

# **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **EGRA SARADA-SHASHI BHUSAN COLLEGE**

(Reaccredited by NAAC with – 'B' Grade with a CGPA of 2.32)

P.O.–Egra ❖ Dist. – Purba Medinipur (West Bengal) ❖ Pin – 721429.

Chairperson : **Dr. Dipak Kumar Tamili** (Principal)

Co-ordinator : **Dr. Aloy Chand Biswas** (Deptt. of English)

Web site - [www.egrassbcollege.net](http://www.egrassbcollege.net) : E-mail – [iqacegrassbcollege@gmail.com](mailto:iqacegrassbcollege@gmail.com)

Ref. No. 18-21

Date : 07.10.2021.

An extract of the

Proceedings of the meeting of IQAC of Egra S. S. B. College held at **12.30 p.m.** on **07.10.2021** in the room of IQAC of the College.

### **Members Present :**

- |                            |                             |
|----------------------------|-----------------------------|
| 1. Dr. Dipak Kumar Tamili. | 8. Mr. Nirmalendu Pradhan.  |
| 2. Dr. Aloy Chand Biswas.  | 9. Mr. Debidas Tripathy.    |
| 3. Prof. Maniklal Pati.    | 10. Mr. Goutam Kumar Nanda. |
| 4. Dr. Sudipta Ghorai      |                             |
| 5. Dr. Dipak Bisai.        |                             |
| 6. Prof. Mamtaj Khatun.    |                             |
| 7. Dr. Sravasti Roy.       |                             |

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Dr. Dipak Kumar Tamili, the Chairman of IQAC of the College took the chair in the meeting.

At the very beginning of the meeting the chairman along with other members of IQAC present in the meeting expresses deep sorrow for the sad demise of Prof. Koushik Jana, Dept. of Bengali of our college who breathed his last prematurely on 27.09.2021. It is reported in the meeting that a meeting of condolences in his regard has been duly held on 01.10.2021 in the College to pay our homage to the departed soul of Prof. Koushik Jana.

**Agenda - 1:** To read and confirm the proceedings of the last meeting.

**Resolution:** The Proceedings of the last meeting held on 12.08.2021 are read and confirmed except two matters raised by two members present in the meeting.

- Prof. S. Roy, raises the matter regarding bringing back the project papers of the Dept. of Bengali from the examiners, so that she can go on with the earlier decision of IQAC to publish a book with ISBN on those papers. The chairman says to her to contact with P.G. Co-ordinator of her Dept. in this regard.
- IQAC Co-ordinator wants to know from the chairman if the college authority has taken any final decision regarding honorariums and Travelling Allowances of IQAC Co-ordinator and other expenses for the office of IQAC of the College as proposed by IQAC to the College authority in its last meeting.

The chairman states that no such final decision is taken in the last G.B. meeting of the college and the matter has been referred to the finance subcommittee of the college to discuss over.

**Agenda – 2 :** To prepare and submit AQAR of 2020-2021 within due date.

**Resolution :** It is decided in the meeting that AQAR for 2020-2021 is to be submitted within 31<sup>st</sup> December, 2021 as fixed up HEI, NAAC.

Be it resolved that all the conveners of the NAAC Sub-Committees be provided with hard copies and soft copies of AQAR format, so that they can fill up the same with requisite data and submit those to IQAC within 15<sup>th</sup> November, 2021.



**Agenda – 3 :** To report about submission of AQAR of 2019-2020 and its due approval by NAAC.

**Resolution :** The Co-ordinator, IQAC reports in the meeting that AQAR of 2019-2020 has been duly submitted to NAAC on 31.08.2021 and the same has been duly approved by NAAC.

**Agenda – 4 :** To recommend proposals to the College authority for quality enhancement.

**Resolution :** After a long discussion in this regard, be it resolved that the following list of recommendations be forwarded to the college authority for taking necessary actions for internal quality assurance of the college –

- i. Actions of the College authority should be taken in conformity with the recommendations of IQAC.
- ii. More books for the college library are to be purchased.
- iii. Long absence of the following members of IQAC in its meetings are to be taken into consideration –
  - a. Administrative Officer -Divisional Manager, WBSEDCL, Egra.
  - b. Member of Local Society – Mr. Sankar Bera, Ex-Chairman of Egra Municipality,
  - c. Industrialist – Mr. Premananda Pramanik,
  - d. Guardians' Representative – Mr. Sukumar Khatua.
- iv. To organize some relief works to the nearby flood affected areas of the college.

The Principal reports at this point that due to shortage of fund, the college cannot provide any fund for conducting relief works in this regard.
- v. The nodal officer for COVID Vaccination Programme at our College be requested to take initiatives to organize more such camps for our college students after holding the first camp on 04.10.2021 successfully. (No. of students Vaccinated in the first camp – 613)
- vi. At last one ICT-based Classroom should be set up on urgent basis for each department of the Humanities.
- vii. Sub-Committees like cultural Sub-Committee, Sexual Harassment Cell (Internal Complaint Committee), Anti Ragging Cell, Grievance Redressal Cell are to be re-formed by the newly constituted Governing Body.
- viii. Healthy and hygienic conditions of the College hostels are to be improved.
- ix. Initiatives are to be taken for preparing a project proposal to establish an STI Hub under the directives of the Govt. of India at our college.

**Agenda – 5 :** To discuss over the Principal's report regarding Teachers – Students meet in the College.

**Resolution :** The Principal reports in the meeting that the Governing Body of the College has suggested to organize Teachers – Students meet in the College at the earliest.

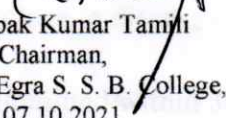
Be it resolved that such initiatives be taken after the completion of the Durga Puja festival in our state.

**Agenda – 6 :** Misc.

**Resolution :** There is no agenda under Misc. category for today's meeting.

Having no other agenda, the meeting comes to an end with vote of thanks to the chair.

Chairman of the Meeting.

  
Dr. Dipak Kumar Tamli  
Chairman,  
IQAC, Egra S. S. B. College,  
07.10.2021

**Chairperson**  
Internal Quality Assurance Cell  
Egra Sarada Shashibhusan College  
Egra, Purba Medinipur, W.B.  
PIN-721425

Principal