

Egra Sarada Shashi Bhusan College
Egra, Purba Medinipur
Department of English

Report on

Certificate Course on Creative Writing

Details of the Course at a glance

❖ Title of the Course: <i>Certificate Course on Creative Writing</i>	❖ Mode of Registration: <i>Offline</i>
❖ Nature of the Course: <i>Theory & Practical Classes</i>	❖ Date of Commencement of the Course: <i>05.04.2022</i>
❖ Total Marks: 50	❖ Date of Completion of the Course: <i>17.04.2022</i>
❖ Total Contact Hours: <i>32 hours</i>	❖ Duration of the Course: <i>10 days</i>
❖ Opening of Registration Process: 28.03.22	❖ Total Number of Students Enrolled: <i>100</i>
❖ Closing of Registration process: 02.04.22	❖ Registration Fees: <i>Nil</i>

Syllabus Framework

Course Type	Course Title	Th	Pa	Total
Certificate Course	Certificate on Creative Writing	40	10	50

Unit 1: Introduction to the Writing Process:

- Introduction to the Conventions of Creative and Academic
- he Art and Craft of Writing
- Modes of creative Writing

Unit 2: Writing in one's own words:

- Summarizing and Paraphrasing
- Diary writing, Essay writing, Story Writing
- Script Writing, Preparing for Publication

Unit 3: Technical Writing:

- Formal and informal writings
- Reports, letters, memorandum, notices, agenda, minutes
- Common errors to be avoided.

Unit 4: Writing Skills:

- Selection of topic
- Developmental, transitional and concluding paragraphs
- Descriptive, narrative, expository and argumentative writing.

Course Objectives:

1. To enhance the writing skills of the students.
2. To enable the students to make use of Basic English sentence patterns and improve their understanding of grammar.
3. To enhance the proficiency of students in English so that they can face different situations with ease.
4. To enable the students to meet the requirements of jobs and careers in international market.

Course Outcomes:

1. The fear of students about writing in English will be reduced.
2. The students will be able to make use of English sentence patterns and their understanding of the parts of speech and grammar will be enhanced.
3. The students will be able to write correctly in English.
4. The students will be able to meet the requirements of jobs and careers.

Faculty Details

Course Coordinator	Designation	Dept.
Mr. PathikPradhan	Assistant Professor & HOD	English

Sl. No.	Name of Faculty	Designation	Dept.
1.	Mr. PathikPradhan	Assistant Professor & HOD	English
2.	Dr. Aloy Chand Biswas	Associate Professor	English
3.	Mr. Debi Prasad Jana	SACT-II	English
4.	Mr. SougataSahoo	SACT-I	English

Syllabus Distribution

Certificate Course on Creative Writing			
Unit	Course Contents	Topic	Name of Teacher

Unit-1	Introduction to the Writing Process	<ul style="list-style-type: none"> • Introduction to the Conventions of Creative and Academic • The Art and Craft of Writing • Modes of creative Writing 	Mr. PathikPradhan (PP)
Unit-2	Writing in one's own words	<ul style="list-style-type: none"> • Summarizing and Paraphrasing • Diary writing, Essay writing, Story Writing • Script Writing, Preparing for Publication 	Dr. Aloy Chand Biswas (ACB)
Unit-3	Technical Writing	<ul style="list-style-type: none"> • Formal and informal writings • Reports, letters, memorandum, notices, agenda, minutes • Common errors to be avoided. 	Mr. Debi Prasad Jana (DPJ)
Unit-4	Writing Skills	<ul style="list-style-type: none"> • Selection of topic • Developmental, transitional and concluding paragraphs • Descriptive, narrative, expository and argumentative writing. 	Mr. SougataSahoo (SSH)

Routine

Date	Time				
	09:15-10:15	10:15-11:15	01:15-02:15	03:15-04:15	04:15-05:15
05.04.22	ACB/19	ACB/19	-	PP/SMH	PP/SMH
06.04.22	SSH/19	ACB/19	-	SSH/SMH	ACB/SMH
07.04.22	ACB/19	ACB/19		PP/SMH	SSH/09
08.04.22	DPJ/19	SSH/19	-	-	SSH/19
09.04.22	DPJ/09	DPJ/09	PP/19	-	-
11.04.22	PP/19	-	-	SSH/SMH	DPJ/SMH
12.04.22	ACB/19	ACB/19	-	PP/SMH	PP/SMH
13.04.22	DPJ/19	DPJ/19	-	SSH/SMH	SSH/SMH
16.04.22	DPJ/09	DPJ/09	PP/19	-	-

Class Allotment

Sl. No.	Name of Teacher	Classes Allotted		Classes Taken		Total
		Th	Pa	Th	Pa	
1.	Mr. PathikPradhan	06	02	06	02	08
2.	Dr. Aloy Chand Biswas	06	02	06	02	08

Certificate Course on Creative Writing

3.	Mr. Debi Prasad Jana	06	02	06	02	08
4.	Mr. Sougata Sahoo S	06	02	06	02	08
Total						32

Record of Class Attendance

EGRA SARADA SHASHI REGISTER OF ATTENDANCE

Subject Certificate Course on Creative Writing Part (2021-22)

Sl. No.	Roll No.	Name of the Student	Date and Signature												
			1	2	3	4	5	6	7	8	9	10	11	12	13
1.	174	Amanya Das	1	2	3	4	5	6	7	8	9	10	11	12	13
2.	300	Anita Giri	1	2	3	4	5	6	7	8	9	10	11	12	13
3.	1579	Anjali Gosh	1	2	3	4	5	6	7	8	9	10	11	12	
4.	114	Arkita Das	1	2	3	4	5	6	7	8	9	10	11	12	
5.	1527	Anupama Baitik	1	2	3	4	5	6	7	8	9	10	11	12	13
6.	326	Anuradha Sahoo	1	2	3	4	5	6	7	8	9	10	11	12	13
7.	388	Anvesha Patra	1	2	3	4	5	6	7	8	9	10	11	12	
8.	245	Aparna Jana	1	2	3	4	5	6	7	8	9	10	11	12	13
9.	93	Arelana Sinda	1	2	3	4	5	6	7	8	9	10	11	12	
10.	130	Amunima Kula	1	2	3	4	5	6	7	8	9	10	11	12	
11.	406	Arkita Karan	1	2	3	4	5	6	7	8	9	10	11	12	13
12.	1562	Banashri Maity	1	2	3	4	5	6	7	8	9	10	11	12	13
13.	340	Bandana Jana	1	2	3	4	5	6	7	8	9	10	11	12	
14.	151	Debkina Samanta	1	2	3	4	5	6	7	8	9	10	11	12	
15.	1643	Dharitri Jana	1	2	3	4	5	6	7	8	9	10	11	12	
16.	247	Madhumita Jana	1	2	3	4	5	6	7	8	9	10	11	12	13
17.	228	Madhusri Pradhan	1	2	3	4	5	6	7	8	9	10	11	12	
18.	306	Manisha Payra	1	2	3	4	5	6	7	8	9	10	11	12	13
19.	137	Mitali Majhi	1	2	3	4	5	6	7	8	9	10	11	12	13
20.	317	Mou Giri	1	2	3	4	5	6	7	8	9	10	11	12	
21.	99	Mou Singha	1	2	3	4	5	6	7	8	9	10	11	12	
22.	116	Mousumi Adak	1	2	3	4	5	6	7	8	9	10	11	12	13
23.	119	Nandita Panda	1	2	3	4	5	6	7	8	9	10	11	12	13
24.	277	Nibedita Patra	1	2	3	4	5	6	7	8	9	10	11	12	
25.	148	Nikita Adak	1	2	3	4	5	6	7	8	9	10	11	12	

BHUSAN COLLEGE OF STUDENTS

For the Month of 8/4/22 - 17/4/22 Of 2021-22

Sl. No.	Roll No.	Name of the Student	Date and Signature												
			1	2	3	4	5	6	7	8	9	10	11	12	13
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	
11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	
10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	
9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	
8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	

EGRA SARADA SHASHI
REGISTER OF ATTENDANCE

Subject Certificate Course on Creative Writing Part _____

Sl. No.	Roll No.	Name of the Student	Date and Signature													
			1	2	3	4	5	6	7	8	9	10	11	12	13	14
26.	242	Pratiksha Roy	1	2	3	4	5	6	7	8	9	10	11	12	13	14
27.	1595	Puja Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
28.	1772	Sangita Das	1	2	3	4	5	6	7	8	9	10	11	12	13	
29.	270	Sanjita Pal	1	2	3	4	5	6	7	8	9	10	11	12	13	14
30.	235	Sayani Patra	1	2	3	4	5	6	7	8	9	10	11	12		
31.	117	Susmita Samata	1	2	3	4	5	6	7	8	9	10	11	12	13	14
32.	118	Swagata Nanda	1	2	3	4	5	6	7	8	9	10	11	12	13	14
33.	115	Swarnali Maity	1	2	3	4	5	6	7	8	9	10	11	12		
34.	94	Tanushree Maity	1	2	3	4	5	6	7	8	9	10	11	12	13	14
35.	383	Tanushri Das.	1	2	3	4	5	6	7	8	9	10	11	12	13	14
36.	257	Trisha Toronty	1	2	3	4	5	6	7	8	9	10	11	12		
37.	1775	Akash Bera	1	2	3	4	5	6	7	8	9	10	11	12		
38.	108	Amit Jana	1	2	3	4	5	6	7	8	9	10	11	12		
39.	160	Anindam Das	1	2	3	4	5	6	7	8	9	10	11	12	13	
40.	293	Bonab Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
41.	334	Bosanta Bera	1	2	3	4	5	6	7	8	9	10	11	12	13	14
42.	217	Biswanjit Maity	1	2	3	4	5	6	7	8	9	10	11	12	13	14
43.	258	Rabin Bera	1	2	3	4	5	6	7	8	9	10				
44.	236	Rajesh maity	1	2	3	4	5	6	7	8	9	10	11	12	13	14
45.	488	Suman Das	1	2	3	4	5	6	7	8	9	10	11	12	13	
46.	313	Tanum Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
47.	514	Moumita Sahoo	1	2	3	4	5	6	7	8	9	10	11	12	13	14
48.	124	Sayani Bera	1	2	3	4	5	6	7	8	9	10	11	12	13	14
49.	304	SuPriya Rana	1	2	3	4	5	6	7	8	9	10	11	12	13	14
50.	207	Susmita Dey.	1	2	3	4	5	6	7	8	9	10				

BHUSAN COLLEGE
OF STUDENTS

For the Month of 5/4/22 - 17/4/22 Of 2021-22

Sl. No.	Roll No.	Name of the Student	Date and Signature													
			1	2	3	4	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	20	21	22	23	24	25	26					
15	16	17	18	19	20	21	22	23	24	25	26					
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28		
15	16	17	18	19	20	21	22	23	24	25	26	27				
13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29		
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
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13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
14	15	16	17	18	19	20	21	22	23	24	25	26	27			
15	16	17	18	19	20	21	22	23	24	25	26	27				
15	16	17	18	19	20	21	22	23	24	25	26	27				
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
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15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	

**EGRA SARADA SHASHI
REGISTER OF ATTENDANCE**

Subject Certificate Course on Creative Writing Part 2021-22

Sl. No.	Roll No.	Name of the Student	Date and Signature												
			1	2	3	4	5	6	7	8	9	10			
76.	507	Chaitali De	1	2	3	4	.	.	.	5	6	7	8	9	10
77.	185	Dhita pradhan	1	2	3	4	5	6	7	8	9	10	11	12	.
78.	144	Gowri Manne	1	2	3	4	5	6	7	8	9	10	11	12	.
79.	396	Kasturi Pandey	1	2	3	4	5	6	7	8	9	10	11	12	13
80.	38	Madhumita Jena	1	2	3	4	5	6	7	8	9	10	11	12	13
81.	494	Madhurima De	1	2	3	4	5	6	7	8
82.	170	Manabi Singha	.	.	1	2	3	4	5	6	7	8	9	10	11
83.	353	Riya patra	1	2	3	4	5	6	7	8	9	10	11	12	13
84.	487	Rupali Bera	1	2	3	4	5	6	7	8	9	10	11	12	13
85.	498	Sakshi Sahoo	1	2	3	4	5	6	7	8	9	10	11	12	13
86.	506	Sampa Bera	1	2	3	4	5	6	7	8	9	10	11	12	13
87.	354	Sathi Maity	1	2	3	4	5	6	7	8	9	10	11	12	13
88.	468	Sayani Maity	1	2	3	4	5	6	7	8	9	10	11	12	13
89.	496	Shikhi Gouri	1	2	3	4	5	6	7	8	9	10	11	12	13
90.	311	Shreyas Nanda	1	2	3	4	5	6	7	8	9	10	11	12	13
91.	404	Shreyasi Gouri	1	2	3	4	5	6	7	8	9	10	11	12	13
92.	11	Sima panda	1	2	3	4	5	6	7	8	9	10	11	12	13
93.	519	Smigtha Rath	1	2	3	4	5	6	7	8	9	10	11	12	13
94.	246	Sohini Gouri	1	2	3	4	5	6	7	8	9	10	11	12	13
95.	259	Soumili Das	1	2	3	4	5	6	7	8	9	10	11	12	13
96.	553	Suchana Adak	1	2	3	4	5	6	7	8	9	10	11	12	13
97.	293	Sudipta Maity	1	2	3	4	5	6	7	8	.	.	9	10	11
98.	100	Akash Pal	1	2	3	4	5	6	7	8	9	10	11	12	13
99.	436	Atanu Roy	1	2	3	4	5	6	7	8	9	10	11	12	13
100.	555	Manik Maity	1	2	3	4	5	6	7	8	9	10	11	12	13

**BHUSAN COLLEGE
OF STUDENTS**

For the Month of 5/4/22 - 17/4/22 Of 2021-22

Date and Signature									
1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	.	.	18
13	14	15	16	17	18	.	.	19	20
13	14	15	16	17	18	19	20	21	22
15	16	17	18	19	20	21	22	23	.
15	16	17	18	19	20	21	22	23	24
9	10	11	12	13	14	15	16	17	18
13	14	15	16	17	18	.	.	19	20
15	16	17	18	19	20	21	22	23	24
15	16	17	18	19	20	21	22	23	24
15	16	17	18	19	20	21	22	23	24
.	.	15	16	17	18	19	20	21	22
.	.	15	16	17	18	19	20	21	22
15	16	17	18	19	20	21	22	23	24
15	16	17	18	19	20	21	22	23	24
15	16	17	18	19	20	21	22	23	24
15	16	17	18	19	20	21	22	23	24
.	.	15	16	17	18	19	20	21	22
.	.	15	.	.	16	17	18	19	20
13	14	15	16	17	18	19	20	21	22
14	15	16	17	18	19	20	21	22	23
15	16	17	18	19	20	21	22	23	24
16	17	18	19	20	21	22	23	24	25

Photographs



Egra, West Bengal, India
WG4Q+G4X, Aklabad, Egra, West Bengal 721429, India
Lat 21.906254°
Long 87.537689°
05/04/22 01:27 PM GMT +05:30



Egra, West Bengal, India
WG4Q+G4X, Aklabad, Egra, West Bengal 721429, India
Lat 21.906254°
Long 87.537689°
08/04/22 01:30 PM GMT +05:30



Egra, West Bengal, India
WG4Q+G4X, Aklabad, Egra, West Bengal 721429, India
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Egra, West Bengal, India
WG4Q+G4X, Aklabad, Egra, West Bengal 721429, India
Lat 21.906254°
Long 87.537689°
17/04/22 01:33 PM GMT +05:30

Pathik Pradhan
HOD & Coordinator
Dept. of English
HEAD
Dept. of English
Egra S. S. B. College
Egra, Purba Medinipur



Prasanta
Principal
Dept. of English
Principal
Egra S.S.B. College
Egra, Purba Medinipur