

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## EGRA SARADA-SHASHI BHUSAN COLLEGE

(Reaccredited by NAAC with – 'B' Grade with a CGPA of 2.32)

P.O.–Egra ❖ Dist. – Purba Medinipur (West Bengal) ❖ Pin – 721429.

Chairperson : **Dr. Dipak Kumar Tamili** (Principal)

Co-ordinator : **Dr. Aloy Chand Biswas** (Deptt. of English)

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Ref. No. 24-23

Date : 23.06.2023.

An extract of the  
proceedings of the meeting of IQAC of Egra S. S. B. College held at 1.15p.m. on 23.06.2023 in the room of IQAC of  
the College.

### : Members Present :

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|--|------------------------------------|
| 1. Dr. Dipak Kumar Tamili (Chairperson). | 6. Prof. Mamtaj Khatun.            |
| 2. Mr. Nirmalendu Pradhan.               | 7. Mrs. Naminita Hazra.            |
| 3. Dr. Aloy Chand Biswas (Co-ordinator). | 8. Dr. Janesh Ranjan Bhattacharya. |
| 4. Dr. Sudipta Kr. Ghorai.               | 9. Dr. Santanu Dalai.              |
| 5. Dr. Dipak Bisai.                      | 10. Mr. Goutam Kumar Nanda.        |

Dr. Dipak Kumar Tamili, Chairman of IQAC of the college took the chair in the meeting.

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**Agenda : 01** : To read and confirm the proceedings of the last meeting held on 28.03.2023.

**Resolution** : The proceedings of the last meeting held on 28.03.2023 are read and confirmed.

**Agenda : 02** : To discuss about the actions in reference to the proposals tabled in the last meeting.

**Resolution** : The following actions are taken in reference to the recommendations of IQAC -

- A Yoga Training Camp for three days from 11<sup>th</sup> April to 13<sup>th</sup> April, 2023 is organized by the Dept. of Physical Education in collaboration with IQAC. More than 100 participants took part in the said camp.
- A Career Counseling Programme under Job-oriented Training Programme is organized by Egra S. S. B. College in collaboration with O2 Academia, Contai Branch on 28.08.2023. No. of participants in the programme is 86.
- An Orientation Programme-cum-Training Programme on "How to Prepare Yourself for NAAC Inspection" is organized by IQAC on 23.04.2023 in the College. No. of beneficiaries is 50.
- A seminar on "Importance of Value-Added Course in our Life" is organized by IQAC of the College on 29.04.2023 in the college. No. of beneficiaries is 103.
- An Awareness Programme on "Legal Provisions to Stop Sexual Harassments at the Working Places" is organized by IQAC on 23.03.2023 at 2.30 p.m. in the college. No. of beneficiaries in the programme is 193.
- A Legal Awareness Programme on "Judicial Protections Against Ragging in Academic Campus" is organized by IQAC on 22.03.2023 at 1.00 p.m. in the college. No. of beneficiaries in the programme is 234.
- An Extension Programme on "Physical Science : Problem and Solve" was organized on 11.04.2023 at Panchetgarh High School by A.J.C. Bose ECO-Club in collaboration with IQAC of the College. No. of beneficiaries is 120 students and 10 teachers and non-teaching staff of the school.
- A Community Development Programme on "Human Values : Morality and Ethics, Coastal Bio-Resource, Estuarine Bio-Diversity" is organized on 29.04.2023 by IQAC and A.J.C. Bose Eco-Club at Hirapur Dashagram High School. No. of beneficiaries is 150 students and 15 staff of the school.
- Certificate Course on "Presentation Techniques" by the Dept. of Zoology and "Jam, Jelly and Marmalade Preparations" by the Dept. of Nutrition have been introduced on 13.05.2023 and 23.06.2023 respectively.

**Agenda : 03** : To discuss about new proposals of IQAC to the college authority.

**Resolution** : Be it resolved that the following list of Programmes is to be recommended to the college authority for taking requisite actions.

- Steps to be taken for conduction of academic audit.
- Steps to be taken for organizing waste management programme.
- Steps to be taken for completing the ongoing certificate courses.
- All the Dept.s are to be requested to report about the certificate courses and the add-on courses completed in the last five years to IQAC and college authority.

- v. All the Heads of the Dept.s are to be requested to report about feedbacks taken on various subjects to the college authority.
- vi. Steps to be taken to organize programme on Resource methodologies, entrepreneurship and copy right issues.
- vii. Steps to be taken for preparation of SSR and IQA.

**Agenda : 04 :** To report about functioning of SSR preparation committees in reference to the proposed deadline for submission of SSR to NAAC.

**Resolution :** The agenda is deferred to next meeting due to the Principal's busy schedule.

**Agenda 5 :** To report about submission of AQAR for 2021-2022.

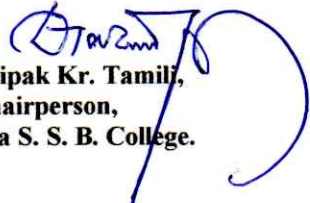
**Resolution :** The co-ordinator of IQAC of the college reports in the meeting that AQAR for the year 2021-2022 has been duly submitted to NAAC on 17.03.2023 and it has been accepted on 20.03.2023 and duly approved thereafter.

**Agenda : Misc. :** An unanimous decision is taken to observe the "AranyaSaptaha, 2023" in a gorgeous manner.

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Having no other agenda, the meeting comes to an end with vote of thanks to the chair.



  
S/D - Dr. Dipak Kr. Tamili,  
Chairperson,  
IQAC, Egra S. S. B. College.

**Chairperson**  
**Internal Quality Assurance Cell**  
**Egra Sarada Shashibhusan College**  
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