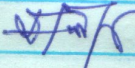



Signature of the members of the Library-sub committee members held on 13.11.2022 at 2.15 p.m in the office of the principal.

1. 
2. Sunita Pradhan
3. Tarun Santar
4. Samya Synder Mahato
5. Mamraj Khatun
6. Parthiv Pradhan
7. Tanmay kr Sirs.
8. ~~13/11/22~~ 13/11/22
9. Shrutya Yadav
10. Aloy Chand Biswas (ICAC, Co-ordinator)
11.  13/11/22
12. Shilpi Sree Giri
13. Naminita Hazra
14. Ranita Das
15. Surja Kanta Mahapatra

Proceeding of the meeting of the Library Sub-committee held on 13.11.2022 at 2.15 p.m. in the office of the principal.

Principal Dr. Tanili, chairman of the meeting of the library Sub-committee took the chair.

Item No. 1 :- To read and confirm the proceedings of the last meeting
The proceeding of the last meeting are read & confirm.

Item no. 2 :- Fixation of library caution money for Ph.D scholar. Fixation of the duration of issuing library card & clearance.

As per the decision of the Library Sub-committee members the library caution money for Ph.D scholars has been fixed/determined at Rs. 500/-.

It is also decided that the Library membership cards have to be issued within one month through a Library Notice. Along with this it is mentioned that that the Library clearances have to be given to the users Semester wise and before ^{issuing} the marksheet issue.

Item No. 3 :- Proposal for organising an Orientation Programme.

To ~~prop~~ promote the ^{library} awareness to the library users it is decided by the members of the Library Sub-committee that an "Library Orientation Programme for library usages and Services" in collaboration with IQAC will be held on 6th Jan, 2023 by the College Library.

The motive of this programme is to aware the new students mainly the 1st and 3rd semester students and new faculties of the College about the college library & its services.

Item No. 4 :- Proposal for providing new computers to the Library.

As many of our computers are not working properly it is decided by the members of the Library Sub-committee that a request to submit a requisition regarding the needs of computer to Dr. Sunil Kr. Yadav, Dept of Commerce.

Item No. 5 :- Proposal for purchasing new Books.
As per the decision taken by the members of the library sub committee, all the departments have to submit their list of books to the librarians.

The amount for purchasing books are allotted as follows:

For all Honours Subject = ~~Rs~~ 10,000/-

2) Pass Subject = Rs. 5,000/-

3) B.VOC Subject -

① Theatre & Studies = 5,000/-

② Software development = 5,000/-

4) Ph.D. Scholar - 15,000/-

5) Post Graduate subject -

Bengali (PG) = 15,000/-

Zoology (PG) = 15,000/-

So the departmental-wise allotment of the amount is as follows:-

① Bengali (UG) = Rs. 10,000/-	Beng (Pass) - 5,000/-
② Bengali (PG) = Rs. 15,000/-	Eng (Pass) - 5,000/-
③ English = Rs. 10,000/-	Sanskrit (U) = 5,000/-
④ Sanskrit = Rs. 10,000/-	History (U) = 5,000/-
⑤ History = Rs. 10,000/-	Philosophy (U) = 5,000/-
⑥ Philosophy = Rs. 10,000/-	Pol. Sci (U) = 5,000/-
⑦ Pol. science = Rs. 10,000/-	Chemistry (U) = 5,000/-
⑧ Chemistry = Rs. 10,000/-	Physics (U) = 5,000/-
⑨ Physics = Rs. 10,000/-	Botany (U) = 5,000/-
⑩ Botany = Rs. 10,000/-	Maths (U) = 5,000/-
⑪ Maths = Rs. 10,000/-	Nutrition (U) = 5,000/-
⑫ Nutrition = Rs. 10,000/-	Geography (U) = 5,000/-
⑬ Geography = Rs. 10,000/-	Zoology (U) = 5,000/-
⑭ Zoology (UG) = Rs. 10,000/-	Theatre Studies = 5,000/-
⑮ Zoology (PG) = Rs. 15,000/-	(B.VOC) Software devt = 5,000/-
⑯ Ph.D. Scholar = Rs. 25,000/-	(B.VOC)

Music = Rs 5000/-
ENVS = Rs 5,000/-
Physical Education = Rs 5,000/-

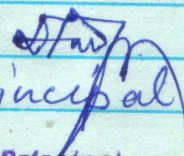
Item No. 6 :- Proposal for sliding windows for the Stack Rooms.

As there is no fund, therefore the decision taken by the members of the Library Sub-committee, that no work will be done at this moment regarding the same.

Item No. 7 :- Proposal for purchasing New chair tables for the Students Reading Room.

As per the ~~dec~~ decision taken by the members of the Library Sub-committee, after visiting the library, Principal Sir (Dr. Dipak Kumar Tamili) will decide it whether it is required or not.

As there is no other items of business the meeting terminates with ~~the~~ votes of thanks to the chair.


Principal

Principal,
EGRA S. S. B. COLLEGE
Egra, Purba Medinipur.