

**ESTD.**: 1968

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Post – Egra: Dist – Purba Medinipur (West Bengal): Pin – 721429.

President: Mr. Tarun Kumar Maity, M.L.A., W.B.

Principal: Dr. Dipak Kumar Tamili.

**3.**: 03220-244073, Website - www.egrassbcollege.ac.in : E-mail - info@egrassbcollege.ac.in

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## EGRA SARADA SHASHI BHUSAN COLLEGE

(Reaccredited by NAAC with - 'B' Grade with a CGPA of 2.32)
P.O.+P.S. - Egra, Dist. – Purba Medinipur, West Bengal, Pin - 721429

College Website: www.egrassbcollege.ac.in
College E-mail: info@egrassbcollege.ac.in

College Phone No.: 03220-244073/245557

Departmental E-mail(s):

geographydept12345@gmail.com geography@egrassbcollege.ac.in egrassbgeodept@gmail.com

Departmental Phone No.: 03220-245110



REPORT ON

#### SIX-MONTH CERTIFICATE COURSE ON AMIN SURVEY

Organized by Department of Geography Egra S.S.B. College, Egra, Purba Medinipur, Pin-721429

- Title of the Course: Amin Survey
- Nature of the Course: Theory & Practical Classes
- Total Contact Hours: 300 hours
- Total Credits: 5
- Opening of registration process: 2<sup>nd</sup> January, 2023
- Closing of Registration Process: 19<sup>th</sup> January 2023
- Mode of Registration: Offline
- Date for Commencement of the Course: 20th January 2023
- Closing date of the course: 30<sup>th</sup> June 2023
- Duration: 6 Months
- Total No of Students Enrolled: 20 Students
- Registration Fees: Nil

Course Coordinator:

Dr. Dipak Bisai, Associate Professor, Dept. of Geography, Egra SSB College

Internal Faculty/Surveyor/Expert involved:

Mr. Prosenjit Murmu, Assistant Professor & Head, Dept. of Geography, Egra SSB College

Mr. Srikrishna Paul, SACT-II, Dept. of Geography, Egra SSB College

Mr. Soutik Kr. Das Mahapatra, SACT-II, Dept. of Geography, Egra SSB College

Mr. Ranjit Jana, SACT-II, Dept. of Geography, Egra SSB College

Mr. Debasish Das Mahapatra, SACT-I, Dept. of Geography, Egra SSB College

External Faculty/Surveyor/Expert involved:

Mr. Ramkrishna Bera, Surveyor





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#### **Objectives of the Course:**

- Offering a Certificate in Amin Survey Course that equips students with basic knowledge and skills in surveying techniques.
- 2. Preparing them for entry level positions as surveying assistant or Amin.
- Ensuring that our Amin Survey tanning remains up to date with practical based quality of the participants.
- 4. Supporting students in their professional development by providing them with resources guidance and opportunity as surveyor.

#### **Outcome of the Course:**

Surveying is the means of determining the relative position of points and the relative distances for geographical space. It is very important in the field of Civil Engineering. We can find uses of surveying in all civil engineering projects. The objectives of surveying may vary depending on the type of project. After the completion of the course, the participants get knowledge and confidence to do the survey work in practical field. All internal faculty and one external guest faculty had entirely emphasis on this matter and our students are quite confident for this work. Any candidate can put their professional carrier by this supports.



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LICRA SHEELIJATED TO VIDYANAGAR UNIVERSITY.

LICRA SHASHI BHUSAN COLLEGE TO VIDYANAGAR UNIVERSITY.

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P.O. + P.S. - EGRA, DIST. - PURBA MEDINIPUR, PIN -721429, WEST BENGAL

REACCREDITED BY NAAC WITH 'B' GRADE WITH A CGPA OF 2.32

DRAFT SYLLABUS FOR

CERTIFICATE COURSE IN AMIN SURVEY

(A VENTURE OF SKILL DEVELOPMENT)

ORGANIZE BY

DEPARTMENT OF GEOGRAPHY



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| Course Name     | AMIN SURVEY   |  |  |  |  |
|-----------------|---|--|--|--|--|
| Occupation      | Bhumi Sahayak / Junior Amin / Amin (Apprentice)   |  |  |  |  |
| Job Description | Cadastral survey of a village using required survey instruments.  |  |  |  |  |
|                 | 2. Boundary demarcation of plots applying land department procedures.   |  |  |  |  |
|                 | 3. Survey of a proposed industrial site using Theodolite or other survey instruments.   |  |  |  |  |
|                 | 4. Conducting project work on land acquisition of a proposed road/industrial project.   |  |  |  |  |
|                 | <ol> <li>Supervision of any construction or renovation work of Municipality / Corporation<br/>/ Panchayat at execution stage (specifically project consists boundary demarcation,<br/>land acquisition if any etc.)</li> </ol>  |  |  |  |  |
|                 | 6. Preparation of contour of an area using leveling instruments.  |  |  |  |  |
|                 | 7. To acquired knowledge on different official work related to land acquisition or<br>boundary demarcation or cadastral survey in which land rules, regulation, land laws<br>and conventional procedure of cadastral survey follows under state government<br>land department |  |  |  |  |
| Trainees' Entry | Class 8 Pass + ITI (2 yrs.) with 2 years' experience, OR Class 10 Pass + ITI (1Yr) after  |  |  |  |  |
| Qualification   | class 10 with 1 year experience, OR Class 10 Pass + ITI (2 yrs.) after class 10, OR Class 10 Pass with 2 years' experience, OR Class 10 Pass and pursing continuous regular schooling, OR 3 years diploma after class 10 or Class 12 Pass with 6 months experience.           |  |  |  |  |

#### **Structure of Course:**

| Module | Outcome  | Theory | Practical | Total  |
|--------|--|--------|-----------|--------|
| No.    |  | (Hrs.) | (Hrs.)    | (Hrs.) |
| 1      | Describe the responsibility of an AMIN   | 15     | 20        | 35     |
|        | Perform Basic Technical Drafting Work, Conduct Leveling using dumpy level, leveling staff etc. | 20     | 50        | 70     |
| 3      | Measure distance by Chain & Tapes, Conduct closed Traverse survey with chain & Compass.        | 20     | 50        | 70     |
| 4      | Perform Basic Surveying work.  | 20     | 50        | 70     |
| 1      | Demonstrate Land Surveys (Revenue Survey) – area<br>Measurement.                               | 25     | 50        | 75     |
|        | Total  | 100    | 220       | 320    |



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#### **SYLLABUS**

#### Module No. 1: AMIN

Outcomes: Describe the responsibility of an AMIN

#### **Theory Content:**

- 1.1. Introduction/Definition,
- 1.2. Responsibility of an AMIN,
- 1.3. Introduction to Mouza Map.
- 1.4. Agency under an AMIN recruited,
- 1.5. AMIN as Entrepreneur.

#### **Practical Content:**

- Study of various rules and regulations related to Land Survey (cadastral survey) of various Govt. agencies.
- 2. Study of Mouza Map.

#### Module No. 2: Basic Technical Drafting Work

Outcomes: Perform Basic Technical Drafting Work

## **Theory Content:**

- 2.1 Drawing Instruments,
- 2.2 Types of line.
- 2.3 Scale-plane and diagonal scale, R.F,
- 2.4 Geometrical construction (Polygon),
- 2.5 Orthographic projection plan, elevation, side view of any object or structure.
- 2.6 Symbols used in Amin survey.

#### **Practical Content:**

- 1. Scale; Types of scale used in civil engineering drafting work.
- 2. R.F
- 3. Conversion of plot length into actual length in the field.
- 4. Draw plan, elevation, side view and sectional view of civil engineering objects.
- 5. Draw different symbols used in Amin survey



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#### Module No. 3: Measurement of Distance

Outcomes: Measure distance by Chain & Tapes

#### **Theory Content:**

- 3.1 Direct measurement: Pacing, odometer, chaining.
- 3.2 Instruments for measuring distance: General concept of metric surveying chain, Gunter's chain, Revenue chain, Engineers' chain
- 3.3 Tapes- General concept of different Tapes i.e., Cloth or linen tape, metric woven metallic tape, metric steel tape, invar tape, synthetic tapes etc.
- 3.4 Instruments for marking station: General concept of pegs, ranging rods, offset rod, laths whites, plumb bob etc.
- 3.5 Ranging out survey lines- Procedure of direct and indirect ranging using ranging rod and line ranger.
- 3.6 Chaining a line
- 3.7 Errors in length due to incorrect chaining.
- 3.8 Electronic distance measurement (EDM).

#### **Practical Content:**

- Demonstration of instruments for direct measurement like, odometer, chains, Electronic Measuring Wheels, Digital Tape Measures etc.
- 2. Demonstration and use of ranging rod, arrow, pegs, Cloth or linen tape, metric woven metallic tape, metric steel tape, invar tape, synthetic tapes etc.
- 3. Chaining a line by chain and tape.
- 4. Handling of electronic instruments for measuring distance.

#### Module No. 4: Basic Surveying

Outcomes: Perform Basic Surveying work.

#### **Theory Content:**

- 4.1. Definition of plane Surveying,
- 4.2. Classification of Surveying based on 1) nature of field: land surveys, marine or navigation surveys (only definition), astronomical surveys (only definition) 2) methods employed 3) instrument use,
- 4.3. **Sub-division of land surveys:** Topographical surveys, Cadastral surveys, City surveys and Engineering surveys,



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- 4.4. Sub division of engineering survey: Reconnaissance surveys, preliminary surveys, and location surveys.
- 4.5. Methods of locating a point: Rectangular coordinates, Polar coordinates. control point.
- 4.6. Measurements: Linear and Angular measurements,
- 4.7. Units of measurement- Basic units of length, Basic units of area, Basic units of volume, conversion of basic units.
- 4.8. Working of the surveyor: Field work, office work, care and adjustments of instruments
- 4.9. Principles of chain and compass surveying
  - i) Instruments for setting out right angles: Setting right angle by tape.
  - ii) Classification of traverse: closed traverse, open traverse.
  - iii) The prismatic compass; method of using prismatic compass. Surveyor compass
  - iv) Bearings of lines; true meridians; magnetic meridian; arbitrary meridian; designation of baring (WCB, RB); fore bearing, back bearing; calculation of included angle; local attraction;
  - v) Traversing with the chain and compass.
  - vi) Plotting of traverse.

#### **Practical Content:**

- 1. Identification of different type of instruments and accessories used in field surveying.
- 2. Storage of all the instruments and tools related to Surveying.
- 3. Maintenance of all the instruments and tools related to surveying.

#### Module No. 5: Land Surveys (Revenue Surveys)

Outcomes: Demonstrate Land Surveys (Revenue Survey) - area measurement.

#### **Theory Content:**

- 5.1 Objective of land surveys
- 5.2 preliminary principle of land surveys.
- 5.3 Name of Government agency conducting land surveys.
- 5.4 Definition of cadastral survey.
- 5.5 Purpose/aim/use/objective of cadastral survey.



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- 5.6 Terms related to Cadastral Survey- Quadrilateral, Shikmi line, Partal Line, Goda, Chanda, Dhai, Khaka, Thoka line, Trijunction Pillar, Alamat Khatian, Khanapuri, Bhujarat, J.L Number, RS Map, C.S Map, L.R Map, Parcha.
- 5.7 General principles of measurement of an area of regular and irregular boundary
  - i) Using instruments (Acre Comb, Planimeter, Digital Planimeter etc.)
  - ii) Mathematical calculation (division into squares, the mid-ordinate rule, the average ordinate rule, the trapezoidal rule and Simpson's rule.)
- 5.8 Balancing of error in area measurement. (Ground measurement and Sheet measurement)
- 5.9 Definition and Objective of traverse.
- 5.10 Classification of traverse: closed, open traverse
- 5.11 Methods of traverse based on instrument use: (A) By Chain and compass, (B) By theodolite.
- 5.12 : Field work: Reconnaissance; marking stations; reference sketches; running survey lines.
- 5.13 Cross staff survey:
  - Objective;
  - General principles: i) right angled triangle method ii) trapezoid method.
  - instrument: i) Cross staff ii) chain / tape iii) ranging rods iv) plumb bob v) Peg vi) arrow
  - offsets

#### **Practical Content:**

- 1. Conducting Cadastral Survey of a small area.
- 2. Finding area of a plot from Mouza map using Acre Comb, Planimeter, Digital Planimeter and Mathematical relations.
- 3. Balancing of error in area measurement.





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#### List of Tools, Equipment & materials needed for 20 Trainees:

#### A. Essential

|    |   | Number      |  |
|----|---|-------------|--|
| 1  | Metric Chain (20m and 30m)                  | 2 no's each |  |
| 2  | Engineering Chain                           | 1           |  |
| 3  | Gunter Chain                                | 2           |  |
| 4  | Tape (5m, 15m, 30m)                         | 5 no's each |  |
| 5  | Cross staff                                 | 5           |  |
| 6  | Prismatic Compass                           | 5           |  |
| 7  | Auto Level with accessories                 | 5           |  |
| 8  | Dumpy Level with accessories                | 2           |  |
| 8  | Levelling Staff                             | 5           |  |
| 9  | Transit Vernier Theodolite with accessories | 5           |  |
| 10 | Acre comb                                   | 5           |  |
| 11 | Planimeter                                  | 5           |  |
| 12 | Ranging Rod                                 | 10          |  |
| 13 | Wooden mallet                               | 5           |  |
| 14 | Wooden peg                                  | 50          |  |
| 15 | Arrow                                       | 20          |  |
| 16 | Sample Cadastral Map                        | 1           |  |
| 17 | Offset rod                                  | 5           |  |
| 18 | Optical square                              | 5           |  |
| 19 | Leaser distance measure                     | 3           |  |

#### B. Desirable

| Sl. No | Instrument / Equipment                  | Number |  |  |
|--------|---|--------|--|--|
| 1      | Digital Theodolite with all accessories | 1 set  |  |  |
| 2      | Digital Planimeter                      | 1      |  |  |
| 3      | Total Station with all accessories      | 1 set  |  |  |



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## DEPARTMENT OF GEOGRAPHY

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College Phone No.: 03220-244073/245557

Departmental €-mail(s): geographydept12345@gmail.com geography@egrassbcollege.ac.in egrassbgeodept@gmail.com Departmental Phone No.: 03220-245110



## CERTIFICATE COURSE: AMIN SURVEY SYLLABUS DISTRIBUTION

| Sl. No. | Faculty                  | Allotment |  |  |
|---------|--------------------------|-----------|--|--|
| 1       | Dr. Dipak Bisai          | Module: 4 |  |  |
| 2       | Mr. Prosenjit Murmu      | Module: 2 |  |  |
| 3       | Mr. Srikrishna Paul      | Module: 3 |  |  |
| 4       | Mr. Soutik Das Mahapatra | Module: 1 |  |  |
| 5       | Mr. Ramkrishna Bera      | Module: 5 |  |  |

Course-Co-Ordinator

Estd - 1968

H.O.D.

H.O.D.

Dept. of Geography
Egra S.S.B. College



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**a** - 03220-244073 / 245557 : Fax - 03220245867.

#### Class Schedule for

#### Six-Month Certificate Course in Amin Survey

(January 2023 - June 2023)

| Day       | Time   |  |  |
|-----------|--|--|--|
| Tuesday   | 2.15 pm - 5.15 pm                            |  |  |
| Wednesday | 2.15 pm - 5.15 pm                            |  |  |
| Thursday  | 2.15 pm – 5.15 pm                            |  |  |
| Friday    | 2.15 pm – 5.15 pm<br>rsday 2.15 pm – 5.15 pm |  |  |

#### Faculty

Dr. Dipak Bisai, Associate Professor & Course-Coordinator

Mr. Prosenjit Murmu, Assistant Professor & Head

Mr. Srikrishna Paul, State Aided College Teacher

Mr. Soutik Kr. Das Mahapatra, State Aided College Teacher

Mrs. Sharmita Ghorai, State Aided College Teacher

Note: The class schedule is inevitably subject to change.

Estd - 1968

Principal
EGRA S. S. B. COLLEGE
P. O : Egra, Purba Medinipu



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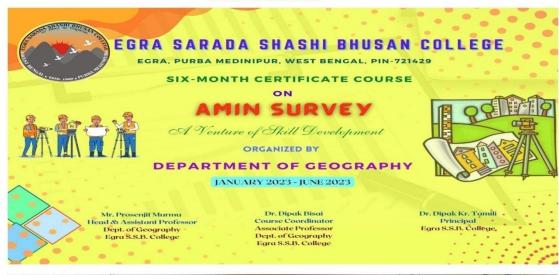
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**Fig: Certificate Distribution Ceremony** 





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# EGRA SARADA SHASIII BHUSAN COLLEGE DEPARTMENT OF GEOGRAPHY SIX-MONTH CERTIFICATE COURSE IN AMIN SURVEY (JANUARY 23-JUNE-23) LIST OF PARTICIPANTS

| Sl.<br>No. | Name                    | Gender | Date of<br>Birth | Father's<br>Name             | Mother's<br>Name       | Aadhaar No.    | Email Address                  | Mobile No. |
|------------|-------------------------|--------|------------------|------------------------------|------------------------|----------------|--------------------------------|------------|
| 1          | Pritish Nayak           | Male   | 29-05-2002       | Pratul Kumar<br>Navak        | Lina Nayak             | 258932115182   | npritish79@gmail.com           | 7602176528 |
| 2          | Syeda Jasmin<br>Parveen | Female | 04-09-2002       | Syed Jahed Ali               | Nagma Bibi             | 450850765667   | jasminjahed@gmail.com          | 6297490210 |
| 3          | Prabir Das              | Male   | 09-11-2002       | Ashutosh Das                 | Bharati Das            | 395866219449   | das001104@gmail.com            | 8927087616 |
| 4          | Subham Chanda           | Male   | 01-04-2000       | Sanjib Chanda                | Kabita Chanda          | 8473-2344-5483 | chandasubham191099@gmail.com   | 8145052623 |
| 5          | Shreya Mishra           | Female | 11-09-2002       | Ranjit Mishra                | Puspanjali<br>Mishra   | 8168 4125 8247 | shreyamishra721429@gmail.com   | 8926292783 |
| 6          | Soumyadip<br>Pradhan    | Male   | 07-09-2003       | Srimanta<br>Pradhan          | Mousumi<br>Pradhan     | 752614158000   | pradhandip222@gmail.com        | 7477591724 |
| 7          | Mamata Das              | Female | 02-05-2003       | Nabakumar<br>Das             | Lata Das               | 411667416647   | mamatadas994583@gmail.com      | 7076369107 |
| 8          | Biswajit Barik          | Male   | 21-11-2001       | Gopal Barik                  | Anjali Barik           | 468313626627   | nakulbarik9@gmail.com          | 6295583161 |
| 9          | Megha Pradhan           | Female | 28-05-2004       | Srikanta<br>Pradhan          | Pritilata<br>Pradhan   | 382222130512   | meghapradhan6660@gmail.com     | 8710078114 |
| 10         | Aparna Pahari           | Female | 15-08-2001       | Satyabrata<br>Pahari         | Ranjita Pahari         | 679448968758   | aparnapahari5@gmail.com        | 9002153056 |
| 11         | Atasi Das               | Female | 18-12-2004       | Tapas Das                    | Tapasi Das             | 236281400369   | tapasdasba7@gmail.com          | 9733100959 |
| 12         | Priyanka Rakshit        | Female | 28-06-2002       | Rajendra<br>Rakshit          | Purnima<br>Rakshit     | 311331875465   | priyankarakshit065@gmail.com   | 9547424964 |
| 13         | Saheli Das              | Female | 23-11-2002       | Ashis Das                    | Snigdha Das            | 5571 2427 7174 | sahelidas1823@gmail.com        | 9609658834 |
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| 17         | Swapan Kumar<br>Maity   | Male   | 25-09-1978       | Late-<br>Tarakeswar<br>Maity | Basanti Maity          | 455660812415   | swapan.maity8@gmail.com        | 8967279989 |

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