

Egra Sarada Shashi Bhusan College
Egra, Purba Medinipur
Department of English

Report on

Certificate Course on Spoken English

Details of the Course at a glance

❖ Title of the Course: <i>Certificate Course on Spoken English</i>	❖ Mode of Registration: <i>Offline</i>
❖ Nature of the Course: <i>Theory & Practical Classes</i>	❖ Date of Commencement of the Course: <i>06.07.2022</i>
❖ Total Marks: 50	❖ Date of Completion of the Course: <i>16.07.2022</i>
❖ Total Contact Hours: <i>32 hours</i>	❖ Duration of the Course: <i>10 days</i>
❖ Opening of Registration Process: <i>27.06.22</i>	❖ Total Number of Students Enrolled: <i>100</i>
❖ Closing of Registration process: <i>04.07.22</i>	❖ Registration Fees: <i>Nil</i>

Syllabus Framework

Course Type	Course Title	Th	Pa	Total
Certificate Course	Certificate on Spoken English	40	10	50

Unit 1: Everyday Conversations

Greetings and Introductions

- Learn how to greet people and introduce yourself in various situations.
- Practice common conversational openings.

Asking and Giving Directions

- Gain confidence in asking for and giving directions.
- Role-play scenarios for practical application.

Unit 2: Engaging in Conversations

Casual Conversations

- Develop conversational skills for casual settings like social gatherings, cafes, etc.
- Focus on natural flow and active listening.

Discussing Family, Hobbies, and Interests

- Learn to talk about your family, hobbies, and interests.
- Share and discuss common topics in an Indian context.

Unit 3: Navigating Common Situations

Shopping and Negotiating

- Practice shopping dialogues, including bargaining skills applicable in Indian markets.
- Learn common phrases for shopping scenarios.

Public Places and Transportation

- Engage in conversations related to public spaces, transportation, and travel.
- Gain confidence in asking for information and directions in public areas.

Course Objectives:

1. To enhance the conversational skills of the students.
2. To enable the students to make use of Basic English sentence patterns and improve their understanding of grammar.
3. To improve the student's pronunciation.
4. To enhance the proficiency of students in spoken English so that they can face different situations with ease.
5. To enable the students to meet the requirements of jobs and careers in international market.

Course Outcomes:

1. The fear of students about spoken English will be reduced.
2. The students will be able to make use of English sentence patterns and their understanding of the parts of speech will be enhanced.
3. The students will be able to speak correct and fluent English
4. The students will be able to meet the requirements of jobs and careers.

Faculty Details

Course Coordinator	Designation	Dept.
Mr. PathikPradhan	Assistant Professor & HOD	English

Sl. No.	Name of Faculty	Designation	Dept.
1.	Mr. PathikPradhan	Assistant Professor & HOD	English
2.	Dr. Aloy Chand Biswas	Associate Professor	English
3.	Mr. Debi Prasad Jana	SACT-II	English
4.	Mr. Manikmandal	SACT-I	English

Syllabus Distribution

Certificate Course on Spoken English			
Unit	Course Contents	Topic	Name of Teacher
Unit 1: Everyday Conversations	Greetings and Introductions	Learn how to greet people and introduce yourself in various situations.	Mr. Pathik Pradhan (PP)
		Practice common conversational openings.	Mr. Pathik Pradhan (PP)
	Asking and Giving Directions	Gain confidence in asking for and giving directions.	Mr. Manik Mandal (MM)
		Role-play scenarios for practical application.	Mr. Manik Mandal (MM)
Unit 2: Engaging in Conversations	Casual Conversations	Develop conversational skills for casual settings like social gatherings, cafes, etc	Mr. Pathik Pradhan (PP)
		Focus on natural flow and active listening.	Dr. Aloy Chand Biswas(ACB)
	Discussing Family, Hobbies, and Interests	Learn to talk about your family, hobbies, and interests.	Dr. Aloy Chand Biswas (ACB)
		Share and discuss common topics in an Indian context.	Dr. Aloy Chand Biswas (ACB)
Unit 3: Navigating Common Situations	Shopping and Negotiating	Practice shopping dialogues, including bargaining skills applicable in Indian markets.	Mr. Debi Prasad Jana (DPJ)
		Learn common phrases for shopping scenarios.	Mr. Debi Prasad Jana (DPJ)
	Public Places and Transportation	Engage in conversations related to public spaces, transportation, and travel.	Mr. Manik Mandal (MM)
		Gain confidence in asking for information and directions in public areas.	Mr. Debi Prasad Jana(DPJ)

Routine

Date	Time				
	09:15-10:15	10:15-11:15	01:15-02:15	03:15-04:15	04:15-05:15
06.07.22	MM/19	-	-	MM/SMH	ACB/SMH
07.07.22	ACB/19	ACB/19		PP/SMH	-
08.07.22	DPJ/19	MM/19	-	-	MM/19
09.07.22	DPJ/09	DPJ/09	PP/19	-	-
11.07.22	PP/19	-	-	MM/SMH	DPJ/SMH
12.07.22	ACB/19	ACB/19	-	PP/SMH	PP/SMH
13.07.22	DPJ/19			MM/SMH	MM/SMH
14.07.22	ACB/19	PP/19	-	ACB/19	MM/09
15.07.22	DPJ/19	ACB/19	-	-	PP/19
16.07.22	DPJ/09	DPJ/09	PP/19	-	-

EGRA SARADA SHASHI
REGISTER OF ATTENDANCE

BHUSAN COLLEGE
OF STUDENTS

Subject Certificate Course on Spoken English Part

For the Month of 06/07/2022 - 11/07/2022 Of 20 12

Sl. No.	Roll No.	Name of the Student	Date and Signature													
			1	2	3	4	5	6	7	8	9	10	11	12	13	14
26.	228	Poatim Maity	1	2	3	4	5	6	7	8	9	.	.	.	10	11
27.	147	Puspendu Jana	1	2	3	4	5	6	7	8	9	10	11	12	13	14
28.	131	Sagar Manna	1	2	3	4	5	6	7	8	9	10	11	12	13	14
29.	99	Saikat Paul	1	2	3	4	5	6	7	8	9	.	.	.	10	11
30.	514	Sanjoyjit	1	2	3	4	5	6	7	8	9	.	.	.	10	11
31.	347	Saikat Pradhan	1	2	3	4	5	6	7	8	9	.	.	.	10	11
32.	56	Subhajit Bay	1	2	3	4	5	6	7	8	9	.	.	.	10	11
33.	27	Sublamay Nayak	1	2	3	4	5	6	7	8	9	.	.	.	10	11
34.	402	Sudip Nayak	1	2	3	4	5	6	7	8	9	10	11	12	13	14
35.	209	Surajit Samanta	1	2	3	4	5	6	7	8	9	10	11	12	13	14
36.	262	Narmata Sahu	1	2	3	4	5	6	7	8	9	10	11	12	13	14
37.	136	Anjali Jana	1	2	3	4	5	6	7	8	9	10	11	12	13	14
38.	140	Narmani Bera	1	2	3	4	5	6	7	8	9	10	11	12	13	14
39.	236	Narmita Maity	1	2	3	4	5	6	7	8	9	10	11	12	13	14
40.	160	Soumi Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
41.	41	Sudip Paul	1	2	3	4	5	6	7	8	9	10	11	12	13	14
42.	143	Sumana Das	1	2	3	4	5	6	7	8	9	.	.	.	10	11
43.	446	Sumita Nath	1	2	3	4	5	6	7	8	9	10	11	12	13	14
44.	36	Sagar Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
45.	200	Sanjoy Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
46.	198	Dipali Maity	1	2	3	4	5	6	7	8	9	.	.	.	10	11
47.	107	Diply Mahapatra	1	2	3	4	5	6	7	8	9	.	.	.	11	12
48.	08	Madhabi Jana	1	2	3	4	5	6	7	8	9	10	11	12	13	14
49.	20	Puja Dey	1	2	3	4	5	6	7	8	9	10	11	12	13	14
50.	189	Suchismita Sam	1	2	3	4	5	6	7	8	9	.	.	.	10	11

Date and Signature																
1	2	3	4	5	6	7	8	9	10	11	12	13	14			
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15	16	.	.	.	17	18	19	20	21	22	.	.	.	23	24	25
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12	13	14	15	16	17	18	19	20	21	22	.	.	.	23	24	25
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15	16	17	18	19	20	21	22	23	24	25	.	.	.	26	27	28
15	16	17	18	19	20	21	22	23	24	25
15	16	17	18	19	20	21	22	23	24	25	.	.	.	26	27	28
15	16	17	18	19	20	21	22	23	24	25	.	.	.	26	27	28
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12	13	.	.	.	14	15	16	17	18	19	.	.	.	20	21	22
13	14	15	16	17	18	19	20	21	22	23	.	.	.	24	25	26
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15	16	17	18	19	20	21	22	23	24	25	.	.	.	26	27	28
12	13	14	15	16	17	18	19	20	21	22	.	.	.	23	24	25

**EGRA SARADA SHASHI
REGISTER OF ATTENDANCE**

Subject Certificate Course on Spoken English Part _____

**BHUSAN COLLEGE
OF STUDENTS**

For the Month of 01/11/2021 - 16/11/2021 Of 20 13

Sl. No.	Roll No.	Name of the Student	Date and Signature													
			1	2	3	4	5	6	7	8	9	10	11	12	13	14
51	357	Amanya Karan	1	2	3	4	5	6	7	8	9	10	11	12	13	14
52	591	Anindita Nanda	1	2	3	4	5	6	7	8	9	10	11	12	13	14
53	327	Anita Karna	1	2	3	4	5	6	7	8	9	10	11	12	13	14
54	260	Ankita Karna	1	2	3	4	5	6	7	8	9	10	11	12	13	14
55	597	Anusoma Karan	1	2	3	4	5	6	7	8	9	10	11	12	13	14
56	304	Anushri Jans	.	.	.	1	2	3	4	5	6	7	8	9	10	11
57	316	Anuska Jayek	1	2	3	4	5	
58	23	Anuska Mahapatra	1	2	3	4	5	
59	552	Anuska Karan	1	2	3	4	5	
60	20	Aparna Banija	1	2	3	4	5	6	7	8	9	10	11	12	13	14
61	625	Balsakhi Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
62	203	Chanda Maity	1	2	3	4	5	6	7	8	9	10	11	12	13	14
63	537	Debarati Das	.	.	.	1	2	3	4	5	6	7	8	9	10	11
64	539	Debashree Nayak	.	.	.	1	2	3	4	5	6	7	8	9	10	11
65	620	Dipansita Giri	1	2	3	4	5	6	7	8	9	10	11	12	13	14
66	257	Dipansita Jans	1	2	3	4	5	6	7	8	9	10	11	12	13	14
67	584	Ganga Beera	1	2	3	4	5	6	7	8	9	10	11	12	13	14
68	459	Jayanti Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
69	622	Joyanta Maity	1	2	3	4	5	6	7	8	9	10	11	12	13	14
70	253	Khukumani Saha	1	2	3	4	5	6	7	8	9	10	11	12	13	14
71	458	Kesum Khatri	1	2	3	4	5	6	7	8	9	10	11	12	13	14
72	460	Laboni Nayak	1	2	3	4	5	6	7	8	9	10	11	12	13	14
73	371	Madhumita Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
74	323	Maitri Karna	1	2	3	4	5	6	7	8	9	10	11	12	13	14
75	33	Meemoni Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14

Sl. No.	Roll No.	Name of the Student	Date and Signature														
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	
15	16	17	18	19	20	21	22	23	24	.	.	.	25	26	27	28	29
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12	.	.	.	13	14	15	16	17	18	19	20	21	22	23	24	.	.
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15	16	17	18	19	.	.	.	20	21	22	23	24	25	26	27	28	29
15	16	.	.	.	17	18	19	20	21	22	23	24	25	26	27	28	29
15	16	.	.	.	17	18	19	20	21	22	23	24	25	26	27	28	29

Photographs



Pathik Pradhan
HOD & Coordinator
Dept. of English
HEAD
Dept. of English
Egra S. S. B. College
Egra, Purba Medinipur



Pradhan
Principal
Dept. of English
Principal
Egra S.S.B. College
Egra, Purba Medinipur