

Phone : 03220-244073 (Chairperson's Office)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

EGRA SARADA-SHASHI BHUSAN COLLEGE

(Reaccredited by NAAC with – 'B' Grade with a CGPA of 2.32)

P.O.–Egra ❖ Dist. – Purba Medinipur (West Bengal) ❖ Pin – 721429.

Chairperson : Dr. Dipak Kumar Tamili (Principal)

Co-ordinator : Dr. Aloy Chand Biswas (Deptt. of English)

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Ref. No. 09-19

Date : 21.06.2019.

An extract of the
Proceedings of the meeting of IQAC of Egra S. S. B. College held at **2.00 p.m.** on **21.06.2019** in the room of IQAC of the College.

Members Present :

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| 1. Dr. Dipak Kumar Tamili. | 8. Mr. Nirmalendu Pradhan. |
| 2. Dr. Sudipta Ghoari. | 9. Dr. Nirmal Kumar Hazra. |
| 3. Prof. Sravasti Roy. | 10. Dr. Chayan Ranjit. |
| 4. Prof. Debashish Saha. | 11. Mr. Sukumar Khatua. |
| 5. Dr. Aloy Chand Biswas. | 12. Dr. Kakali Singha. |
| 6. Prof. Rudra Prasad Roy. | |
| 7. Dr. Sutanu Mahapatra. | |

Dr. Dipak Kuamr Tamili, Chairperson of IQAC took the chair in the meeting.

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Agenda : 01 : To read and confirm the proceedings of the last meeting.

Resolution : The proceedings of the last meeting of IQAC dated 15.03.2019 are read and confirmed with a request to the principal of the college to take steps for implementing the recommendations of IQAC which are yet to be implemented.

Agenda : 02 : To report about the workshops organized by IQAC on CAS- promotion and NAAC- preparations on 01.06.2019.

Resolution : It is reported in the meeting that a workshop on “CAS-Promotion” and “Preparations to Face NAAC-Inspection” is held at the college on 01.06.2019 under direct supervision and management of IQAC of the college. Fund is provided by the college. The JDPI, Govt. of West Bengal, Dr. Tushar Kanti Ghara attends the workshop as resource person. Teaching and non-teaching staff of our college as well as more than twenty five faculties and principals representing nearly twenty colleges under Vidyasagar University, Kolkata University, Sidho Kanho Birsha University participated in the workshop. The workshop turns into a grand success with its interactive sessions supplying answers to all the queries of the participants regarding the two burning topics in present times for the higher educational institutions of West Bengal.

Be it resolved that the suggestions of the JDPI, Deptt. of Higher Education, Govt. of West Bengal which are stated in the workshop will be followed by our institution to prepare our college for NAAC-inspection for 3rd Cycle and for CAS-promotion of the teachers of the college.

Agenda : 03 : To recommended proposals to the college authority for quality enhancement in various academic sides of the college at the beginning of the new academic session 2019-2020.

Resolution : With the new academic session in the offing, be it resolved that for quality enhancement in the college, both in academic and infrastructural sides ,the following list of recommendations will be submitted to the college authority for due consideration and taking necessary actions in this regard.

List of recommendations :

- a) To take initiatives for creation of new teaching and non-teaching posts for the college.
- b) To take steps for CAS-promotion of some of the teaching staff whose promotions lying due by this time.
- c) To take steps for revamping of the body of IQAC due to non-availability of some of the existing members on various occasions.
- d) To take steps for providing at least two separate class rooms and one office room for each of the departments of Humanities in the college.
- e) To take steps for adequate tree-plantation in the college campus.
- f) To take steps for community development programmes.
- g) To take steps for setting up ground water recharge system in the campus.
- h) To take steps to install rain-gauge in the college campus.
- i) To take steps for smooth outlet of excess rain-water from the campus during monsoon.
- j) To take steps for setting up solar energy system in the campus as eco-friendly and less costly electric consumption system.

Agenda : 04 : To discuss about revamping different sub-committees related to NAAC-activities to expedite the process of preparations to face NAAC-inspection.

Resolution : To expedite the process of preparations to face NAAC-inspection, seven sub-committees are formed in the meeting of the Principal of the college with the teaching staff dated 06.06.2019. The teaching and the non-teaching staff of the college are the members of such sub-committees. The members of the following sub-committees are requested to work actively and enthusiastically to complete the process of preparations of AQAR and SSR of the college.

1) Sub-Committee – Criterion – I, Curricular Aspects

- a. Dr. J. R. Bhattacharya – Convener
- b. Dr. Shilpishree Giri – Member
- c. Mrs. Naminita Hazra (Librarian) – Member
- d. Prof. Tarapada Mishra – Member
- e. Prof. Bikash Mondal – Member
- f. Prof. Sourav Bose – Member
- g. Prof. Anita Paria – Member
- h. Prof. Gopal Ghosh – Member
- i. Prof. Mamata Maity – Member
- j. Mr. Debidas Tripathy (H.C.) – Member
- k. Mr. Ashok Panda – Member
- l. Mr. Salil Tripathy - Member

2) Sub-Committee – Criterion – II, Teaching-Learning and Evaluation

- a. Dr. Dipak Bisai – Convener
- b. Prof. Debojyoti Pradhan – Member
- c. Prof. Maniklal Pati – Member
- d. Prof. Debiprasad Jana – Member
- e. Prof. Panchanan Panda – Member
- f. Prof. Biswajit Pradhan – Member
- g. Prof. Lipika Mondal – Member
- h. Prof. Arun Kumar Das – Member
- i. Prof. Chandan Das Adhikary – Member
- j. Mrs. Subhra Singha Das
- k. Mr. Basanta Jana – Member
- l. Mr. Sankar Das – Member

3) Sub-Committee – Criterion – III, Research, Innovations and Extension

- a. Dr. Sudipta Ghorai – Convener
- b. Prof. Mamtaj Khatun – Member
- c. Dr. Pradip Mondal – Member
- d. Prof. Gourgopal Kar – Member
- e. Dr. Kritiranjana Sahoo – Member
- f. Prof. Swapan Kumar Maity – Member
- g. Prof. Rajkumar Samanta – Member
- h. Prof. Manik Mondal – Member
- i. Mr. Gopal Nayak – Member
- j. Mr. Sanjay Jana – Member
- k. Mr. Falguni Kotal – Member
- l. Mr. Tapan Shit - Member

4) Sub-Committee – Criterion – IV, Infrastructure and Learning Resources

- a. Dr. Rudra Prasad Roy – Convener
- b. Prof. Bimal Narayan Nanda – Member
- c. Dr. Chayan Ranjit – Member
- d. Prof. Soutik Das Mahapatra – Member
- e. Prof. Swapan Kumar Mishra – Member
- f. Prof. Srikrishna Paul – Member
- g. Prof. Prasenjit Maity – Member
- h. Prof. Ajit Sahoo – Member
- i. Mr. Goutam Kumar Nanda – Member
- j. Mr. Surja Kanta Mahapatra – Member
- k. Mr. Amitabha Senapati - Member
- l. Mr. Shibu Asti – Member

5) Sub-Committee – Criterion – V, Students Support and Progression

- a. Dr. Sravasti Roy – Convener
- b. Dr. Nirmal Kuamr Hazra – Member
- c. Dr. Bablu Samanta – Member
- d. Prof. Prasenjit Murmu – Member
- e. Prof. Kousik Jana – Member
- f. Prof. Pritilata Maity – Member
- g. Prof. Malay Barik – Member
- h. Prof. Sougata Sahoo – Member
- i. Mr. Tapaslal Das - Member
- j. Mr. Tarak Chandra Patra – Member
- k. Mr. Gopal Ojha – Member
- l. Mrs. Mousumi Manna – Member
- m. Mr. Meghnad Pandit – Member

6) Sub-Committee – Criterion – VI, Governance, Leadership and Management

- a. Prof. Debashish Saha – Convener
- b. Prof. Sunil Yadav – Member
- c. Prof. Pathik Pradhan – Member
- d. Prof. Tanmoy Singh – Member

- e. Prof. Jaydev Jana – Member
- f. Prof. Debasish Maity – Member
- g. Prof. Goutam Acharya – Member
- h. Prof. Sisir Maity – Member
- i. Prof. Sanchita Nayak – Member
- j. Mr. Asoke Sahoo – Member
- k. Mr. Uday Sankar Paul – Member
- l. Mr. Satya Chakraborty - Member

7) Sub-Committee – Criterion – VII, Institutional Values and Best Practices

- a. Dr. Kakali Shigha - Convener
- b. Prof. Santanu Dalai – Member
- c. Prof. Moumita Das - – Member
- d. Prof. Sambhu Rana – Member
- e. Prof. Soumen Manik – Member
- f. Prof. Antara Bhattacharya – Member
- g. Prof. Sumitra Sau – Member
- h. Prof. Monimala Giri – Member
- i. Mr. Tufan Tripathy – Member
- j. Mr. Biswarup Jana – Member
- k. Mr. Subrata Das – Member
- l. Mr. Monoranjana Bera – Member

Agenda : Misc. : To discuss about Principal's views regarding the preparations of NAAC-Inspection for 3rd cycle.

Resolution : The Principal states in the meeting that our college is lagging far behind to take all initiatives to face NAAC-Inspection for 3rd cycle. Therefore he requests all the teaching and the non-teaching staff of the college to come forward actively to take all initiatives to prepare the college for facing 3rd cycle of NAAC-Inspection in 2020.

Be it resolved that all steps be taken in this regard.

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Having no other agenda, the meeting comes to an end with vote of thanks to the chair.

**Chairperson,
IQAC, Egra S. S. B. College,
21.06.2019.**