

INTERNAL QUALITY ASSURANCE CELL (IQAC)

EGRA SARADA-SHASHI BHUSAN COLLEGE

(Reaccredited by NAAC with – 'B' Grade with a CGPA of 2.32)

P.O.–Egra ❖ Dist. – Purba Medinipur (West Bengal) ❖ Pin – 721429.

Chairperson : **Dr. Dipak Kumar Tamili** (Principal)

Co-ordinator : **Dr. Aloy Chand Biswas** (Deptt. of English)

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Ref. No. 16-21

Date : 17.04.2021.

An extract of the

Proceedings of the meeting of IQAC of Egra S. S. B. College held at 1.00p.m. on 17.04.2021 in the chamber of IQAC of the college.

: Members Present :

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| 1. Dr. Dipak Kumar Tamili (Chairperson) | 7. Dr. Dipak Bisai |
| 2. Dr. Janesh Ranjan Bhattacharya | 8. Prof. Bimal Narayan Nanda |
| 3. Dr. Sudipta Ghosh | 9. Prof. Maniklal Pati |
| 4. Prof. Mamta Khatun | 10. Dr. Sravasti Roy |
| 5. Dr. Aloy Chand Biswas (Co-ordinator) | 11. Mr. Nirmalendu Pradhan |
| 6. Mr. Debidas Tripathy | 12. Mr. Goutam Nanda |

Dr. Dipak Kumar Tamili, Chairperson of IQAC took the chair in the meeting.

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Agenda : 01 : To read and confirm the proceedings of the last meeting.

Resolution : The proceedings of the last meeting held on 11.02.2021 are read and confirmed.

It is reported in the meeting all the data for AQAR 2019-2020 are not yet collected. The Principal points out that steps be taken to drive away all the backlogs in this regard.

Agenda : 02 : The Dept. of Bengali (UG and PG) and the Dept. of B.Voc (Theatre Studies) organized a workshop-cum-seminar on "Natyakarmashala O Tar Proyog" on 10/04/2021. The JDPI, Dept. of Higher Education, Govt. of W.B. Dr. Dipankar Sen remained present in the Workshop-cum-Seminar. A theatre group named 'Bheemrati' from Kolkata presented their performance in the workshop. IQAC members also did their best to make the workshop a grand success.

Agenda : 03 : To recommend proposals to the college authority for quality enhancement.

Resolution : Be it resolved in the meeting that the following list of recommendations be forwarded to the college authority for taking all necessary steps –

List of recommendations –

- To set up more smart class / ICT based class rooms.
- To allot at least one class room with ICT facilities for each Dept. of the Humanities Group.
- To allot an office room for the Women's Cell of the college.
- To publish a book on project works submitted by the students of Bengali (PG).
- To set up a plagiarism checker in the college library.
- To offer a second scope to the Dept.s for holding seminars/workshops on virtual mode.

Agenda : 04 : To report about data collection for both AQAR and SSR.

Resolution : It is reported by Prof. Maniklal Pati who was entrusted with the duty to collect data from various stakeholders of the college for preparation of AQAR 2019-2020, that data are yet to be collected from the college library, Alumni and the College office.

Data collection for preparation of SSR has not been possible yet due to suspension of normal activities of the college for a prolonged period on account of the pandemic COVID-19 and for the State Assembly Election – 2021 in West Bengal.

It is proposed in the meeting that regular meetings of the NAAC-Sub-Committees of the college be resumed at the earliest. It is decided at least one meeting for each of the Sub-Committees will be held by 30th April, 2021.

To expedite the process of NAAC preparation, it is decided in the meeting that Prof. Atanu Manna, Dept. of Computer Application (B.Voc.) is included in the list of members for NAAC Sub-Committee, Criterion – V and Prof. Sujit Das, Dept. of Mathematics be included in the list of members for the NAAC Sub-Committee, Criterion – VII.

Agenda 5 : Reporting form the Principal regarding various issues related to academic matters.

Resolution : The Principal reports in the meeting some issues related to academic matters of the college

- i. A translation cell is opened in the college.
- ii. A meeting of the Library Sub-Committees will be held on 20.04.2021 to discuss about the progress of the library to face NAAC inspection.
- iii. The Principal proposes to open PG course in English, Botany and Geography.

But Prof. A. C. Biswas, the Co-ordinator of IQAC points out that with shortage of teaching staff (Two full-time teachers for each of the departments) in those departments, it will be quite impossible to run PG courses in those departments smoothly and qualitatively. Since, our mission is to cater quality education, so the proposal should be reconsidered. He also points out the matter should be discussed in those departments and the opinions of those departments should be taken into consideration in this regard.

Agenda 6 : Misc. – 1. To submit bills and vouchers of the Dept.s

Resolution : In absence of the accountant of the college, all bills and vouchers are to be submitted to the bursar of the college at present.

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Having no other agenda, the meeting comes to an end with vote of thanks to the chair.


S/D - Dr. Dipak Kr. Tamili,
Chairperson,
IQAC, Egra S. S. B. College,
17.04.2021.

 **Chairperson**
Internal Quality Assurance Cell
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