



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	EGRA SARADA-SHASHI BHUSAN COLLEGE
Name of the head of the Institution	DR. DIPAK KUMAR TAMILI.
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03220244073
Mobile no.	9434014248
Registered Email	info@egrassbcollege.ac.in
Alternate Email	tamilidk@gmail.com
Address	At-EGRA, P.O.-Egra, Dist. - Purba Medinipur
City/Town	EGRA
State/UT	West Bengal
Pincode	721429



<b>2. Institutional Status</b>																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Rural																						
Financial Status			state																						
Name of the IQAC co-ordinator/Director			Dr. Aloy Chand Biswas																						
Phone no/Alternate Phone no.			03220244073																						
Mobile no.			9434453667																						
Registered Email			info@egrassbcollege.ac.in																						
Alternate Email			iqacegrassbcollege@gmail.com																						
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)			<a href="https://egrassbcollege.ac.in/wp-content/uploads/2020/06/AQAR-RAF-2018-2019.pdf">https://egrassbcollege.ac.in/wp-content/uploads/2020/06/AQAR-RAF-2018-2019.pdf</a>																						
<b>4. Whether Academic Calendar prepared during the year</b>			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			<a href="https://egrassbcollege.ac.in/academic-calendar/">https://egrassbcollege.ac.in/academic-calendar/</a>																						
<b>5. Accrediation Details</b>																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.06</td> <td>2008</td> <td>16-Sep-2008</td> <td>15-Sep-2013</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.32</td> <td>2015</td> <td>01-May-2015</td> <td>30-Apr-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.06	2008	16-Sep-2008	15-Sep-2013	2	B	2.32	2015	01-May-2015	30-Apr-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
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2	B	2.32	2015	01-May-2015	30-Apr-2020																				
<b>6. Date of Establishment of IQAC</b>			23-Feb-2009																						
<b>7. Internal Quality Assurance System</b>																									
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Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries																							



IQAC		
Collaboration with NSS Units of the College to organize various awareness programmes.	15-Aug-2019 1	200

L::asset('/','public/').'/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'.\$instdata->upload\_special\_status))}}

[View Uploaded File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Egra S.S.B. College	Grant for Pandit Ishwar Chandra Vidyasagar Birth Bicentenary	State Govt.	2019 365	200000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

I. Submission of AQARs for 201415, 201516, 201617 201718. II. Observance of Bicentenary of Pandit Ishwar Chandra Vidyasagar's birth day, Bengal's Renaissance Figure. III. Collaboration with various stakeholders of the College to organize various academic / cultural / extracurricular programmes within the College. IV. Collection and preparation of data for AQAR, 201819. V. To hold a SeminarcumWorkshop on Renewable Energy : Challenges and Opportunities.



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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
1. To observe the Bicentenary of Ishwar Chandra Vidyasagar on his Birth Day, 2019.	1. IQAC along with the College holds a Seminar on "Vidyasagar : The Social Reformer" on 26.09.2019 in the College on the vary occasion of observance of Bicentenary of his Birth Day.
2. To encourage NSS Units of the College to undertake various extension activities.	2. NSS Units observe various days like Independence Day, Teachers' Day, Gandhi Jayanti etc.
3. To grow awareness about the use of alternative energy in our daily life	3. IQAC holds a Seminar-cum-Workshop on "Renewable Energy : Challenges and Opportunities" on 17.12.2019 in the College with participation of 90 participants.
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body	18-Dec-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

04-Mar-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Admission is done online. Application forms for admission are uploaded on the website. Online form fill up is done after college notifications published on the basis of the directives of Vidyasagar University and the Govt. of West Bengal. Selection of candidates is



done respectively in merit panel by through online mode. Selected candidates after counselling get admission through online Admissions in reserved categories are maintained as per Govt. rules. Separate lists and Merit Panels for all categories with intake capacity are prepared and walled up as well as uploaded online for communicating admission procedures of the college to all stake holders. Data required by the University regarding admission and other types of AAA are duly sent to the University. Students' information are also available on the college websites. All relevant information regarding college, notices and announcements are uploaded on the website. Important notices, instructions directives from State Govt., UGC and MHRD etc. are downloaded and duly communicated to the competent stakeholders. All fees are paid by the students and printed chalans are provided to them. Staff salary notification from Banks is done online. All types of MIS transactions from the college to the Banks are done online. All tenders related to various works of the College are notified as well as sanctioned online by the college. Ledger records are maintained electronically through Admission Software. Most of the stakeholders of the college are communicated with the college management through MIS system.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Revision and Up-gradation of the UG and PG syllabi under V.U. are done time to time as and when the University deems it required. The draft syllabi of all the subjects taught at UG and PG levels are supplied to the constituent colleges and PG departments for consideration. Later workshops are arranged at the University level and our teacher-colleagues participate in such workshops to finalize the syllabi by recommending necessary changes/modifications in the draft syllabi. Once the syllabi are finalized and circulated to the UG and PG departments of the Colleges, the departments divide the syllabus content among the teaching staff of the departments in a well-balanced manner depending upon experience, availability, paper specialization of the teaching staff of the respective departments. At the beginning of each academic session, syllabi are distributed among the teachers of the Deptts. A well balanced class-routine is prepared with adequate thrust on Hons. / Core papers. Besides traditional



lectures and seminars, facilities of ICT-based classroom teaching is provided by various departments of the college. To complete the syllabi in time, UGC-guidelines regarding workload is strictly followed. Not only that, additional classes for individual teachers are allotted in the routine only with the sole intention to complete the syllabi in time. Audio-visual aids, power point presentations are available at the college to make the teaching-learning process more attractive and interesting to the students. To make the syllabi a little more grabbing to the learners, field tours / field projects are included into the syllabi of a good number of subjects. Some departments, though field projects are not a part of their syllabi, often undertake such programmes like educational excursions to make their studies enjoyable to them quite in a different way. Internal Assessment is taken timely and properly to evaluate the progress of the syllabi among the students. Seminars on topics related to the syllabi are organized which include resource persons from various higher education institutions to explain with clarity the portions of the syllabi appearing obscured to the learners. Interactive sessions of such seminars or workshops come to immense help to the learners to make the process of knowledge-capture very enjoyable.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Greenhouse Technology	01/07/2019	365	Generation of employability through effective use of agricultural technology.	Agricultural skill.

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Software development and Theater Studies	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Already adopted in 2018	Nil
BSc	Already adopted in 2017	Nil
BCom	Already adopted in 2018	Nil
MA	Already adopted in 2013	Nil
MSc	Already adopted in 2017	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment



### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Zoology	22
BSc	Geography	36
BA	Bengali	110
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Every year IQAC and the authority of the college suggest that all the Deptts. should collect feedback from their students as well as from the parents. Prescribed feedback forms are attached to the prospectus of the college published annually and distributed among the newly admitted students of the college. Besides printed feedback forms are supplied by IQAC to the Deptts. as and when they intend to collect those from IQAC. After the feedback forms are collected from the students and their parents through them, the teachers of the each Deptt. prepare the report / results of such feedbacks on individual teachers and on the institution as a whole. They collate, analyze and tabulate the results of those. Generally the Deptts. then hold meetings and place the reports of the feedback in the meetings. They discuss the weak points as well as the strong points of the Deptt. Individual teachers rectify their defects (if any) noted by the students. The suggestions for betterment of the Deptt. or the college are studied and analyzed properly. The major suggestions are communicated to the college authority to take necessary steps to improve the conditions of the Deptts. as suggested the students or parents. The college authority also motivates the staff (teachers and non-teaching staff) to improve the areas where growth is needed.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BVoc	GENL.	100	115	75



MSc	ZOOLOGY	22	76	15
MA	BENGALI	34	62	15
BCom	GENL.	100	1	1
BCom	HONS.	84	36	36
BSc	GENL.	100	199	118
BSc	HONS.	260	556	208
BA	GENL.	450	1205	1082
BA	HONS.	623	2011	506
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3658	104	90	14	12

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
95	53	6	14	1	5

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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a very effective tutorial system in the college. The teachers of each department generally act as academic mentors. Apart from the routinized classes of the college, the teachers of each department are always available in the department. As and when the students feel any need to solve out their academic problems, they can easily approach their departmental teachers quite at ease. The teachers also extend personal help to their students in the college. Besides most of the Dept. organize meet-the-students programme in which not only the students' suggestions are sought for, they are assisted and consulted adequately in solving out their personal as well as academic problems. In consequence the students, i.e. the mentees get active support and guidance from the teachers-cum-mentors to go forward with their courses of studies.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3762	109	1:35

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	27	1	3	13



2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Janesh Ranjan Bhattacharya	Associate Professor	Best Citizen of India (International Publishing House, New Delhi)
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**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	ZOOLOGY	SEM-IV	06/06/2019	19/09/2019
MA	BENGALI	SEM-IV	06/06/2019	19/09/2019
BCom	GENL.	PART-III	21/04/2020	23/10/2020
BCom	HONS.	PART-III	21/04/2020	23/10/2020
BA	HONS.	PART-III	21/04/2020	23/10/2020
BA	GENL.	PART-III	21/04/2020	23/10/2020
BSc	HONS.	SEM-VI	08/10/2020	23/10/2020
BSc	GENL.	SEM-VI	08/10/2020	23/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

A Continuous Internal Evaluation (CIE) prevails upon at the College as per directives of Vidyasagar University. Each department of the College generally holds two Internal Assessments for each paper under Hons. Course and one internal assessment for each paper under general courses of study. The students are always encouraged to take the internal assessment seriously, since marks scored in such assessment are added to their final result cards issued by the University. Besides departments of science stream undertake project works among their students. Such project works prepare the students to a large extent for their final University Exam. Moreover such works signify the progressive level of academic upliftment of a student in his/her preparation for final annual / year end examination. Field-tours / field-surveys / field-projects are undertaken by some departments including the Dept. of Bengali of the College every year which also evaluate to some extent the prospect of scoring good results in the forthcoming examinations. Print magazines and wall-magazines are published by different departments with articles from the students of respective departments. Such ventures measure up the creative and original thinking power of our students. Besides the University gives scope to the students to apply for re-evaluation of University answer scripts.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)



Since the college is an affiliated one under Vidyasagar University, it generally follows the academic calendar prepared and printed by the University every year. Yet, individual department prepares the exam. Schedule of internal assessment twice for each paper a year under Hons. course. The Teachers Council of the college prepares it once a year for each paper under General Course. Year end / Final Examination is held as per University Academic Calendar. Besides to promote quality enhancement among the students, when seminars / workshops / special lectures are held in different departments, such schedules are duly prepared and notified much ahead to all the stakeholders of such programmes.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://egrassbcollege.ac.in/programme-outcomes-programme-specific-outcomes-course-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ENGH	BA	ENGLISH	47	47	100
BNGH	BA	BENGALI	76	76	100
ACNH	BCom	ACCOUNTANCY	26	26	100
Nill	BA	GENERAL	220	220	100
ZOOH	BSc	ZOOLOGY	44	44	100
BOTH	BSc	BOTANY	29	29	100
Nill	BSc	GENERAL	38	38	100
BNGPG	MA	BENGALI	33	33	100
ZOOPG	MSc	ZOOLOGY	20	18	90
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://egrassbcollege.ac.in/wp-content/uploads/2019/12/Student-Satisfaction-Survey-Analysis-Report-2019-2020.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1095	STATE GOVT.	2.85	0.41
Major Projects	1095	SERB	18.3	6.1



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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Classical To Quantum Computing	Physics, B. Voc., Computer Sc. Mathematics	15/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Role of Best Citizenship	Dr. J. R. Bhattacharya	International Publishing House, New Delhi	17/12/2019	Best Citizen of India

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	Nil

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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	60000	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Zoology, Bengali Mathematics	8	0.5
International	Geography, Zoology	7	4.02

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit, Zoology, Bengali, Chemistry Geography	29

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index



Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
'New record of Duttaphrynus scaber (Schneider, 1799) Schneider's Toad (Family: Bufonidae) from West Bengal, India	Das Mahapatra A., Santra B. Ghorai SK	Biological Forum - An International Journal.	2019	Nill	Coastal ecology research laboratory [Egra SSB College]	4
Participation of Phosphatidylinositol-3 Kinase Signalling in Human Chorionic Gonadotropin, Bovine Insulin (B-Insulin) and Human-Insulin-Like Growth Factor-I Induced Oocyte Maturation and Steroidogenesis in the Grey Mullet, Mugil cephalus	Das P., Saha I., Chatterjee A., Pramanick K., Chakraborty SB., Maity A., Bhowal S., Pradhan D., Mukherjee D., Maiti BR	Acta Endo (Buc)	2020	Nill	Egra Sarada Shashi Bhusan College	0
Arecoline plays dual role on adrenal function and glucose-glycogen homeostasis under thermal stress in mice.	Dasgupta R., Saha I., Ray PP., Maity A., Pradhan D., Sarkar HP., Maiti BR.	Arch Physiol Biochem	2020	Nill	University of Calcutta	1



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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
'Albinism in Xenochrophis piscator (Checkered Keelback)	Das Mahapatra A., Santra B. Ghorai SK	Herpetological Review 51(1)	2020	8	8	Coastal ecology Research Laboratory, Egra SSB College

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	51	58	72	10
Presented papers	18	7	14	0
Resource persons	1	3	0	0

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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Independence day observation	NSS unit 1,2,3 4	10	90
Plantation Programme	NSS unit 1,2,3 4	10	170
Dengue Prevention Programme	NSS unit 1,2,3 4	7	160
Gandhi Birthday observation	NSS unit 1,2,3 4	5	100
Ekta Divas Celebration	NSS unit 1,2,3 4	8	90
Worlds AIDS Programme	NSS unit 1,2,3 4	4	120
Human Rights day Programme	NSS unit 1,2,3 4	4	110
Awareness and Prevention of COVID-19	NSS unit 1,2,3 4	8	50
Observation of	NSS unit 1,2,3 4	8	60



Environment Day			
Republic Day	NSS unit 1,2,3 4	6	70
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Second All India Yoga Championship	10th position	STAY FIT	1
34th Inter-College Athletic Meet	3rd position (1500 mtr. run)	VIDYASAGAR UNIVERSITY	1
34th Inter-College Athletic Meet	3rd position (Discus Throw)	VIDYASAGAR UNIVERSITY	1
Unnat Bharat Aviyan (UBA)	Perennial Assistance Award	Govt. of India	20
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Dengue Prevention Programme	NSS unit 1,2,3 4	Awareness Programme (Seminar)	7	160
AIDS Awareness Programme	NSS unit 1,2,3 4	AIDS awareness rally Camp	4	120
Swachh Pakwada	NSS unit 1,2,3 4	Swachh Bharat Avijan	4	130
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Collaborative Project (Dept. of Zoology)	03	HOFS/GSI	17
Scientific Visits for Research Works, IUCCA, Pune	01	SELF	17
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant



		industry /research lab with contact details			
MOU	Academic Co-operation	Belda College, Belda, Paschim Medinipur, W.B.	01/09/2019	31/10/2019	06
Agreement	Assessment and Certific ation on NSQF Level/Q ualification Packs (QP) and National Occupational Standards (NOS) under B. Voc. Project.	NASSCOM/IT- ITES SECTOR SKILLS COUNCIL NASSCOM	11/03/2021	31/08/2021	100
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Simultala Conservationists	01/01/2019	Research and Student Exchange	3
Kiran Bio Enterprise	01/04/2019	Research	21
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
58.7	57.77

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Value of the equipment purchased	Newly Added







Existing	47	8	23	1	0	11	10	50	22
Added	6	0	0	0	0	5	2	0	7
Total	53	8	23	1	0	16	12	50	29

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
19.3	19.22	58.8	58.77

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedure and policies for maintaining and utilizing physical, academic and support facilities are followed as per decision of various sub committees formed by the governing Body of the college e.g. Departmental Sub-committee, Laboratory Sub-Committee, Building Sub-Committee, Library Sub-Committee etc. and that is done prior or post approval of the Finance Sub-Committee and finally approved by the Governing Body of the College.

<https://egrassbcollege.ac.in/meeting-resolution-2019-2020/>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Concession in Tuition fees	333	202955
Financial Support from Other Sources			
a) National	Jindal Scholarship	54	206420
b) International	00	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
One day Yoga	21/06/2020	150	Dept. of Physical



Training			Education
One day Bratachary Training	05/06/2019	100	Dept. of Physical Education
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Guidance for competitive examination (Zoology) Guidance for competitive examination (Bengali)	1	0	1	0
2020	Guidance for competitive examination (Sanskrit)	4	0	2	0
2020	Guidance for competitive examination (Bengali)	35	0	1	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	60

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NA	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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	higher education				
2020	136	I. CEMH II. ZOOH III. GEOH IV. SANH V. BOTH VI. ENGH VII. PLSH VIII. PHYH IX. HISH X. BNGH XI. PHIH	I. Chemistry II. Zoology III. Geography IV. Sanskrit V. Botany VI. English VII. Political Sc. VIII. Physics IX. History X. Bengali XI. Philosophy	? EGRA S. S. B. COLLEGE, ? VIDYASAGAR UNIVERSITY, ? Kolkata University, ? Rabindra Bharati University, ? R.S.S. ? Midnapore College, ? Midnapore City College, ? CONTAI P. K. COLLEGE, ? BELDA COLLEGE and others	MA, MSC, MCOM

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
SET	1
GATE	1
Any Other	4

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Drawing Competition by NSS	Institutional Level	40

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Second All India Yoga Championship - 10th Position	National	1	Nill	1910988	ASHOKE DAS

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students' Council exists in our college in the name of the Students' Union which is a very strong organ of the college administration. The General Secretary (G.S.) of the Students' Union is a member of the Governing Body of the College which is the Highest Powerful body of college administration. The opinions and the suggestion of the G.S. in the GB meetings are taken care of. The Students' Union also acts as the liaison among the Principal, faculties and the students of the college. The students' grievances are properly communicated to the college administration through the Students' Union. The G.S. of the Students' Union is a member of IQAC. Therefore the G.S. plays an important role in planning and suggesting steps for the institution's internal quality assurance process. The members of the Students' Union actively participate under the aegis of its general secretary and president in various academic and cultural programmes of the college to make them a grand success. Apart from the academic and the cultural programmes of the college, the Students' Union organizes different programmes every year. The Students' Union of our college organizes Freshers' Welcome Ceremony and Raksha Bandhan every year in the college with every pomp and grandeur in the month of August / September. The members also observe Teachers' Day on 5th Sept. every year by paying tributes to their teachers. They also organizes Annual Sports of the College every year in the month of Dec. / January with assistance from the Dept. of Physical Education of the college. They also come forward with all kinds of assistance to the students of the college in the process of their admission into the college and during their filling up forms for registration to as well as examinations of the University. During exigencies like flood, storm, spread of diseases like dengue / malaria in the locality, they voluntarily come forward to stand beside the affected people. During normal activities and special camp of N.S.S. Units of the college, the members of the Students' Union extend their helping hands quite gladly and enthusiastically. The G.S. of the Students' Union is a member of some other subcommittees of the college - Academic Subcommittee, Library Sub-Committee, Admission Sub-Committee etc. In all such bodies the opinions and suggestions of the G.S. are very important, as he / she is the spokesperson of the whole students' community of the college. The G.S. generally voices out the opinions of the students of the college. It is noteworthy that every year the Students' Union awards the meritorious students who score 1st Class marks in University Exams. with valuable books. This venture acts as incentive to other students to perform better in the university Exams. In a word the college administration and the Depts. of the college are dependable on the Students' Union at a large extent to implement their plans and policies within the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

About Alumni Association Egra Sarada Shashi Bhusan College Alumni Association is official alumnus society of Egra Sarada Shashi Bhusan College, Egra, West Bengal. This Association is Govt Registered (Reg No: S/2L39370- 2014-15 under Certificate of Registration of Societies, West Bengal Act XXVI of 1961) Society and started its journey in 2014 . The purpose of the association is to foster a spirit of loyalty and to promote the general welfare of our organization. Alumni association exist to support the parent organization's goals, and to strengthen the ties between alumni, the community, and the parent organization. Alumni Association was founded with the vision to maintain a life-long connection between the Institute and its alumni. In collaboration with an extremely dedicated life members and volunteers, the Alumni Association works



to connect alumni, support students and build an unforgettable Institute experience through a diversity of events, programming and services. The college's alumni are its lasting legacy and strongest voice. Finding new ways to build an engaged membership base is an integral task of the Association. Joining Egra Sarada Shashi Bhusan College Alumni Association is one of the easiest ways to reconnect, give back to the Institute, and serve as a springboard for further development and enrichment of its legacy. Egra Sarada Shashi Bhusan College has been carrying on a glorious past, flourishing present and keeps far reaching prospective future in the fields of National movement, Cultural heritage and academic activities. During 2012 an attempt was made to organize the ex-students and that attempt had been continuing for two or three years. The initiative was mainly taken by Prof. Bimal Narayan Nanda, ex-student of the college, now working as Associate Professor and Head of the Dept. of Political Science of the college Mr. Uday Sankar Paul, Non-teaching staff of the college and Mr. Ramkumar Panda, Head Master, Bathuari Adarsha Vidyapith. A large number of ex-students became life members. Then a new committee is comprised of Prof. Bimal Narayan Nanda as President, Prof. Sougata Sahoo as Secretary, Mr. Uday Sankar Paul as Treasurer, Mr. Satya Chakraborty, Mr. Anup Shee, Prof. Goutam Acharya and Mr. Soudagar Maity as important members. In the Annual General Meeting a constitution prepared by Prof Bimal Narayan Nanda, Head of the Dept of Political Science was accepted. It continued its effort to introduce Post-Graduate courses in Egra Sarada Shashi Bhusan College. It realized for the first time the need for a permanent bond with the college authority and made provision for it by electing Principal as the Ex- officio President of the Alumni Association. Egra Sarada Shashi Bhusan College Alumni Association has at present more than one hundred and eighty life members and more than fifty annual members. The number of involved alumnus is too large to count as huge number of students is leaving the college every year after their graduation. The vibrant presence of the Association is to be felt in its Annual General Meeting, biennial election, presentation or gifts to the alumnus.

5.4.2 – No. of enrolled Alumni:

70

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

MEETINGS - 04, ACTIVITIES - 04

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision of this institution is to render our college into a centre of quality learning and our mission is to shape our students into smart, responsible and sincere citizens by imparting both material and moral education. Considering the changing scenario and the growing needs of the day, we are also very keen to introduce different types of traditional and non-traditional courses, different job oriented courses and vocational training in our institution to ensure their future and make them free from poverty, unemployment and social injustice. We also aim– i. To spread Higher Education amongst the new-generation-students year after year, especially of neighboring rural students. ii. To equip and empower students by providing relevant knowledge competence and creativity for their establishment / placement and to face the future challenges especially for our nation. iii. To encourage the



students to participate in sports and other activities for building good health and moral values. iv. To encourage creative works of all types by students and staff of the college and to publish the outcome of such works those are fundamental in nature. v. To encourage the students in nation building activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1) The College has little scope of framing curriculum as it is done by Vidyasagar University to which it is affiliated. 2) Teachers are encouraged to attend workshops, seminars etc. regularly in order to keep themselves abreast with the upcoming issues and ideas as well as modern dimension of knowledge in the relevant field. 3) Senior Faculty members are included on various Academic Bodies like Board of Studies and actively involved in framing the syllabus.
Teaching and Learning	1) ICT enabled teaching and learning is encouraged. 2) Remedial classes for weak students are arranged. 3) Teaching plans methodologies are maintained and audited internally. 4) Topics and assignments for teaching are allotted as per specialization of teachers. 5) Feedback is taken and analyzed properly as far as possible. 6) Innovative practices in teaching and seminars are encouraged. 7) Task based learning and problem based learning are some of the techniques that have been introduced. 8) Results of examinations at different stages are analyzed and steps are taken for further improvement.
Examination and Evaluation	1) Entire process of Examination and evaluation of UG courses is guided by the affiliating university. 10 of the total marks is allotted for Internal Assessments which is managed and conducted by the college and the external examination is conducted by the university. 2) For evaluation in PG Courses the University has given partial autonomy to the college from session 2015-2016 and the College Board of Studies looks after the evaluation process. College Board of studies consists of both internal members and university nominee as per guidelines of



the university. 3) Regular internal tests for both UG and PG courses as stipulated by the university are conducted. 4) Experimental projects are carried out under the guidance of departmental teachers which are then evaluated by both the department and university appointed external examiners. 5) Scope for review of results is available as per the university guide line.

#### Research and Development

1) College Research Cell is still functional. 2) The college creates an academic environment that ignites and fosters students' interest in scientific temper and research culture 3) Various departments of the college have organized departmental seminars/invited lectures to inculcate the research motivation and culture among the staff and students. 4) Space and necessary infrastructural support is provided for research work. 5) Some Laboratories of the College are equipped with research infrastructure.

#### Library, ICT and Physical Infrastructure / Instrumentation

1) There are 36910 books in the stock with the addition of 776 new books in the session. 2) Central Library provides reading room and lending services to our members. 3) Searching e-resources through NLIST programme of INFLIBNET has been installed. 4) Computerization of the Library Stock has started. 5) The library uses various ICT tools photocopier, scanner, and printer etc. to help the students. 6) The college has a library sub-committee for monitoring the activities of the library. 7) Instruments purchased for modernization and up-gradation of laboratory. 8) Set up of new Administrative building.

#### Human Resource Management

1) Teaching and Non-teaching Staffs engage themselves in different developmental activities as per their competency in the respective fields. 2) Students' involvement in academic, cultural sports activities. 3) Functional presence of Alumni around the year with active support from our Staff and Students. 4) The teachers' council and the non-teaching staff association look after the affairs of the teaching and non-teaching staff respectively. 5) Ragging free campus. 6) Instilling fundamental values among young generation students through NSS.



	7) In order to create a congenial working environment in the college, administration advocates a sense of regularity, punctuality, discipline, high moral values and Cooperation.
Industry Interaction / Collaboration	Collaboration is done with Kiran Bio Enterprise, an Agro-Industry Unit for research works.
Admission of Students	1) The entire admission procedure has been conducted through online mode with the help of a very user friendly software. 2) The admission procedures follow the strictest principles of transparency. Admission of students to various UG and PG courses has been made purely on the basis of merit. 3) Rules and Regulations for admission as laid down by the affiliating University and State Government (such as category wise reservation, intake capacity, admission fees etc.) have strictly been followed by the College. 4) Notification for admission to various Courses has been made through College Website as well as through advertisement in different Newspapers. 5) Short listed students are called for counseling through Website Notification and SMS services. 6) Admission Fees payment through Net Banking. 7) Prospectus containing various details of information regarding admission and faculty members, fee structure, scholarship etc. is provided to the students at the time of admission.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	To introduce ICT in teaching-learning process to cope up with the demands of the day.
Administration	1) Installation of Bio-metric attendance machines 2) We wish to follow strong, smart promising and progressive administration and we are heading towards full e-governance in this field.
Finance and Accounts	1) Salaries are calculated and paid via online platform (HRMS). 2) Steps have been taken to implement e-governance in maintaining finance and account related issues.
Student Admission and Support	1) The process of admission is conducted through online process. 2) The college announces its admission



process in the College website. 3) The college regularly informs the students about form fill up, examination and other important issues through notification in its official website. 4) To reach the students and connect with them personally the college uses server to send SMS and e-mails.

#### Examination

1) Steps have taken to conduct examination and evaluation process through online mode.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NA	NA	NA	Nill
2020	NA	NA	NA	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NA	Nill	Nill	Nill	Nill
2020	NIL	NA	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	04/12/2019	24/12/2019	21
Effectiveness Methodology and Assessment of Digital Education System	1	08/06/2020	12/06/2020	05
International Benevolent Research	1	26/04/2020	30/04/2020	05



Foundation				
Refresher Course	2	18/11/2019	30/11/2019	13
Orientation Programme	1	04/09/2019	24/09/2019	21
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#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	0	0

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Staff Credit Co-operative society. 2. Free health check up at regular intervals. 3. Cheap Staff Canteen.	1. Staff Credit Co-operative society 2. Free health check up at regular intervals. 3. Cheap Staff Canteen.	1. Tuition fee concession to the needy and meritorious students. 2. Assistance for availing of different types of scholarships. 3. Hostels for Boys and Girls. 4. Cheap canteen for the students. 5. Free health check up at regular intervals.

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All bills and payment vouchers are checked by the Bursar and then signed by the Accountant and finally goes to Principal for payment order. Internal Audit is done at the time of submission of utilization Certificate against UGC / Govt. Grant. The detail of Income and Expenditure is presented to the Chartered Accountant. Statutory Audit is done regularly. There is a Finance Sub-Committee to look after the entire finance related matters of the college.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
V.C.C. Bank, Egra Branch	100000	Purchase of Books Journals
<a href="#">View File</a>		

#### 6.4.3 – Total corpus fund generated

7500000.00
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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Vidyasagar	Yes	Principal



		University		
Administrative	Yes	HED-Govt. Of W.B.	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

None
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6.5.3 – Development programmes for support staff (at least three)

1. Periodical and Annual meetings of all support Staff. 2. Principal regularly meets and appraises the Support Staff. 3. The support staffs of the Institution are encouraged to attend different staff development programs organized by different Institutions.
---

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Steps have been taken to setup more ICT based classrooms. 2. Recommendations have been made to the college authority to introduce Certificate Courses in the College. 3. Efforts have been made to expand and strengthen ICT based Teaching-Learning. 4. Emphasis has been given on community development programmes with help of NSS, Eco Club, Alumni Association, Students' Union and other stakeholders.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Collaboration with NSS Units of the College to organize various awareness programmes.	15/08/2019	15/08/2019	02/10/2019	569
2019	To organize Seminar on Vidyasagar on the occasion of Bicentenary of his Birth Day.	26/09/2019	26/09/2019	26/09/2019	254
2019	To organize a seminar-cum-workshop on "Renewable Energy : Challenges	17/12/2019	17/12/2019	17/12/2019	90



	and Opportunities".				
2020	Formation of a Working Committee with the consent of the college authority to monitor the process of collection and preparation of data for future NAAC visit.	17/01/2020	17/01/2020	31/08/2021	6
2020	Purchase of Research Books and Journals in the Library	01/07/2019	01/07/2019	30/06/2020	577
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
IQAC of Egra S.S.B College arranged a seminar-cum-workshop on "Renewable Energy : Challenges and Opportunities" 17.12.2019., to environmental consciousness for all students, teacher and staffs.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	0
Special skill development for differently abled	No	0



students		
Any other similar facility	No	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	1	15/08/2019	01	Plantation of indigenous trees and vermin composting	Green technology	23
2019	2	1	25/09/2019	01	Plantation of indigenous trees and vermin composting	Green technology	23
2019	2	1	01/11/2019	01	Plantation of indigenous trees and vermin composting	Green technology	23
2020	2	1	10/01/2020	01	Plantation of indigenous trees and vermin composting	Green technology	23
2020	2	1	13/02/2020	01	Plantation of indigenous trees and vermin composting	Green technology	23

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
1. Code of Conduct regarding College Library	01/07/2019	<p>1. Every student must have a library card which will be issued at the beginning of the session.</p> <p>2. Library card must be deposited at the time of borrowing books and at</p>



		<p>the time of returning the books. 3. Students should clear all library dues before final exam.</p> <p>4.without library clearance mark sheet of the final exam will not be issued. 5.No books can be retained for more than 15 days. 6.After 15 days a book may be re-issued.</p> <p>7.Silence is to be maintained in the library. 8.Library books and journals should be taken carefully. 9.Books must be verified at the time of receiving.</p> <p>10.After lapse of 5 years from the date of dmission, a student cannot claim for the caution money.</p>
2. Code of conduct regarding concession in tuition fees	01/07/2019	<p>1. As per Govt. rules the college extends concession in tuition fees to the poor and meritorious students who apply for it. 2. From E.S.S.B.C welfare fund the financially weak but meritorious students are supplied with financial assistance and library facilities as and when necessity arises. 3. There is a sub -committee to look into this affair.</p>
5.Code of conducts regarding to the Resolution of Finance Sub-committee	01/07/2019	<p>1. All kinds of bills and vouchers should be deposited to account section on every Tuesday and Friday. 2. All payments are done through bank cheque after verification.</p>
3.Code of conducts regarding to Attendance Rules	01/07/2019	<p>1. The college strictly abides by the rules of the V.U regarding students attendance of classes. 2.Only the students having secured 75 or above attendance in classes held in each subject are generally allowed to appear at the final exams. 3.The</p>



		college always takes serious note of a students' absence from any exam without supportable reasons.
4.Code of conducts regarding to College Hostel and Canteen	01/07/2019	1. Each students is to pay the amounts as admission charge M.A. / M.Sc. - Rs. 6500/-, B.A. / B.Sc. / B.Com. - Rs. 6000/-. 2. The seat rent is Rs. 150.00 per month per seat with additional electricity charge of Rs. 150.00 payable for each boarder. 3. Minimum 1 month's charges are chargeable from each boarder. 4. Quality food for lunch and Tiffin for both the students and staffs in college canteen is supplied properly. 5. A committee has been formed to look into this affair.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
1. Egra S. S. B. College in collaboration with IQAC holds a Seminar on Vidyasagar - A Social Reformer, on 26.09.2019 with financial support from the State Govt. of West Bengal. It was a special occasion because it was the Bicentenary of Pandit Iswar	26/09/2019	26/09/2019	254
2. IQAC of the College with the assistance of the Dept. of Zoology, Botany, and Geography organizes a seminar-cum-workshop on "Renewable Energy : Challenges and Opportunities". The workshop is aimed	17/12/2019	17/12/2019	90



at promoting awareness about alternative sources of

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Egra S.S.B College has taken initiative by the ECO-CLUB to make the campus eco-friendly by Water Crisis Documentary. 2. Egra S.S.B College has taken initiative by the ECO-CLUB to make the campus eco-friendly by creating Environmental Facebook. 3. Egra S.S.B College has taken initiative by the ECO-CLUB to make the campus eco-friendly by Ground Water Conservation Documentary. 4. Egra S.S.B College has taken initiative by the ECO-CLUB to make the campus eco-friendly by creating a documentary poster on Ice Melting of Arctic Region. 5. Egra S.S.B College has taken initiative by the N.S.S units to make the campus eco-friendly by Tree Plantation programme.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Unnat Bharat Abhiyan : Introduction of Vermicompost Unit in Panchet Village : Unnat Bharat Abhiyan is inspired by the vision of transformational change in rural development processes by leveraging knowledge institutions to help build the architecture of an Inclusive India. Our college is a participating institute under this scheme. We have adopted nine villages under UBA. We have done village survey in all the villages and uploaded the related data. We have done meetings with the panchayat members to find out different problems. As discussed with the peoples of different villages we have initiated some techniques like introduction of Vermicompost units, nursery of indigenous plants and their plantation along the bank of Champa River, breeding of indigenous fish species and introduction of solar panel for aquaculture and agriculture. A. Introduction of Vermicompost Unit in Panchet Village: Vermicomposting is an eco-friendly method that can convert wastes into wealth. It can play a vital role in managing agricultural wastes in a sustainable way and can replace the environmentally hazardous manures. We have introduced a 12 chambered vermicomposting unit in the Panchet village in the house of a willing farmer Mr. Milan Krishna sahu. (Photo plate attached) 2. Breeding and Cultivation of indigenous fish species : Due to excess use of pesticides in agricultural lands and change in agricultural pattern many of indigenous fish species are facing the threat of extinction. We have set up nursery pond for indigenous fish species like Anabas sp. Heteropneustes sp. Nandus sp etc in Pataspur II (Southkhand GP). We are successfully culturing and marketing them. Some tribal people of the village is taking care of the fishes. (Photo plate attached)

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://egrassbcollege.ac.in/about-us/igac/best-practices-of-the-institution/>

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

SETTING UP ROOFTOP SOLAR PANEL IN THE COLLEGE AS A GREEN ENERGY INITIATIVE : Although there has been much progress in the use of renewable energy and energy efficiency, and expanding energy access over the past decade, the world is not on track to meet international climate goals established under the Paris Agreement, or international goals for sustainable development. We are facing a



climate crisis: the IPCC 2018 Special Report on 1.5°C found that roughly a decade remains to keep global warming below this level and avoid the worst effects of climate change. Most countries are still subsidising the consumption of fossil fuels, and fossil fuel consumption reduced 11 in 2017. Urgent action is needed now to change our energy systems. Moreover, we will never meet the objectives under UN Sustainable Development Goal 7, for increasing renewable energy, energy efficiency, and energy access if we continue our current energy path. Renewable energy is central to achieving these international goals. The college has set up '10kWp Rooftop Grid Connected Solar Photovoltaic Power Plant' on the roof of the Commerce building of the college during 2019-2020. It is a green energy initiative for the better environment on the part of the college. Department of Environment, Govt. of West Bengal and West Bengal Pollution Control Board have extended financial as well as technical support to the college in this regard. As a result of this venture the dependence of the college on conventional energy becomes lessens. The project also helps in reducing pollution in the environment of the college. The points behind taking such a green energy initiative are -

- Combating climate change. The burning of fossil fuels for energy results in a significant amount of greenhouse gas emissions that contribute to global warming. Most sources of renewable energy result in little or no emissions, even when considering the full life cycle of the technologies.
- Reducing air pollution and improving public health by decreasing pollution and emissions.
- Renewable can offer lower costs and stable energy prices.
- There are also opportunities for the development of local industry, and job increase. The venture proves to be a successful endeavour to sensitize the learners as well as other stakeholders of the college of the importance of reusable energy / alternative energy in the crisis ridden period. It also lessens the financial burden of the college for electric consumption. Besides it reduces the use of conventional sources of energy within the campus. It remains as source of stock energy for the college as and when the supply of traditional power / electricity is cut down due to natural calamities.

Provide the weblink of the institution

<http://egrassbcollege.ac.in/wp-content/uploads/2020/06/Institutional-Distinctiveness-2019-2020.pdf>

## 8.Future Plans of Actions for Next Academic Year

1. To take steps for relief works among the COVID-19 victims.
2. To organize awareness programmes on massive scale about COVID-19 infection and the measures for protection from this pandemic disease.
3. To strengthen the College infrastructure in reference to online Teaching-Learning system keeping in mind the spread of the pandemic disease in our country.
4. To take steps to sanitize the campus time and again to keep the staff of the college safe and secured.
5. To introduce skill based and career oriented courses.
6. To increase and upgrade the use of ICT in teaching learning process.
7. To transmit knowledge through holding seminars and workshops
8. To hold awareness programme on Community development issues.
9. To enhance the activities of ECO-Club to promote public awareness regarding several community development programmes.
10. To expedite the activities under National project UNNAT BHARAT ABHIYAN.
11. To expedite the automation process of the College Library.
12. To purchase more Research Books and Journals in the library.
13. To make the students aware of Career Counselling Programmes.
14. To make the Alumni Association of the college more active.
15. To create more space for students.
16. To encourage the faculties to be engaged in research works.
17. To arrange for campus placement programme for our students.
18. To arrange the workshop on role of NSS to promote a healthy social life for our students and NSS volunteers.
19. To strengthen the Physical Education section of the college.
20. To take steps for increasing community development programmes.



