

# Yearly Status Report - 2016-2017

Part A						
Data of the Institution						
1. Name of the Institution	EGRA SARADA-SHASHI BHUSAN COLLEGE					
Name of the head of the Institution	Dipak Kumar Tamili					
Designation	Principal					
Does the Institution function from own campus	Yes					
Phone no/Alternate Phone no.	03220-244073					
Mobile no.	9434014248					
Registered Email	info@egrassbcollege.ac.in					
Alternate Email	tamilidk@gmail.com					
Address	AT - EGRA, P.O EGRA.					
City/Town	EGRA					
State/UT	West Bengal					
Pincode	721429					
2. Institutional Status	·					

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Aloy Chand Biswas
Phone no/Alternate Phone no.	03220244073
Mobile no.	9434453667
Registered Email	info@egrassbcollege.ac.in
Alternate Email	iqacegrassbcollege@gmail.com
3. Website Address	

Web-link of the AQAR: (Previous Academic Year)	<u>http://egrassbcollege.ac.in/notice-</u> category/agar/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://egrassbcollege.ac.in/wp-content/ uploads/2019/11/ACADEMIC- CALENDAR-2016-2017.pdf

## 5. Accrediation Details

Cycle	Grade	CGPA	Year of	Vali	dity
			Accrediation	Period From	Period To
1	в	2.06	2008	16-Sep-2008	15-Sep-2013
2	в	2.32	2015	01-May-2015	30-Apr-2020

## 6. Date of Establishment of IQAC

23-Feb-2009

## 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture							
Item /Title of the quality initiative by IQAC	Number of participants/ beneficiaries						
1. Formation of Cultural	28-Mar-2017	5					

sub	-commi	Ltte	ee ar	nd	
Rese	earch	sub	o-cor	mittee	by
the	G.B.	of	the	college	Э

L::asset('/'),'public/').'/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'.\$instdata->uploa d\_special\_status)}}

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## 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc. Institution/Departmen Scheme Funding Agency Year of award with Amount t/Faculty duration No Data Entered/Not Applicable !!! View Uploaded File 9. Whether composition of IQAC as per latest Yes NAAC quidelines: Upload latest notification of formation of IQAC View Link 10. Number of IQAC meetings held during the 4 year : The minutes of IQAC meeting and compliances to the Yes decisions have been uploaded on the institutional website Upload the minutes of meeting and action taken report View Uploaded File 11. Whether IQAC received funding from any of No the funding agency to support its activities during the year?

#### 12. Significant contributions made by IQAC during the current year(maximum five bullets)

Environment Awareness Programmes like Swachh Bharat undertaken through NSS. Publication of Journals / Magazines / edited volumes through individual departments. Holding Annual Social / Cultural Programme with the help of Students' Union of the College. Care taken to extend Govt. Scholarship / Financial Assistance to the students belonging to SC/ST/OBC/Minority classes. Motivation to the students of Physical Education to participate in state / national level of various games to enhance the glory of the college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes				
1. To promote cultural activities of the college.	1. A five member Cultural SubCommittee is formed by G.B. on 28.03.2017.				
<u>View Up</u>	Loaded File				
14. Whether AQAR was placed before statutory body ?	Yes				
Name of Statutory Body	Meeting Date				
Governing Body	09-Nov-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2017				
Date of Submission	25-Mar-2017				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Admission is done online. Application forms for admission are uploaded on the website. Selection of candidates is done respectively in merit panel by the Deptts. Admissions in reserved categories are maintained as per Govt. rules. Separate lists and Merit Panels for all categories with intake capacity are prepared and walled up as well as uploaded online for communicating admission procedures of the college to all stake holders. Data required by the University regarding admission and other types of AAA are duly sent to the University. Students' information are also available on the college websites. All relevant information regarding college, notices and announcements are uploaded on the website. Important notices, instructions directives from State Govt., UGC and MHRD etc. are downloaded and duly communicated to the competent stakeholders. All fees are paid by the students and printed chalans are provided to them. Staff salary notification from Banks is done				

online. All types of MIStransaction from the college to the Banks are done online. All tenders related to various works of the College are notified as well as sanctioned online by the college. Ledger records are maintained electronically through Admission Software.

#### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Revision and Up-gradation of the UG and PG syllabi under V.U. are done time to time as and when the University deems it required. The draft syllabi of all the subjects taught at UG and PG levels are supplied to the constituent colleges and PG departments for consideration. Later workshops are arranged at the University level and our teacher-colleagues participate in such workshops to finalize the syllabi by recommending necessary changes/modifications in the draft syllabi. Once the syllabi are finalized and circulated to the UG and PG departments of the Colleges, the departments divide the syllabus content among the teaching staff of the departments in a well-balanced manner depending upon experience, availability, paper specialization of the teaching staff of the respective departments. At the beginning of each academic session, syllabi are distributed among the teachers of the Deptts. A well balanced class-routine is prepared with adequate thrust on Hons. / Core papers. Besides traditional lectures and seminars, facilities of ICT-based classroom teaching is provided by various departments of the college. To complete the syllabi in time, UGCguidelines regarding workload is strictly followed. Not only that, additional classes for individual teachers are allotted in the routine only with the sole intention to complete the syllabi in time. Audio-visual aids, power point presentations are available at the college to make the teaching-learning process more attractive and interesting to the students. To make the syllabi a little more grabbing to the learners, field tours / field projects are included into the syllabi of a good number of subjects. Some departments, though field projects are not a part of their syllabi, often undertake such programmes like educational excursions to make their studies enjoyable to them quite in a different way. Internal Assessment is taken timely and properly to evaluate the progress of the syllabi among the students. Seminars on topics related to the syllabi are organized which include resource persons from various higher education institutions to explain with clarity the portions of the syllabi appearing obscured to the learners. Interactive sessions of such seminars or workshops come to immense help to the learners to make the process of knowledgecapture very enjoyable.

1.1.2 - Certificate/	Diploma Courses int	roduced during the	academic year		
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Yoga and Naturopathy Camp	NA	05/09/2016	05	To promote physical fitness and utility of Yoga among	Physical Exercises and Asonas.

		the students.	
.2 – Academic Flexibility			
.2.1 – New programmes/courses intro	duced during the academic year		
Programme/Course	Programme Specialization	Dates of Introduction	
No Data Entered/N	ot Applicable !!!		
	No file uploaded.		
I.2.2 – Programmes in which Choice E ffiliated Colleges (if applicable) during	•	e course system implemented at the	
Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System	
No Data Entered/N	ot Applicable !!!		
.2.3 – Students enrolled in Certificate	/ Diploma Courses introduced during	the year	
	Certificate	Diploma Course	
Number of Students	0		
.3 – Curriculum Enrichment			
.3.1 – Value-added courses imparting	transferable and life skills offered du	iring the year	
		Number of Students Enrolled	
Value Added Courses	Date of Introduction		
No L	ata Entered/Not Applicable	9 !!!	
	No file uploaded.		
.3.2 – Field Projects / Internships und	er taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships	
BSc	Zoology	55	
BSc	Botany	8	
BSc	Geography	39	
	<u>View Uploaded File</u>		
4 – Feedback System			
.4.1 – Whether structured feedback re	eceived from all the stakeholders.		
Students		Yes	
Teachers		No	
Employers		No	
Alumni		No	
Parents Yes			
.4.2 – How the feedback obtained is t naximum 500 words)	being analyzed and utilized for overal	I development of the institution?	
Feedback Obtained			
Every year IQAC and the au should collect feedback from Prescribed feedback forms published annually and dis	om their students as well are attached to the prospe	as from the parents. ctus of the college	

college. Besides printed feedback forms are supplied by IQAC to the Deptts. as and when they intend to collect those from IQAC. After the feedback forms are collected from the students and their parents through them, the teachers of the each Deptt. prepare the report / results of such feedbacks on individual teachers and on the institution as a whole. They collate, analyze and tabulate the results of those. Generally the Deptts. then hold meetings and place the reports of the feedback in the meetings. They discuss the weak points as well as the strong points of the Deptt. Individual teachers rectify their defects (if any) noted by the students. The suggestions for betterment of the Deptt. or the college are studied and analyzed properly. The major suggestions are communicated to the college authority to take necessary steps to improve the conditions of the Deptts. as suggested the students or parents. The college authority also motivates the staff (teachers and nonteaching staff) to improve the areas where growth is needed.

## **CRITERION II – TEACHING- LEARNING AND EVALUATION**

#### 2.1 – Student Enrolment and Profile

2	2.1.1 – Demand Ra	tio during the year								
	Name of the Programme	Programm Specializat				umber of ation received	Students Enrolled			
	BA Hons.		•	605		1039	416			
	View Uploaded File									
2	.2 – Catering to S	Student Diversity								
2	2.2.1 – Student - Fu	Ill time teacher ratio	o (current year dat	a)						
	YearNumber of students enrolled in the institution (UG)Number of students enrolled in the institution (PG)Number of fulltime teachers available in the institution 									

### 2.3 – Teaching - Learning Process

1776

2016

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

46

courses

14

courses

5

5

Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used		
15	15	2	5	0	2		
No file uploaded.							
	No file uploaded.						

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a very effective tutorial system in the college. The teachers of each department generally act as academic mentors. Apart from the routinized classes of the college, the teachers of each department are always available in the department. As and when the students feel any need to solve out their academic problems, they can easily approach their departmental teachers quite at ease. The teachers also extend personal help to their students in the college. Besides most of the Dept. organize meetthestudents programme in which not only the students' suggestions are sought for, they are assisted and consulted adequately in solving out their personal as well as academic problems. In consequence the students, i.e. the mentees get active support and guidance from the teacherscummentors to go forward with their courses of studies.

Number of students e institution		Number of fulltime teachers			Mentor : Mentee Ratio				
1822		19			1:96				
.4 – Teacher Profile a	and Quality								
2.4.1 – Number of full tir	me teachers ap	pointed	during the	year					
No. of sanctioned No. of filled po positions		sitions	Vacant p	ositions		ns filled de current ye	-	No. of faculty with Ph.D	
28	15		:	13		0		5	
2.4.2 – Honours and rec nternational level from C	-	•	•			gnition, fe	ellows	hips at State, Nationa	
Year of Award	receivi state lev	ng awa	e teachers rds from onal level, I level	Des	signatior	ſ	fello	ame of the award, wship, received from ernment or recognized bodies	
2016	2016 Dr. Chayan Ranjit Assista Professo					Ph.D. in Mathematics, Awarded			
2016		r. Sud Ghora			sista: ofesso:	-	Ph	Ph.D. in Zoology, Awarded	
2017	Dr.			ssistant ofessor Geo		Geo	Ph.D. in graphy, Awarded		
			View Uplo	oaded Fi	<u>le</u>				
.5 – Evaluation Proce	ess and Refor	ms							
2.5.1 – Number of days ne year	from the date of	of seme	ster-end/ ye	ar- end exa	minatio	n till the d	eclara	ation of results during	
Programme Name Programme C			semest		st date of the last mester-end/ year- nd examination		Date of declaration of results of semester- end/ year- end examination		
BA	Hons	•	Par	tIII	17	7/04/2017 24/05/		24/05/2017	
		-	View Uplo	oaded Fi	<u>le</u>				
2.5.2 – Reforms initiated	d on Continuou	s Intern	al Evaluatio	n(CIE) syst	em at th	e instituti	onal le	evel (250 words)	
A continuous : directives of V holds two Int internal assessm are always enco scored in such University. Besi their students.	idyasagar N ternal Asse ent for eac ouraged to assessment des departs Such proje	Univer ssmen ch par take are a ments ect wo	rsity. Ea ts for ea per under the inter added to of scien prks prep	ach depar ach papes general rnal asso their fi ace strea pare the	rtment r unde cours essmer nal ro m unde studes	of the er Hons ses of nt seric esult c ertake nts to	Col Con stud ously ards proj a la	lege generally urse and one ly. The students y, since marks s issued by the ject works among	

of academic upliftment of a student in his/her preparation for final annual / year end examination. Fieldtours / fieldsurveys / fieldprojects are undertaken by some departments including the Dept. of Bengali of the College every year which also evaluate to some extent the prospect of scoring good results in the forthcoming examinations. Print magazines and wall magazines are published by

different departments with articles from the students of respective departments. Such ventures measure up the creative and original thinking power of our students. Besides the University gives scope to the students to apply 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Since the college is an affiliated one under Vidyasagar University, it generally follows the academic calendar prepared and printed by the University every year. Yet, individual department prepares the exam. Schedule of internal assessment twice for each paper a year under Hons. course. The Teachers Council of the college prepares it once a year for each paper under General Course. Year end / Final Examination is held as per University Academic Calendar. Besides to promote quality enhancement among the students, when seminars / workshops / special lectures are held in different departments, such schedules are duly prepared and notified much ahead to all the stakeholders of such programmes.

#### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http:/	/egrassbo	college.ac.	.in/results-v-u/

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ŬĠ	BA	Hons.	329	319	96.9

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### 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

#### Nil

### **CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

#### 3.1 – Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1257	UGC	10.72	2.96
		View Uploaded Fi	le	

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/	/seminar	Na	ame of the Dept.			Date		
	No D	ata Ente:	red/Not Appli	cable	111			
3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year								
Title of the innovation	Name of Awa	rdee Av	warding Agency	Dat	e of award	Category		

		No Data	a Ente	ered/No	ot App	licable	111		
			No	file	upload	ded.			
3.2.3 – No. of Inc	subation centre	created, s	tart-ups	incubat	ed on ca	ampus durir	ng the ye	ar	
Incubation Center	Name	S	ponsere	ed By		e of the art-up		of Start- ıp	Date of Commencement
		No Data	a Ente	ered/No	ot App	licable	111		
			No	file	upload	led.			
3.3 – Research I	Publications a	nd Awar	ds						
3.3.1 – Incentive	to the teachers	who rece	ive reco	gnition/a	awards				
	State			Natio	onal			Interna	tional
	00			0	0			00	)
3.3.2 – Ph. Ds av	varded during th	ne year (a	pplicable	e for PG	College	e, Research	n Center)		
1	Name of the De	partment				Num	nber of P	hD's Award	led
	00							0	
3.3.3 – Research	Publications in	the Journ	als notif	fied on L	JGC wel	bsite during	the yea	r	
Туре		Depa	artment		Num	per of Publi	cation	Average	Impact Factor (if any)
Natio	onal	Commer	ce Eng	lish		4			00
			<u>Vie</u>	w Uplo	oaded	<u>File</u>			
	3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year								
Department Number of Publication									
Zoology, Physics, Math, Sanskrit, 15 English, Geography and Bengali									
No file uploaded.									
3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Veb of Science or PubMed/ Indian Citation Index									
Title of the Paper	Name of Author	Title of j	ournal	Yea public		Citation In	a m	nstitutional ffiliation as entioned ir publicatio	excluding self
1.Anshag rahan ebong Gramonnyan Prasanga Paschim Banglar Panchayat Bebostha	Rudra Prasad Roy	Nabyas Vol. Ver. ISS 22498	10, 12, N:	20	017	0	KI Me	byasroto Patrika Gosthi hakurda, Paschim dinipur 5, India	,
			Vie	w Uplo	oaded	File			
3.3.6 – h-Index o	f the Institutiona	I Publicat	ions dur	ing the	year. (ba	ased on Sco	opus/ We	eb of science	ce)
Title of the Paper	Name of Author	Title of j	ournal	Yea public		h-inde>	1 ×	Number of citations	Institutional affiliation as

						excluding citatio	-	mentioned in the publication
1.Preven ting firing induced curvature of thin oxide pelletsfor ion irradi ation expe riments	K. R Sahu U.			017	0	0		Dept. Of Physics, Egra S.S.B. College
			<u>View Upl</u>	oaded F	<u>'ile</u>			
3.3.7 – Faculty pa	articipation	in Seminars/Confe	erences and	I Symposi	a during the ye	ar :		
Number of Fac	ulty	International	Nati	onal	State	9		Local
Attended/S nars/Worksh		8		15	3			0
Presente papers	≥d	4		7	0			0
Resourc persons	e	0		0	0			0
			No file	uploade	ed.			
	f extension Organisati	and outreach pro ons through NSS/ Organising unit collaborating	NCC/Red c	ross/Yout		RC) etc.,	during umber	•
Excurs	Excursion D				activities 9	P	-	90
	Philosophy, Pol. Sci							
<u>View File</u>								
3.4.2 – Awards ar during the year	nd recognit	ion received for ex	tension act	ivities fror	n Government a	and other	recogr	nized bodies
Name of the	activity	Award/Reco	gnition	Awa	arding Bodies	N		of students nefited
Net Ball (Boys		Runner	up		Bengal Sta l Associati			5
			<u>Viev</u>	<u>/ File</u>				
3.4.3 – Students Organisations and		g in extension acti les such as Swach						
Name of the sch		anising unit/Agen //collaborating agency	Name of t	he activity	Number of to participated activite	in such		ber of students cipated in such activites
Eye Check Camp	1	NSS Unit .,2,3 4 in llaboration	Eye ( Ca	Checkup mp	4			111

1		th Lion lub, Egr	-						
Swachh Bharat NSS Units 1, 2, 3, 4		Avi	aning		4		146		
				No file	uploaded	ι.			
3.5 – Collaborations									
3.5.1 – Number of Colla	aborati	ive activitie	s for re	esearch, fao	culty exchar	nge, stu	dent excha	ange duri	ng the year
Nature of activity		Pa	articipa	nt	Source of f	inancial	support		Duration
Nil			00			NA			00
				No file	uploaded	l <b>.</b>			
3.5.2 – Linkages with in acilities etc. during the		ons/industr	ies for	internship,	on-the- job	training	, project w	/ork, shar	ing of research
Nature of linkage	Title c linka		part insti inc /rese with	e of the inering itution/ dustry arch lab contact etails	Duration	From	Duratio	on To	Participant
		No Da	ata En	ntered/N	ot Appli	cable	111		
				No file	uploaded	l.			
3.5.3 – MoUs signed wi ouses etc. during the y		titutions of	nationa	al, internatio	onal importa	ince, oth	ner univer	sities, ind	ustries, corporate
Organisation Date of MoU signed			Purpose/Activities Number of students/teachers participated under MoUs						
		No Da	ita Ei	ntered/N	ot Applie	cable	111		
		No Da			ot Appliq		111		
RITERION IV – INF	RAS			No file	uploaded	l.			
				No file	uploaded	l.			
.1 – Physical Faciliti	es	TRUCTU	RE A	No file ND LEAR	uploaded	SOUR(	CES	participa	
.1 – Physical Faciliti	es on, exc	TRUCTU	<b>RE A</b>	No file ND LEAR	uploaded	SOUR(	CES	participa	
I.1 – Physical Facilitie 4.1.1 – Budget allocatic	es on, exc or infra	TRUCTU	<b>RE A</b>	No file ND LEAR	uploaded	SOUR(	CES ring the yo d for infra	participa	ated under MoUs
4.1.1 – Physical Facilitie 4.1.1 – Budget allocatic Budget allocated fo	es on, exc or infra	TRUCTU cluding sala astructure a	RE A	No file ND LEAR infrastructu	uploaded	SOUR( ation du	CES ring the yo d for infra	participa ear structure	ated under MoUs
I.1 – Physical Facilitie 4.1.1 – Budget allocatic Budget allocated fo	es on, exc or infra	TRUCTU cluding sala astructure a 90 on in infras	RE A	No file ND LEAR infrastructu	uploaded	sour( ation du et utilize	CES ring the yo d for infra	ear structure	ated under MoUs
I.1 – Physical Facilitie 4.1.1 – Budget allocatio Budget allocated fo 4.1.2 – Details of augm	es on, exc or infra entatio Facil	TRUCTU cluding sala astructure a 90 on in infras	RE A	No file ND LEAR infrastructu	uploaded	sour( ation du et utilize	ring the ye d for infra 84 sting or N	ear structure	ated under MoUs
4.1.1 – Physical Facilitie 4.1.1 – Budget allocatio Budget allocated fo 4.1.2 – Details of augm	es on, exc or infra entatio Facil	TRUCTU cluding sala astructure a 90 on in infras	RE A	No file ND LEAR infrastructu	uploaded	sour( ation du et utilize	ring the ye d for infra 84 sting or N Newly	ear structure . 86 ewly Add	ated under MoUs
4.1.2 – Details of augm	es on, exc or infra entatio Facil Campu Class impo: ceate	TRUCTU cluding sala astructure a 90 on in infras ities is Area a rooms rtant eq er than f	RE A	No file ND LEAR infrastructu ntation e facilities of ents	uploaded	sour( ation du et utilize	ring the ye d for infra 84 sting or N Newly Newly	ear structure . 86 ewly Add	ated under MoUs

	Se	emina	r Ha	lls				Existin	g	
Cl	assrooms	with	h LC	D facili	Existing					
	L	abora	ator	ies				Existin	g	
					No file	uploaded	1.			
4.2 – Librar	y as a Lea	rning	Reso	ource						
4.2.1 – Libra	ary is autom	ated {	Integr	rated Librar	y Managem	ent System	(ILMS)}			
	of the ILMS oftware	5	Natu	re of autom or patial		V	/ersion	Ŷ	ear of autor	mation
	COHA			Partia	ally	3	3.22.19		201	7
4.2.2 – Libra	ary Services	6								
Library Service Ty		I	Existir	ng		Newly Ad	ded		Total	
Journa	als	44		82000		0	61250	4	4	143250
View File										
4.2.3 – E-co Graduate) S (Learning Ma	WAYAM oth	ner MC	DOCs	platform N			•			•
Name o	f the Teach	er	N	ame of the	Module		n which mo eveloped	dule D	ate of launc conten	-
			N	o Data E	ntered/N	ot Appli	cable !!	!		
					No file	uploaded	1.			
4.3 – IT Infr	astructure	ļ								
4.3.1 – Technology Upgradation (overall)										
Туре	Total Co mputers	Comp La		Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	37	7		19	1	0	4	10	10	17
Added	0	1		0	0	0	0	0	0	1
Total	37	8		19	1	0	4	10	10	18
4.3.2 – Band	dwidth avail	able o	f inter	met connec	tion in the I	nstitution (L	eased line)			
					10 MBI	PS/ GBPS				
4.3.3 – Faci	lity for e-cor	ntent								
Nam	e of the e-c	onten	t deve	elopment fa	cility	Provide 1	the link of th rec	e videos ar		ntre and
			N	o Data E	ntered/N	ot Appli	cable !!	-	,	
4.4 – Mainte	enance of	Camp	ous In	frastructu	ire					
4.4.1 – Expe component,	enditure inc	urred (				acilities and	academic s	support fac	ilities, exclu	ding salary
	ed Budget o mic facilities		-	enditure ind tenance of facilitie	academic	-	ed budget of cal facilities		penditure in ntenance of facilites	physical

25.75 25.73 112 110.05
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4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedure and policies for maintaining and utilizing physical, academic and support facilities are followed as per decision of various sub committees formed by the governing Body of the college e.g. Departmental Subcommittee, Laboratory SubCommittee, Building SubCommittee, Library SubCommittee etc. and that is done prior or post approval of the Finance SubCommittee and finally approved by the Governing Body of the College.

http://egrassbcollege.ac.in/academics/meeting-resolution-of-sub-committees/

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

5.1.1 - Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
Concession in Tuition Fees	896	310479
Jindal Scholarship	26	122400
00	0	0
	Concession in Tuition Fees Jindal Scholarship	Concession in 896 Tuition Fees Jindal 26 Scholarship

#### <u>View File</u>

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga Naturopathy	Yoga Naturopathy 05/09/2016		Yog Naturopath
	No file	uploaded.	

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

	Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
	2016	Nil	0	0	0	0
ĺ	2017	Nil	0	0	0	0
			No file	uploaded.		

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	8	60

	campus placement	during the ye	ear				
	On campus			Off campus			
Nameof organizations visited	Number of students participated	Numbe stduents p		Nameof organizations visited	st	mber of udents ticipated	Number of stduents place
Nil	0	0		Muthoot Finance		25	1
			<u>View H</u>	<u>'ile</u>			
2.2 – Student p	rogression to highe	r education in	percentag	e during the ye	ear		
Year	Number of students enrolling into higher educatior	Progran graduated		Depratment raduated from		ame of ition joined	Name of programme admitted to
2016	58	I. A II. M III. C IV. ZOO GEOH V SANH V BNGH V BOTHIX.	rmh Co Emh M DH V. VI. II. I LII. V ENGH V V	I. ommerce II. athematics III. Chemistry V. Zoology V. Zoology Geography I. Sanskrit II. Bengali III. Botany X. English	B. C VID UNIV CONT CONT COLL COLL	RA S. S. COLLEGE, YASAGAR TERSITY, AI P. K. LLEGE, BELDA BELDA BEGE and thers	M.A., M.Sc., M.Com.
			View H	<u>ile</u>	1		
	qualifying in state/ r T/GATE/GMAT/CA				•		
	Items			Number	of studer	nts selected/	qualifying
	NET					2	
			<u>View I</u>	<u>'ile</u>			
2.4 – Sports an	d cultural activities	<sup>1</sup> competitions	organised	l at the institution	on level o	during the ye	ar
A	ctivity		Level	vel Number of F			Participants
	Nil		00				0
		No	file u	loaded.			
– Student Pa	rticipation and A	ctivities					
	f awards/medals fo team event should	-		ce in sports/cu	ltural act	ivities at nation	onal/internation
3.1 – Number o			Number		-	Student ID number	Name of the student
3.1 – Number o	Name of the	National/ nternaional	awards Sports				
8.1 – Number o el (award for a	Name of the award/medal Ir			s Cultu		1160266	Buddhadel Khatua

bodies/committees of the institution (maximum 500 words)

The students' Council exists in our college in the name of the Students' Union which is a very strong organ of the college administration. The General Secretary (G.S.) of the Students' Union is a member of the Governing Body of the College which is the Highest Powerful body of college administration. The opinions and the suggestion of the G.S. in the GB meetings are taken care of. The Students' Union also acts as the liaison among the Principal, faculties and the students of the college. The students' grievances are properly communicated to the college administration through the Students' Union. The G.S. of the Students' Union is a member of IQAC. Therefore the G.S. plays an important role in planning and suggesting steps for the institution's internal quality assurance process. The members of the Students' Union actively participate under the aegis of its general secretary and president in various academic and cultural programmes of the college to make them a grand success. Apart from the academic and the cultural programmes of the college, the Students' Union organizes different programmes every year. The Students' Union of our college organizes Freshers' Welcome Ceremony and Raksha Bandhan every year in the college with every pomp and grandeur in the month of August / September. The members also observe Teachers' Day on 5th Sept. every year by paying tributes to their teachers. They also organizes Annual Sports of the College every year in the month of Dec. / January with assistance from the Dept. of Physical Education of the college. They also come forward with all kinds of assistance to the students of the college in the process of their admission into the college and during their filling up forms for registration to as well as examinations of the University. During exigencies like flood, storm, spread of diseases like dengue / malaria in the locality, they voluntarily come forward to stand beside the affected people. During normal activities and special camp of N.S.S. Units of the college, the members of the Students' Union extend their helping hands quite gladly and enthusiastically. The G.S. of the Students' Union is a member of some other subcommittees of the college Academic Subcommittee, Library SubCommittee, Admission SubCommittee etc. In all such bodies the opinions and suggestions of the G.S. are very important, as he / she is the spokesperson of the whole students' community of the college. The G.S. generally voices out the opinions of the students of the college. It is noteworthy that every year the Students' Union awards the meritorious students who score 1st Class marks in University Exams. with valuable books. This venture acts as incentive to other students to perform better in the university Exams. In a word the college administration and the Depts. of the college are dependable on the Students' Union at a large extent to implement their plans and policies within the college.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

About Alumni Association Egra Sarada Shashi Bhusan College Alumni Association is official alumnus society of Egra Sarada Shashi Bhusan College, Egra, West Bengal. This Association is Govt Registered (Reg No: S/2L39370 201415 under Certificate of Registration of Societies, West Bengal Act XXVI of 1961) Society and started its journey in 2014. The purpose of the association is to foster a spirit of loyalty and to promote the general welfare of our organization. Alumni association exist to support the parent organization's goals, and to strengthen the ties between alumni, the community, and the parent organization. Alumni Association was founded with the vision to maintain a lifelong connection between the Institute and its alumni. In collaboration with an extremely dedicated life members and volunteers, the Alumni Association works to connect alumni, support students and build an unforgettable Institute

experience through a diversity of events, programming and services. The college's alumni are its lasting legacy and strongest voice. Finding new ways to build an engaged membership base is an integral task of the Association. Joining Egra Sarada Shashi Bhusan College Alumni Association is one of the easiest ways to reconnect, give back to the Institute, and serve as a springboard for further development and enrichment of its legacy. History of Association Egra Sarada Shashi Bhusan College has been carrying on a glorious past, flourishing present and keeps far reaching prospective future in the fields of National movement, Cultural heritage and academic activities. During 2012 an attempt was made to organize the exstudents and that attempt had been continuing for two or three years. The initiative was mainly taken by Prof. Bimal Narayan Nanda, exstudent of the college, now working as Associate Professor and Head of the Dept. of Political Science of the college Mr. Uday Sankar Paul, Nonteaching staff of the college and Mr. Ramkumar Panda, Head Master, Bathuari Adarsha Vidyapith. A large number of exstudents became life members. Then a new committee comprised President, Vice President, Secretary and an executive committee. In the Annual General Meeting a constitution prepared by Prof Bimal Narayan Nanda, Head of the Dept of Political Science was accepted. It continued its effort to introduce PostGraduate courses in Egra Sarada Shashi Bhusan College. It realized for the first time the need for a permanent bond with the college authority and made provision for it by electing Principal as the Ex officio President of the Alumni Association. Egra Sarada Shashi Bhusan College Alumni Association has at present more than one hundred and eighty life members and more than fifty annual members. The number of involved alumnus is too large to count as huge number of students is leaving the college every year after their graduation. The vibrant presence of the Association is to be felt in its Annual General Meeting, biennial election, presentation or gifts to the alumnus.

5.4.2 - No. of enrolled Alumni:

165

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

Meetings - 02, Activities 02

#### **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision of this institution is to render our college into a centre of quality learning and our mission is to shape our students into smart, responsible and sincere citizens by imparting both material and moral education. Considering the changing scenario and the growing needs of the day, we are also very keen to introduce different types of traditional and nontraditional courses, different job oriented courses and vocational training in our institution to ensure their future and make them free from poverty, unemployment and social injustice. We also aim-? To spread Higher Education amongst the newgenerationstudents year after year, especially of neighboring rural students. ? Equip and empower students by providing relevant knowledge competence and creativity for their establishment / placement and to face the future challenges especially for our nation. ? To encourage the students to participate in sports and other activities for building good health and moral values. ? To encourage creative works of all types by students and staff of the college and to publish the outcome of such works those are fundamental in nature. ? To encourage the students in nation building activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? The College has little scope of framing curriculum as it is done by Vidyasagar University to which it is affiliated. ? Teachers are encouraged to attend workshops, seminars etc. regularly in order to keep themselves abreast with the upcoming issues and ideas as well as modern dimension of knowledge in the relevant field. ? CBCS pattern has been introduced in Science stream from this academic session.
Teaching and Learning	? ICT enabled teaching and learning is encouraged. ? Teaching plans methodologies are maintained and audited internally. ? Topics and assignments for teaching are allotted as per specialization of teachers. ? Feedback is taken and analyzed properly as far as possible. ? Innovative practices in teaching, seminars, are encouraged. ? Task based learning and problem based learning are some of the techniques that have been introduced. ? Results of examinations at different stages are analyzed and steps are taken for further improvement.
Examination and Evaluation	? Entire process of Examination and evaluation of UG courses is guided by the affiliating university. 10 of the total marks is allotted for Internal Assessments which is managed and conducted by the college and the external examination is conducted by the university. ? For evaluation in PG Courses the University has given partial autonomy to the college from session 20152016 and the College Board of Studies looks after the evaluation process. College Board of studies consists of both internal members and university nominee as per guidelines of the university. ? Regular internal tests for both UG and PG courses as stipulated by the university are conducted. ? Experimental projects are carried out under the guidance of departmental teachers which are then

	evaluated by both the department and university appointed external examiners. ? Scope for review of results is available as per the university guide line.
Research and Development	? The college creates an academic environment that ignites and fosters students' interest in scientific temper and research culture. ? Various departments of the college have organized departmental seminars/invited lectures to inculcate the research motivation and culture among the staff and students. ? Space and necessary infrastructural support is provided for research work.
Library, ICT and Physical Infrastructure / Instrumentation	<pre>? Our college library is currently enriched with near about 33362 new books in the stock. One digital data base worth of Rs. 55000 has been purchased. ? Central Library provides reading room and lending services to our members. ? The library uses various ICT tools like photocopier, scanner, and printer etc. to help the students. ? The library also has internet connection. Some old and valuable books have been digitized. ? The college has a library subcommittee for monitoring the activities of the library. ? Instruments are purchased on regular basis for modernization and upgradation of laboratory.</pre>
Human Resource Management	? Teaching and Nonteaching Staffs engage themselves in different developmental activities as per their competency in the respective fields. ? Students' involvement in academic, cultural sports activities. ? The teachers' council and the nonteaching staff association look after the affairs of the teaching and nonteaching staff respectively. ? Ragging free campus. ? Instilling fundamental values among young generation students through involvement in NSS. ? In order to create a congenial working environment in the college, administration advocates a sense of regularity, punctuality, discipline, high moral values and Cooperation.
Industry Interaction / Collaboration	None
Admission of Students	? The admission procedure has been conducted through online mode partially with the help of very user friendly software. ? The admission procedures

follow the strictest principles of transparency. Admission of students to various UG and PG courses has been made purely on the basis of merit and the result of the written admission test in case of PG course. ? Rules and Regulations for admission as laid down by the affiliating University and State Government (such as category wise reservation, intake capacity, admission fees etc.) have strictly been followed by the College. ? Notification for admission to various Courses has been made through College Website as well as through advertisement in different Newspapers. ? Short listed students are called for counseling through Website Notification and SMS services. ? Prospectus containing various details of information regarding admission and faculty members, fee structure, scholarship etc. is provided to the students at the time of admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	None
Administration	None
Finance and Accounts	? Salary are calculated and paid via online platform (EPradan)
Student Admission and Support	? The admission procedure has been conducted partially through online mode. ? The college announces its admission process in the College website. ? The college regularly informs the students about form fill up, examination and other important issues through notification in its official website.
Examination	None

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support			
2016	Nil	NA	NA	0			
2017	Nil	NA	NA	0			
No file uploaded.							

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	profe devel prog organ	of the essional opment ramme nised for ing staff	admi tr prog orga non-	e of the inistrativ aining gramme nised fo teachin staff	ve e pr	date	Тс	o Date	parti (Tea	nber of cipants aching taff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!											
					No file	upload	led.				
6.3.3 – No. of tea Course, Short Tea			• •		•				entatior	n Program	nme, Refresher
Title of the professiona developmer programme	al nt	Numbe who	er of tea attend		From	Date		To date			Duration
Refresh Course	er		1		29/0	7/2016		18/08	/2016		21
Refreshe Course	ers		1		14/1	1/2016		06/12	/2016		21
Refresh Course	er		1		14/1	1/2016		06/12	/2016		21
					View	<u>File</u>					
6.3.4 – Faculty a	nd Staf	ff recruiti	ment (n	o. for pe	ermanent re	ecruitme	nt):				
		Teachir	ng					No	on-teacl	hing	
Perman	ent			Full Tim	е		Perm	anent		Fu	ll Time
11	-			11		2			2		
6.3.5 – Welfare s	cheme	es for									
Τe	eaching	1			Non-teaching				Students		
? Sta Cooperati		redit	2	Coo	? Staff Credit				? Tuition fee		
Free healt		-		Cooperative society ? Free health check up at				concession to the needy and meritorious students.			
regular	inte	ervals		r	egular i	nterva	als	? 2	? Assistance for availing		
								so	holar for Bo	ships. ys and	types of ? Hostels Girls. ? n for the
								st			ree health
									cneck	interva	regular al.
6.4 – Financial I	Manag	ement	and Re	esource	e Mobilizat	ion					
	-						gularl	ly (with in	100 wo	rds each)	
Accountant done at th Grant. T	6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each) All bills and payment vouchers are checked by the Bursar and then signed by the Accountant and finally goes to Principal for payment order. Internal Audit is done at the time of submission of utilization Certificate against UGC / Govt. Grant. The detail of Income and Expenditure is presented to the Chartered Accountant. Statutory Audit is done regularly. There is a Finance SubCommittee to look after the entire finance related matters.										

 to look after the entire finance related matters.

 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the

funding agenci	on government les /individuals	Funds/ Grnats	received in Rs.	Pur	pose
	e Govt.	50	00000	RUSA	
		View	<u>w File</u>		
1.3 – Total corpus	s fund generated				
		163633	271.00		
– Internal Qua	lity Assurance Sy	vstem			
	ademic and Admini		) has been done?		
Audit Type		External	<u> </u>	Interna	l
	Yes/No	Age	ency	Yes/No	Authority
Academic	Yes		asagar rsity	Yes	Bursar and Accountant
Administrativ	ve Yes	HED (( West B	Govt. of engal)	Yes	Bursar and Accountant
5.2 – Activities an	d support from the	Parent – Teacher /	Association (at least	three)	
		No	ne		
5.3 – Developmer	nt programmes for s	support staff (at lea	st three)		
. Steps have to prevent t	he dropout in	o improve the the college 1 the next sessi		l is setup. 3	. To buy the
5.5 – Internal Qua	ality Assurance Sys	tem Details			
	ality Assurance Sys sion of Data for AIS			Yes	
a) Submis		SHE portal		Yes No	
a) Submis b)	sion of Data for AIS Participation in NIR c)ISO certification	SHE portal SF			
a) Submis b) d)NBA	sion of Data for AIS Participation in NIR c)ISO certification or any other quality	SHE portal SF y audit		No	
a) Submis b) d)NBA	sion of Data for AIS Participation in NIR c)ISO certification	SHE portal SF y audit	e year	No No	
a) Submis b) d)NBA	sion of Data for AIS Participation in NIR c)ISO certification or any other quality	SHE portal SF y audit	e year Duration From	No No	Number of participants
a) Submis b) d)NBA 5.6 – Number of C	sion of Data for AIS Participation in NIR c)ISO certification or any other quality Quality Initiatives ur Name of quality	SHE portal F y audit Indertaken during th Date of		No No No	participants
a) Submis b) d)NBA 5.6 – Number of C Year	sion of Data for AIS Participation in NIR c)ISO certification or any other quality Quality Initiatives ur Name of quality initiative by IQAC Start of Virtual	SHE portal F y audit Indertaken during th Date of conducting IQAC 03/11/2016	Duration From	No No No Duration To	participants
a) Submis b) d)NBA 5.6 – Number of C Year 2016	sion of Data for AIS Participation in NIR c)ISO certification or any other quality Quality Initiatives ur Name of quality initiative by IQAC Start of Virtual Class Room	SHE portal F y audit Indertaken during th Date of conducting IQAC 03/11/2016	Duration From 03/11/2016	No No No Duration To 30/06/2017	participants

year) Title of t	he	Period fro	m	Perio	d To		Numb	er of Participa	nts
program	_							1	
							Female		Male
1. Hu Rights		10/12/2	016	10/1:	2/2016		103		74
7.1.2 – Enviroi	nmental Co	onsciousness	and Su	istainability/A	Alternate En	ergy i	nitiatives su	uch as:	
P	ercentage	of power requ	iremer	nt of the Univ	versity met b	y the	renewable	energy source	s
	Clea	aning Prog	ramme	e in Adopt	ted Villa	ages	by NSS	Units.	
7.1.3 – Differe	ntly abled (	Divyangjan) f	riendlin	ess					
Item facilities Yes/No Number of beneficiaries									
F	Ramp/Rai	ls		Y	les			0	
7.1.4 – Inclusio	on and Situ	atedness							
Year	Number of initiatives address locationa advantage and disad ntages	to initiative s taken t al engage es and Iva contribut	es o with e to	Date	Duration		Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1		09/01/2 017	01	te pi bj	Nursery cchnique ractice y dept. of sotany.	Mukunda pur, Contai	29
2017	1	1		23/01/2 017	01	He pr on va de	rbarium	Botanical Garden at Shibpore, Howrah	30
		•		No file	uploaded	•			
7.1.5 – Humar	Nalues an	d Professiona	al Ethic	s Code of co	onduct (hand	dbook	s) for variou	us stakeholder	S
	Title			Date of pu	ublication		Foll	ow up(max 100	) words)
1. Co regarding	ode of Co College			01/0	7/2016		have a will beginn 2.Lil depos bor retu retur Studen	every stude be issued ing of the brary card sit at the rowing boo arn at the ming the b ts should by dues bef	ard which at the session. must be time of ks and time of ooks. 3. clear all

		exam. 4. Without library clearance mark sheet of the final exam will not be issued. 5. No books can be retained for more than 15 days. 6. After 15 days a book may be reissued. 7. Silence is to be maintained in the library. 8. Library books and journals should be taken carefully. 9. Books must be verified at the time of receiving. 10. After 5 years of admission a student cannot claim for the caution money.
2. Code of conduct regarding concession in tuition fees (Published in College Prospectus).	01/07/2016	<pre>1. As per Govt. rules the college extends concession in tuition fees to the poor and meritorious students who apply for it. 2. From E.S.S.B.C welfare fund the financially weak but meritorious students are supplied with financial assistance and library facilities as and when necessity arises. 3. There is a sub -committee to look into this affair.</pre>
3.Code of conducts regarding to Attendance Rules (Published in College Prospectus).	01/07/2016	1. The college strictly abides by the rules of the V.U. regarding students' attendance of classes. 2. Only the students having secured 75 or above 75 classes held in each subject are generally allowed to appear at the final exams. 3. The college always takes serious note of a students' absence from any exam without supportable reasons.
4.Code of conducts regarding to College Hostel and Canteen (Published in College Prospectus).	01/07/2016	<ol> <li>Each students is to pay the amounts as admission change M.A. Rs. 5000/, 1st year Rs. 3850/, 2nd year Rs. 3850/, 3rd year Rs. 3850/. 2. The seat rent is Rs. 150.00 per month per seat with additional</li> </ol>

		<pre>electricity change of Rs. 150.00 is payable for each boarder. 3. Minimum 1 months, changes are changeable from each boarder. 4. Quality food for lunch and Tiffin for both the students and staffs in college canteen is supplied properly. 5. A committee has been formed to look in to this affair.</pre>
5.Code of conducts regarding to the Resolution of Finance Subcommittee (Published in College Prospectus).	01/07/2016	<ol> <li>All kinds of bills and vouchers should be deposited to account section on every Tuesday and Friday. 2. All payments are done through bank cheque after verification.</li> </ol>

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants					
<pre>1. The Dept Of Zoology Of Egra S.S.B College arranged a National Seminar on " Global Warming and Biodiversity Loss " Which Universal Values and ethics is the Earth's climate is changing and the impacts are already being felt by biodiversity and wildl</pre>	14/03/2017	15/03/2017	130					
2. Training Camp on Yoga Naturopath	05/09/2016	09/09/2016	80					
	No file uploaded.							

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

 The Egra S.S.B College has taken initiative by the department of zoology to make the campus ecofriendly by Vermi compost project. 2. The Egra S.S.B College has taken initiative by the N.S.S Units to make the campus ecofriendly by Tree plantation. 3. Cleaning programme in Egra Municipality is taken up by NSS Units. 4. Swachh Bharat Aviyan is taken up by NSS Units. 5. Cleaning programme in the College Campus is taken up by NSS Units.

#### 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

(A) ECOCLUB Activities : ECOCLUB (Dept. of Geography ) Of Egra S.S.B College arranged this programme at Patashpur Haro Charan Vidyapith (H.S), PatashpurII,

Purba Medinipore, W.B, On 12.12.2017. In these programme total no. of students participated is 20, and the Resource persons are Dr. Aloy Chand Biswas, Dr. Sudipta Ghorai, Dr. Dipak Bisai. Our goal is to spark each little scientist's imagination. We hope to find a hook in their heart and mind so that they feel a need to learn. The rest is easy, because the students then drive ahead their Zeal of learning. The teachers like to ask provocative questions and present them with some problems and to help the students make a path toward the answers. If they are motivated to find the path, they will carve it out themselves. Every camp has it's own theme and will explore different types of questions. The Teachers vary from individual experiments to group assignments during leisure time. After all learning provides fun and energy. The main objectives these programme are 1. Intersection creates a real opportunity for engaging children's interest in science. Many children's Who are afraid of science do not realize the immense Interconnectedness between arts and science. One way to demystify science for such learners is to build on the relationship between science and arts. 2. To broaden knowledge of science related careers and plan to continue their scientific education. 3. Provide hands on laboratory experiments and demonstrations that are fun, 4. To create equal opportunity for both boys and girls to get interested in science. (B) Women's Cell Activities : As recommended by the NAAC peer team the college took initiative to from a women cell as per Visakha Guidelines in the year 2008. The lady teachers of the college supported by others staff and students and encouraged by the college authority formed women's cell of the college named MAITRAYEE with view to uplift Gender Sensitilization Programme so that the girl -students and lady teachers and staff of the college could not be harassed on gender ground in any way and also to raise protest against violence upon women at National and International level. The objectives of this practice are: 1. To facilitate a gender sensitive and congenial environment at the institution is the prime object of the cell. So that women could not be subjected to gender specific discrimination and harassment. 2. Besides, to look after the overall development and one to one counseling of women staff of the college was also the other objectives of the cell.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://egrassbcollege.ac.in/about-us/igac/best-practices-of-the-institution/

#### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

GARDENING : The N.S.S units of Egra S.S.B College arranged gardening programme on the Month of September, 2016. Gardening is the practice of growing and cultivation of different types of flowering plants. Gardening ranges in scale from orchards to long boulevard plantings either one or more different types of shrubs, and trees, and herbaceous plants. Garden is situated in front of college campus in which different types of seasonal flowers, bonsai, cactus are also grown. The Gardening is a way of making meaning out of our lives. Being in the garden and feeling a profound connection to the land affords us the opportunity to focus on beauty and inspires us to experience feelings of awe, gratitude and abundance. The act of gardening enables us to enter the zone also known as an altered state of consciousness similar to what a jogger or one who practices yoga or mediation can experience. The gardening improves relationships and compassion. Research shows that people who spend extended lengths of time around plants tend to have better relationships with others.

This is due to measurable increases in feelings of compassion, another effect of exposure to ornamental plants. Studies have shown that people who spend more time around plants are much more likely to try and helps others, and often have

more advanced social relationships. People who care for nature are more likely to care for others, reaching out to their peers and forming shared bonds resulting from their common interests. This physical activity associated with gardening can help lower the risk of developing dementia for students. The gardening strengthens your immune system by outdoors basking in the sun, also soak up plenty of vitamin D, which helps the body absorb calcium. In turn, calcium helps keep our bones strong and immune system healthy. Students have in recent years become more interested in campus gardens because it's something within their control. Students feel there are pressing global environmental problems and climate change is happening now, and they don't know what they can do about it. Campus gardens provide an outlet for their broader environmental concern. The impact of gardening on students are: 1. To improve community nutrition knowledge and consumption of healthful foods. 2. A natural form of moderate physical activity. 3. Creation of green spaces conducive to healthful, sustainable lifestyles. 4. Improved mental health for participants. 5. Hands on experience how plants are propagated. 6. Higher academic achievement. 7. Opportunities to connect with the surrounding community.

#### Provide the weblink of the institution

http://egrassbcollege.ac.in/about-us/igac/institutional-distinctiveness/

#### 8. Future Plans of Actions for Next Academic Year

1) To increase and upgrade the use of ICT in teaching learning process. 2) To encourage the departments to organized seminars funded by college. 3) To strengthen the dept. of the Physical Education of the College. 4) To expedite the automation process of the College Library. 5) To purchase more Research Books and Journals in the library. 6) To make the students aware of Career Counselling Programmes. 7) To celebrate the Golden Jubilee of the College with active participation from all the stakeholders of the college. 8) To create more space for students. 9) To extend better canteen facilities to this students of the College. 10) To solve out the grievances of students through providing speedy redressal. 11) To encourage the faculties to be engaged in research works. 12) To encourage the faculties to participate in OP and RC. 13) To promote and environment of Games Sports within the campus. 14) To expedite the process of CAS promotions of the teachers and that of the promotional benefits of the Nonteaching staff. 15) To expedite online activities in the college and to create an environment in this regard.