## Egra Sarada Shashi Bhusan College

## Egra, Purba Medinipur Department of English

#### Report on

## **Certificate Course on Creative Writing**

## **Details of the Course at a glance**

❖ Title of the Course: Certificate Course on Creative Writing	❖ Mode of Registration: <i>Offline</i>
❖ Nature of the Course: <i>Theory &amp; Practical</i>	◆ Date of Commencement of the
Classes	Course: 05.04.2022
❖ Total Marks: 50	❖ Date of Completion of the Course: 17.04.2022
❖ Total Contact Hours: 32 hours	Duration of the Course: 10 days
❖ Opening of Registration Process: 28.03.22	❖ Total Number of Students Enrolled: 100
Closing of Registration process: 02.04.22	❖ Registration Fees: Nil

## Syllabus Framework

Course Type	Course Title	Th	Pa	Total
Certificate Course	Certificate on Creative Writing	40	10	50

#### **Unit 1: Introduction to the Writing Process:**

- Introduction to the Conventions of Creative and Academic
- he Art and Craft of Writing
- Modes of creative Writing

## Unit 2: Writing in one's own words:

- Summarizing and Paraphrasing
- Diary writing, Essay writing, Story Writing
- Script Writing, Preparing for Publication

#### **Unit 3: Technical Writing:**

- Formal and informal writings
- Reports, letters, memorandum, notices, agenda, minutes
- Common errors to be avoided.

## **Unit 4:Writing Skills:**

- Selection of topic
- Developmental, transitional and concluding paragraphs
- Descriptive, narrative, expository and argumentative writing.

#### **Course Objectives:**

- 1. To enhance the writing skills of the students.
- 2. To enable the students to make use of Basic English sentence patterns and improve their understanding of grammar.
- 3. To enhance the proficiency of students in English so that they can face different situations with ease.
- 4. To enable the students to meet the requirements of jobs and careers in international market.

#### **Course Outcomes:**

- 1. The fear of students about writing in English will be reduced.
- 2. The students will be able to make use of English sentence patterns and their understanding of the parts of speech and grammar will be enhanced.
- 3. The students will be able to write correctly in English.
- 4. The students will be able to meet the requirements of jobs and careers.

#### **Faculty Details**

<b>Course Coordinator</b>	Designation	Dept.
Mr. PathikPradhan	Assistant Professor & HOD	English

S1.	No.	Name of Faculty	Designation	Dept.
1	1.	Mr. PathikPradhan	Assistant Professor & HOD	English
2	2.	Dr. Aloy Chand Biswas	Associate Professor	English
3	3.	Mr. Debi Prasad Jana	SACT-II	English
4	4.	Mr. SougataSahoo	SACT-I	English

#### **Syllabus Distribution**

	Certificate	Course on Creative Writing	
Unit	Course Contents	Торіс	Name of Teacher

Unit-1	Introduction to the Writing Process	<ul> <li>Introduction to the Conventions of Creative and Academic</li> <li>The Art and Craft of Writing</li> <li>Modes of creative Writing</li> </ul>	Mr. PathikPradhan (PP)
Unit-2	Writing in one's own words	<ul> <li>Summarizing and Paraphrasing</li> <li>Diary writing, Essay writing, Story Writing</li> <li>Script Writing, Preparing for Publication</li> </ul>	Dr. Aloy Chand Biswas (ACB)
Unit-3	Technical Writing	<ul> <li>Formal and informal writings</li> <li>Reports, letters, memorandum, notices, agenda, minutes</li> <li>Common errors to be avoided.</li> </ul>	Mr. Debi Prasad Jana (DPJ)
Unit-4	Writing Skills	<ul> <li>Selection of topic</li> <li>Developmental, transitional and concluding paragraphs</li> <li>Descriptive, narrative, expository and argumentative writing.</li> </ul>	Mr. SougataSahoo (SSH)

## **Routine**

Data			Time		
Date	09:15-10:15	10:15-11:15	01:15-02:15	03:15-04:15	04:15-05:15
05.04.22			-	PP/SMH	PP/SMH
06.04.22	<b>04.22</b> SSH/19		-	SSH/SMH	ACB/SMH
07.04.22	<b>7.04.22</b> ACB/19			PP/SMH	SSH/09
08.04.22	<b>08.04.22</b> DPJ/19		-	-	SSH/19
09.04.22	DPJ/09	DPJ/09	PP/19	-	-
11.04.22	PP/19	-	-	SSH/SMH	DPJ/SMH
12.04.22	ACB/19	ACB/19	-	PP/SMH	PP/SMH
13.04.22	<b>13.04.22</b> DPJ/19		-	SSH/SMH	SSH/SMH
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## **Class Allotment**

Sl. No.	Name of Taashay	Classes	Allotted	Classe	es Taken	Total
S1. INO.	Name of Teacher	Th	Pa	Th	Pa	Total
1.	Mr. PathikPradhan	06	02	06	02	08
2.	Dr. Aloy Chand Biswas	06	02	06	02	08

3.	Mr. Debi Prasad Jana	06	02	06	02	08						
4.	Mr. SougataSahooS	06	02	06	02	08						
	Total											

## **Record of Class Attendance**

## EGRA SARADA SHASHI

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3	1579	Anjali Good	J	2	3	4	5	6	7			8	9	10	11	12
4.	114	Ankita Das	1	2	3	4	5	6	7		×	8	9	10	11	1
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8.	245	Aparna Jana	1	2	3	4	5	6	7	8	9	,	10	11	12	1
7.	93	Arelana Dinda	1	2	3	4	5	6	7	8	9		10	11.	, .	)
10.	130	Anunima Kuila	1	2	3	4	5	6	7	8	9	10	1)	,	-	1
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6.	247	Madhumita Jana	1	2	3	4	5	6	7	,	8	q	10	11	12	1
17.	228	Hadhurri Pradla		2	,	3	4	5	6	2	8	q	10	0	12	1
18.	306	Manisha payra	1	2	3	4	5	6	7	8	9	10	11	12	,	1
19.	137	Mitali Majhi	1	2	3	4	5	6	1	8	9		10	11	12	1
20.	317	Mou Guri	1	2	3	4	5	6	7	8	9		10	11	12	ľ
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22.	116	Mousumi Adak	1	2	3	4	5	6	7	,	8	9	10	11	12	1
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32	118	Swagata Nanda	1	2	3	4	5	b	F	8	9	16	11	12	13	19
33	115	Swarmali Maity	1	2			3	4	5	6	7	8	9	10	1/	12
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53.	120	Gurapada Bisai	1	2	3	4	5	6	-(	8	q	/0	11		13	14
54	284	Niladri Bera	1	2	3	4	5	6	Ŧ	8	9	16	11	12	13	14
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58.	290	Debasish Jana	1	2	3	4	5	6	7	8	9	(6	_	12		19
59.	133	Pabitra Ohana	1	2	3	9	B	6	7	8	9	10				14
60.	286	Raju pariya	1	2	3		`	4	5	6	7	8	9	10	11	14
61.	354	Ranjan Mandal	1	2	`	,	,	3	4	5	6	7	8	9	10	1/
62.	170	Sintu Bera	1	2	3	4	5	6	7	8	9	16	// .	12	13	19
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65.	142	Saikal Mandal	1	2	3	4	5	6	7	8	9	10	//	/2	-	14
66	349	Anima patra	1	2	3	4	5	6	7	8	9	/0	//	12	3	19
67.	155	Anulipi Das	1	2	3	4	5	6	7	8	9	16	11	12	-	19
68.	241	Arpita jana	1	2	3	v	,	4	5	6	7	8	9	/6	U	12
69.	230	Ranita Bar	1	2	3	4	5		,	6	7	- 8	+	16	11	-
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# EGRA SARADA SHASHI

REGISTER OF ATTENDANCE

Subject Certificate Converse and Creating Date and Signature of Children Land															1	
SI.	Roll No.	Name of the Student	11/2	No	-	R	1 14 M	Date	-14	Signa	type	1	/X	44	MA	
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77.	185	Pshifa pradhon	1	2	3	9	5	6	1	8	9	/0		12	'	<u>`</u>
78.	144	Growi Hanne	1	2	3	4	5	6	7	8	9	10	11	12	,	,
79.	336	Kasturi Pander	1	2	3.	4	5	(	7	8	9	1 o	11	12	13	1
80.	38	Madhumita Jana	1	2	3	4	5	6	7	8	q	10	1)	12	13	1
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84.	487.	Rupali Bera	1	2	3	4	5	G	7	8	9	10	1/	12	13	14
85.	428	Saheli Sahoo	1	2	3	9	5	l.	7	8	9	/0	11	12	13	14
86.	506	Sampa Bera	1	2	3	4	5	6	7	8	9	10	11	12	13	14
87.	354	Sathi Maily	1	2	3	4	5	6	7	8	9	10	1)	12	13	14
88.	468	Sayani Mai ty	1	2	3	4	5	6	7	8	9	16	1	12	13	14
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90.	3/1	Shoneya Nanda	1	2	3	9	5	ک	7	8	9	10	11	12	13	14
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93	519	Snigdha Rath	1	2	3	4	5	6	7	8	9	10	"	12	13	14
94	246	Soli ni Gioi	1	2	3	9	5	6	7	8	9	10	11	12	13	14
95	259	Soumili Das	1	2_	3	9	5	E	7	8	9	10	11	12		11
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## **BHUSAN COLLEGE**

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## **Photographs**









Pathik handha

HOD& Coordinator Dept. of English

HEAD
Dept. of English
Egra S. S. B. College
Egra, Purba Medinipur



Principal
Dept. of English

Principal

Egra S.S.B. College

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