

Phone : 03220-244073 (Chairperson's Office)
INTERNAL QUALITY ASSURANCE CELL (IQAC)
EGRA SARADA-SHASHI BHUSAN COLLEGE
(Reaccredited by NAAC with – 'B' Grade with a CGPA of 2.32)

P.O.–Egra ❖ Dist. – Purba Medinipur (West Bengal) ❖ Pin – 721429.

Chairperson : Dr. Dipak Kumar Tamili (Principal)

Co-ordinator : Dr. Aloy Chand Biswas (Deptt. of English)

Website - www.egrassbcollege.ac.in : E-mail – iqacegrassbcollege@gmail.com

Ref. No. 25-23

Date : 05.10.2023.

An extract of the
proceedings of the meeting of IQAC of Egra S. S. B. College held at **12.15p.m.** on **05.10.2023** in the room of IQAC of
the College.

: Members Present :

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|--|----------------------------|
| 1. Dr. Dipak Kumar Tamili (Chairperson). | 6. Mr. Nirmalendu Pradhan. |
| 2. Dr. Badal Ashru Ghanta. | 7. Dr. Santanu Dalai. |
| 3. Dr. Aloy Chand Biswas (Co-ordinator). | 8. Mr. Goutam Kumar Nanda. |
| 4. Dr. Sudipta Kr. Ghorai. | 9. Mr. Debidas Tripathy. |
| 5. Dr. Dipak Bisai. | |

Dr. Dipak Kumar Tamili, Chairman of IQAC of the college took the chair in the meeting.

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Agenda : 01 : To read and confirm the proceedings of the last meeting held on 23.06.2023.

Resolution : The proceedings of the last meeting held on 23.06.2023 are read and confirmed.

Agenda : 02 : To discuss about the actions taken after the last meeting dated 23.06.2023.

Resolution : It is reported in the meeting that a team of Vidyasagar University headed by Dr. Animesh Kar, Depty I.C. of the University visited the College on 21.09.2023 for an overall inspection of the College of which an academic audit was a part. The team after over-viewing all the sections of the College state a few suggestions for speedy execution :

- i. A board displaying "Women's Cell" with name and contact no. of convenor is to be set up in the campus.
- ii. A board displaying "Anti-ragging Cell" with name and contact no. of convenor is to be set up in the campus.
- iii. A board displaying 'Grievance Redressal Cell' with name and contact no. of convenor is to be set up in the campus.
- iv. A board displaying 'ICC Committee' with name and contact no. of convenor is to be set up in the compus.

Be it resolved that all the above mentioned boards are to be set up in the campus.

It is also reported in the meeting that a seminar on Research Methodology was organized by the Research Cell of the College in collaboration with IQAC of the College on 27/06/2023 and fifty one (51) participants took part in the seminar. A special lecture on Entrepreneurship Development was organized by the Research Cell and the Library of the College in collaboration with IQAC. A total number of fifty (50) participants participated in the programme.

Feedbacks are taken from the students, the Alumni and the parents of the students. In this drive 1296 students (2022-2023) register their feedback on curriculum, 191 Alumni register their feedback on college and 838 parents (2022-2023) register their feedback on the College.

Be it resolved that suggestions of the participants and the feedback analysis report are to be forwarded to the College authority for taking necessary actions.

Be it also resolved that henceforth all the certificate courses to be introduced at the college will necessarily have University approval and actions should be taken accordingly by the Depts. willing to introduce new certificate courses in near future.



Agenda : 03 : To discuss about new proposals of IQAC to the college authority.

Resolution : Be it resolved that the following list of proposals be forwarded to the college authority for necessary actions.

- i. To hold regular meetings with all the NAAC Sub-Committees of the College.
- ii. To monitor and supervise the functions of SSR-Committee.
- iii. To take effective steps for waste management of the College.
- iv. To introduce Certificate Courses with University approval.
- v. To take steps for ISO Certification of college management and Environment Management.
- vi. To change / alter the names of conveners of NAAC Sub-Committees – i.e. Criterion-I, Criterion-IV, Criterion-V, Criterion- VI and to approve the names in the meeting of the Governing Body of the College.

Agenda : 04 : To report about preparation of SSR.

Resolution : It is reported in the meeting that non-co-operation from a section of teaching and non-teaching staff of the college has created some problems in the path of smooth preparation of SSR. However efforts are on to prepare the SSR of the College within November, 2023.

Agenda : Misc. : To include the names of some SACTs and Full-time teaching staff of the college in various NAAC Sub-Committees and to upload the names on the College website.

Resolution : Be it resolved that the names of the following SACTs and Full-time teachers are included in different sub-committees of NAAC of the College.

Criterion – I :

- i. Prof. Samya Sundar Mahato.
- ii. Prof. Debasish Dasmahapatra.
- iii. Prof. Rathindra Nath Jana.

Criterion – III :

- i. Prof. Sudeshna Bera.
- ii. Prof. Sukdev Ghosh.
- iii. Prof. Santosh Kuamr Bera.
- iv. Prof. Esa Chakraborty.
- v. Prof. Srikanta Mondal.

Criterion – V :

- i. Prof. Saswati Roy
- ii. Prof. Sharmita Ghorai Maity

Criterion – II :

- i. Prof. Abhishek Roy Chowdhury.
- ii. Prof. Subhajit Shit.
- iii. Pof. Koushik Jana.
- iv. Prof. Chandan Mishra.
- v. Prof. Jyotirmoy Rath.

Criterion – IV :

- i. Prof. Somnath Sau.
- ii. Prof. Ranjit Jana.
- iii. Prof. Chandan Nandi.
- iv. Prof. Suniti Pradhan.
- v. Prof. Rumpa Sau
- vi. Prof. Atiya Banu.
- vii. Dr. Dipak Kr. Hazra.

Criterion – VI :

- i. Prof. Rachana Bera
- ii. Prof. Sukamal Maity
- iii. Mr. Amal Jana
- iv. Prof. Lila Mishra

Criterion – VII :

- i. Prof. Ashis Pal
- ii. Prof. Prasenjit Bera
- iii. Prof. Shiuli Giri
- iv. Prof. Nabarun Sahu
- v. Prof. Jharna Rani Rath

Having no other agenda, the meeting comes to an end with vote of thanks to the chair.

