



## Certificate Course on Creative Writing

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### Egra Sarada Shashi Bhusan College Egra, Purba Medinipur Department of English

#### Report on

#### Certificate Course on Creative Writing

#### Details of the Course at a glance

- ❖ Title of the Course: *Certificate Course on Creative Writing*
- ❖ Nature of the Course: *Theory & Practical Classes*
- ❖ Total Marks: 50
- ❖ Total Contact Hours: *32 hours*
- ❖ Opening of Registration Process: 28.03.22
- ❖ Closing of Registration process: 02.04.22
- ❖ Mode of Registration: *Offline*
- ❖ Date of Commencement of the Course: *05.47.2022*
- ❖ Date of Completion of the Course: *17.04.2022*
- ❖ Duration of the Course: *10 days*
- ❖ Total Number of Students Enrolled: *100*
- ❖ Registration Fees: *Nil*

#### Syllabus Framework

Course Type	Course Title	Th	Pa	Total
Certificate Course	Certificate on Creative Writing	40	10	50

#### Unit 1: Introduction to the Writing Process:

- Introduction to the Conventions of Creative and Academic
- The Art and Craft of Writing
- Modes of creative Writing

#### Unit 2: Writing in one's own words:

- Summarizing and Paraphrasing
- Diary writing, Essay writing, Story Writing
- Script Writing, Preparing for Publication

#### Unit 3: Technical Writing:

- Formal and informal writings
- Reports, letters, memorandum, notices, agenda, minutes
- Common errors to be avoided.

#### Unit 4: Writing Skills:

- Selection of topic
- Developmental, transitional and concluding paragraphs
- Descriptive, narrative, expository and argumentative writing.



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### Course Objectives:

1. To enhance the writing skills of the students.
2. To enable the students to make use of Basic English sentence patterns and improve their understanding of grammar.
3. To enhance the proficiency of students in English so that they can face different situations with ease.
4. To enable the students to meet the requirements of jobs and careers in international market.

### Course Outcomes:

1. The fear of students about writing in English will be reduced.
2. The students will be able to make use of English sentence patterns and their understanding of the parts of speech and grammar will be enhanced.
3. The students will be able to write correctly in English.
4. The students will be able to meet the requirements of jobs and careers.

### Faculty Details

Course Coordinator	Designation	Dept.
Mr. PathikPradhan	Assistant Professor & HOD	English

Sl. No.	Name of Faculty	Designation	Dept.
1.	Mr. PathikPradhan	Assistant Professor & HOD	English
2.	Dr. Aloy Chand Biswas	Associate Professor	English
3.	Mr. Debi Prasad Jana	SACT-II	English
4.	Mr. SougataSahoo	SACT-I	English

### Syllabus Distribution

Certificate Course on Creative Writing			
Unit	Course Contents	Topic	Name of Teacher



## Certificate Course on Creative Writing

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Unit-1	<b>Introduction to the Writing Process</b>	<ul style="list-style-type: none"> <li>• Introduction to the Conventions of Creative and Academic</li> <li>• The Art and Craft of Writing</li> <li>• Modes of creative Writing</li> </ul>	Mr. PathikPradhan (PP)
Unit-2	<b>Writing in one's own words</b>	<ul style="list-style-type: none"> <li>• Summarizing and Paraphrasing</li> <li>• Diary writing, Essay writing, Story Writing</li> <li>• Script Writing, Preparing for Publication</li> </ul>	Dr. Aloy Chand Biswas (ACB)
Unit-3	<b>Technical Writing</b>	<ul style="list-style-type: none"> <li>• Formal and informal writings</li> <li>• Reports, letters, memorandum, notices, agenda, minutes</li> <li>• Common errors to be avoided.</li> </ul>	Mr. Debi Prasad Jana (DPJ)
Unit-4	<b>Writing Skills</b>	<ul style="list-style-type: none"> <li>• Selection of topic</li> <li>• Developmental, transitional and concluding paragraphs</li> <li>• Descriptive, narrative, expository and argumentative writing.</li> </ul>	Mr. SougataSahoo (SSH)

### Routine

Date	Time				
	09:15-10:15	10:15-11:15	01:15-02:15	03:15-04:15	04:15-05:15
05.04.22	ACB/19	ACB/19	-	PP/SMH	PP/SMH
06.04.22	SSH/19	ACB/19	-	SSH/SMH	ACB/SMH
07.04.22	ACB/19	ACB/19	-	PP/SMH	SSH/09
08.04.22	DPJ/19	SSH/19	-	-	SSH/19
09.04.22	DPJ/09	DPJ/09	PP/19	-	-
11.04.22	PP/19	-	-	SSH/SMH	DPJ/SMH
12.04.22	ACB/19	ACB/19	-	PP/SMH	PP/SMH
13.04.22	DPJ/19	DPJ/19	-	SSH/SMH	SSH/SMH
16.04.22	DPJ/09	DPJ/09	PP/19	-	-

### Class Allotment

Sl. No.	Name of Teacher	Classes Allotted		Classes Taken		Total
		Th	Pa	Th	Pa	
1.	Mr. PathikPradhan	06	02	06	02	08
2.	Dr. Aloy Chand Biswas	06	02	06	02	08



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President : Mr. Tarun Kumar Maity, M.L.A., W.B.

Principal : Dr. Dipak Kumar Tamili.

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## Certificate Course on Creative Writing

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### EGRA SARADA SHASHI REGISTER OF ATTENDANCE

### BHUSAN COLLEGE OF STUDENTS

Subject Certificate Course on Creative Writing Part         

Sl. No.	Roll No.	Name of the Student	Date and Signature													
			1	2	3	4	5	6	7	8	9	10	11	12	13	14
26.	242	Pratiksha Roy	1	2	3	4	5	6	7	8	9	10	11	12	13	14
27.	1595	Priya Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
28.	1772	Sangita Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
29.	270	Sanjita Pal	1	2	3	4	5	6	7	8	9	10	11	12	13	14
30.	235	Sajani Patra	1	2	3	4	5	6	7	8	9	10	11	12	13	14
31.	117	Susmita Samal	1	2	3	4	5	6	7	8	9	10	11	12	13	14
32.	118	Swagata Nanda	1	2	3	4	5	6	7	8	9	10	11	12	13	14
33.	115	Susmal Maity	1	2	3	4	5	6	7	8	9	10	11	12	13	14
34.	99	Tanushree Maity	1	2	3	4	5	6	7	8	9	10	11	12	13	14
35.	383	Tanushri Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
36.	251	Toisha Toripathy	1	2	3	4	5	6	7	8	9	10	11	12	13	14
37.	1775	Akash Bera	1	2	3	4	5	6	7	8	9	10	11	12	13	14
38.	108	Amit Jana	1	2	3	4	5	6	7	8	9	10	11	12	13	14
39.	180	Anindam Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
40.	293	Arnab Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
41.	339	Aranta Bera	1	2	3	4	5	6	7	8	9	10	11	12	13	14
42.	217	Biswanjit Maity	1	2	3	4	5	6	7	8	9	10	11	12	13	14
43.	258	Rabin Bera	1	2	3	4	5	6	7	8	9	10	11	12	13	14
44.	236	Rajesh Maity	1	2	3	4	5	6	7	8	9	10	11	12	13	14
45.	488	Saman Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
46.	310	Tarun Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
47.	519	Moumita Sahoo	1	2	3	4	5	6	7	8	9	10	11	12	13	14
48.	129	Sajani Bera	1	2	3	4	5	6	7	8	9	10	11	12	13	14
49.	309	Supriya Rana	1	2	3	4	5	6	7	8	9	10	11	12	13	14
50.	207	Susmita Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14

For the Month of 5/4/22 - 17/4/22 Of 2021-22

Sl. No.	Roll No.	Name of the Student	1	2	3	4	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27

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Subject Certificate Course on Creative Writing Part .....

Sl. No.	Roll No.	Name of the Student	Date and Signature													
			1	2	3	4	5	6	7	8	9	10	11	12		
51.	1652	Sumita Jana	1	2	3	4	5	6	7	8	9	10	11	12	13	14
52.	213	Tripiti Silit	1	2	3	4	5	6	7	8	9	10	11	12	13	14
53.	120	Gurupada Bisai	1	2	3	4	5	6	7	8	9	10	11	12	13	14
54	284	Niladri Bera	1	2	3	4	5	6	7	8	9	10	11	12	13	14
55.	1530	Sagar Jana	1	2	3	4	5	6	7	8	9	10	11	12	13	14
56	486	Apurba Bar	1	2	3	4	5	6	7	8	9	10	11	12	13	14
57	527	Arpita Khatun	1	2	3	4	5	6	7	8	9	10	11	12	13	14
58.	290	Debarshi Jana	1	2	3	4	5	6	7	8	9	10	11	12	13	14
59.	133	Pabitra Dhara	1	2	3	4	5	6	7	8	9	10	11	12	13	14
60.	286	Raju Panigrahy	1	2	3	4	5	6	7	8	9	10	11	12	13	14
61.	354	Ranjan Mandal	1	2	3	4	5	6	7	8	9	10	11	12	13	14
62.	470	Sirita Bera	1	2	3	4	5	6	7	8	9	10	11	12	13	14
63.	1690	Soumen Patra	1	2	3	4	5	6	7	8	9	10	11	12	13	14
64	1736	Manju Rout	1	2	3	4	5	6	7	8	9	10	11	12	13	14
65.	142	Srikant Mandal	1	2	3	4	5	6	7	8	9	10	11	12	13	14
66	349	Anima Patra	1	2	3	4	5	6	7	8	9	10	11	12	13	14
67.	155	Anurupi Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
68.	291	Arpita Jana	1	2	3	4	5	6	7	8	9	10	11	12	13	14
69.	230	Ranita Bar	1	2	3	4	5	6	7	8	9	10	11	12	13	14
70	247	Sonali Ghosal	1	2	3	4	5	6	7	8	9	10	11	12	13	14
71.	284	Anindita Bisai	1	2	3	4	5	6	7	8	9	10	11	12	13	14
72.	306	Anima Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
73	346	Astami Sahoo	1	2	3	4	5	6	7	8	9	10	11	12	13	14
74	152	Oraby Maity	1	2	3	4	5	6	7	8	9	10	11	12	13	14
75	60	Bipasha Bala	1	2	3	4	5	6	7	8	9	10	11	12	13	14

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For the Month of 5/4/22 - 17/4/22 ..... Cf 20 22-24

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56	486	Apurba Bar	1	2	3	4	5	6	7	8	9	10	11	12	13	14
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63.	1690	Soumen Patra	1	2	3	4	5	6	7	8	9	10	11	12	13	14
64	1736	Manju Rout	1	2	3	4	5	6	7	8	9	10	11	12	13	14
65.	142	Srikant Mandal	1	2	3	4	5	6	7	8	9	10	11	12	13	14
66	349	Anima Patra	1	2	3	4	5	6	7	8	9	10	11	12	13	14
67.	155	Anurupi Das	1	2	3	4	5	6	7	8	9	10	11	12	13	14
68.	291	Arpita Jana	1	2	3	4	5	6	7	8	9	10	11	12	13	14
69.	230	Ranita Bar	1	2	3	4	5	6	7	8	9	10	11	12	13	14
70	247	Sonali Ghosal	1	2	3	4	5	6	7	8	9	10	11	12	13	14
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### Photographs



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HOD & Coordinator  
Dept. of English  
**HEAD**  
Dept. of English  
Egra S. S. B. College  
Egra, Purba Medinipur



*Dipak Kumar Tamili*  
Principal  
Dept. of English  
**Principal**  
Egra S.S.B. College  
Egra, Purba Medinipur