

**Phone : 03220-244073 (Chairperson's Office)**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**EGRA SARADA-SHASHI BHUSAN COLLEGE**

(Reaccredited by NAAC with – 'B' Grade with a CGPA of 2.32)

P.O.–Egra ❖ Dist. – Purba Medinipur (West Bengal) ❖ Pin – 721429.

**Chairperson : Dr. Dipak Kumar Tamili (Principal)**

**Co-ordinator : Dr. Aloy Chand Biswas (Deptt. of English)**

**Web site - [www.egrassbcollege.net](http://www.egrassbcollege.net) : E-mail – [iqacegrassbcollege@gmail.com](mailto:iqacegrassbcollege@gmail.com)**

*Ref. No. 11-20*

*Date : 17.01.2020.*

An extract of the

Proceedings of the meeting of IQAC of Egra S. S. B. College held at **2.00p.m.** on **17.01.2020** in the room of IQAC of the College.

**Members Present :**

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|------------------------------------|-------------------------------|
| 1. Mr. Samares Das.                | 8. Mr. Debidas Tripathy.      |
| 2. Dr. Dipak Kumar Tamili.         | 9. Prof. Bimal Narayan Nanda. |
| 3. Dr. Sravasti Roy.               | 10. Dr. Dipak Bisai.          |
| 4. Dr. Pabitra Kumar Mishra.       | 11. Dr. Sudipta Ghorai        |
| 5. Mr. Nirmalendu Pradhan.         | 12. Dr. Chayan Ranjit.        |
| 6. Dr. Aloy Chand Biswas.          | 13. Prof. Maniklal Pati.      |
| 7. Dr. Janesh Ranjan Bhattacharya. | 14. Goutam Kumar Nanda.       |

Dr. Dipak Kumar Tamili, Chairperson of IQAC took the chair in the meeting.

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**Agenda : 01 :** To read and confirm the proceedings of the meeting held on 20.11.2019.

**Resolution :** The proceedings of the meeting of IQAC held on 20.11.2019 are read and confirmed. The authority is requested to take steps for speedy implementation of the proposals taken in the last meeting which are yet to be implemented.

**Agenda : 02 and 03 :** To discuss about steps to be taken to face NAAC inspection within validity period.

**Resolution :** To expedite the process of data uploading and data furnishing for SSR of the college, the following steps be taken as discussed in presence of the President and the Secretary of the Governing Body of the College –

- i. Contact Nos. and Email ID of all the students be checked up.
- ii. Mentoring System is to be developed.
- iii. Computer-training programme for office staff be arranged.
- iv. Cultural competitions on Quiz, Debates, Ex-tempos be arranged.
- v. Proposal for setting up Rainwater Harvesting in the college be re-submitted to S.D.O. Egra for forwarding it to AI, Tamluk for financial and technical support as the earlier proposal submitted in this regard can no longer be traced out.
- vi. Services of two data-entry operators be hired for typing SSR and the profiles of the Departments of the College.
- vii. A working committee consisting of the members – Secretary, Teachers' Council, Prof. J. R. Bhattacharya, Prof. Bimal Narayan Nanda, Prof. R.P. Roy, Prof. S. Ghorai and Prof. Mamtaj Khatun is formed to assist and monitor the preparation of SSR of the College.
- viii. Steps be taken for speedy automation of the library.
- ix. Two Cricket Matches – one between the teaching and the non-teaching staff of the college, the other between the students and the teaching and the non-teaching staff of the college be arranged to enhance the teachers – students rapport within the college.

**Agenda : 03 :** To discuss about IQAC-activities of the College.

**Resolution :** After the last meeting of IQAC on 20.11.2019, IQAC organizes a seminar-cum-workshop on "Renewable Energy : Challenges and Opportunities" on 17.12.2019 in which 90 (ninety) participants consisting of students and faculties. The seminar-cum-workshop emphasizes on procurement/production of renewable energy discarding too much dependence on conventional energies like electricity under active guidance of IQAC AQARs of 2014-2015, 2015-2016, 2016-2017 and 2017-2018 are duly submitted to NAAC through HEI Portal. NSS Units of the college observed World's AIDS Day on 01.12.2019 in a befitting manner with

130 participants. A rally with a mission of AIDS Awareness in the adjacent areas of the college is organized and a seminar is also held in the college in this regard. NSS Units of the college also observe National Youth Day on 12.10.2020 with participation of 108 volunteers along with students and teaching non-teaching staff of the college.

**Agenda 5 :Misc.:** To discuss about some critical issues regarding Teaching-Learning-Evaluation process of the College.

**Resolution:** Be it resolved in the meeting that some fruitful steps are to be taken to make the entire Teaching-Learning-Evaluation process of the college more attractive and meaningful. The steps as proposed in the meeting ---

- i. To find out innovative methods for teaching and learning.
- ii. To introduce interdisciplinary teaching among the Departments.
- iii. To make agreements with nearby HEIs for faculty exchange and students exchange throughout the academic year.
- iv. To start periodic evaluation of rate of success of the teaching-learning process prevalent in the college.
- v. To introduce some short-term courses within college in form of certificate course/programmed.

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Having no other agenda, the meeting comes to an end with vote of thanks to the chair.

**S/D - Dr. Dipak Kr. Tamili,  
Chairperson,  
IQAC, Egra S. S. B. College,  
17.01.2020.**