Panchet Village: Vermicomposting is an eco-friendly method that can convert wastes into wealth. It can play a vital role in managing agricultural wastes in a sustainable way and can replace the environmentally hazardous manures. We have introduced a 12 chambered vermicomposting unit in the Panchet village in the houseMr. Milan Krishna Sahoo.

B. Regular monitoring on Nursery of indigenous plants: Due to increased anthropogenic pressure indigenous plant species are vanishing in a rapid rate. Introduction of fuel plants is a big problem too. We have set up a nursery for indigenous plants in Pataspur I (Amarpur Village). We have planted all the indigenous plants in the Champa River basin.

C. Monitoring and Maintenance of Solar Plant: With the financial aid from the Irrigation department, Govt. of West Bengal, we have introduced a solar power-driven motor for aeration in culture pond in Pataspur-II (Southkhand GP). The growth of the fishes is significantly higher than that of nonaerated ponds.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action for 2023-2024 :

1. To increase and upgrade the use of ICT in teaching learning process.
2. To purchase more Research Books and Journals in the library.
3. To take initiative for another RET for the Research Centre of the college.
4. To introduce new Certificate Courses for the college.
5. To accelerate the process of CAS-Promotion remaining due for both teaching and non-teaching staff of the college.
6. To take steps for submission of AQAR for 2022-2023 and SSR of the college to NAAC.
7. To prepare the college to face NAAC inspection within 2023-2024.
8. To enhance the activities of ECO-Club to promote public awareness regarding several community development programmes.
9. To introduce skill based and career-oriented courses.
10. To make the Alumni Association of the college more active.
11. To transmit knowledge through holding seminars and workshops.
12. To hold awareness programme on Community development issues.
13. To make the students aware of Career Counselling Programmes.
14. To organize different progammes for students / staff of the college.
15. To encourage the faculties to be engaged in research works.
16. To encourage the students to participate in N.S.S. activities and N.C.C. programmes.
17. To build up a good rapport between the Teaching and Non-teaching staff and the students of the college.
18. To put emphasis on the drives for campus beautification.