

Egra Sarada Shashai Bhusan College

Action Taken Report – IQAC

2021-2022

Decisions / Recommendations Made	Actions Taken
1. To allot at least one class room with ICT facilities for each of the departments of Humanities group.	1. ICT tools and instruments are already purchased. But electrical works are not yet completed in those rooms.
2. To offers scope to the departments which have not yet organized any seminar / workshop or undertaken any educational excursion, to do so at the earliest.	2. The Dept. of Botany has organized two days workshops on “Bacterial Fertilizer and Vermicompost” on 18.04.2022 and 19.04.2022 65 participants took part in the workshop. The Dept. of English has undertaken an educational excursion on 02.05.2022 with 65 participants. The excursion is undertaken in collaboration with the Dept. of Commerce and that of B. Voc.
3. To organize training programmes for staff / teachers / students of the college.	3. The college library has already organized an “Orientation Programme for Library Usage and Services” in collaboration with IQAC for staff and students of the college on 19.04.2022 and 20.04.2022 in which 106 students and 15 staff participated on day-1 and 75 students and 8 staff on day-2. Dept. of B. Voc. and that of Computer Science in collaboration with IQAC organized one day staff orientation programme on College Automation on 31.03.2022. 92 participants participated in the training programme.
4. To undertake more extensive activities / community development programmes.	4. ECO Club of the college in collaboration with IQAC organized an awareness programme on “Cyclone Awareness and Bio-Diversity conservation” in Rampur Primary School near Digha on 22.04.2022. In this programme 60 students, 5 Teaching and Non-teaching staff and 10 guardians participated.
5. To consider the matter of introducing honorarium for IQAC Co-ordinator and	5. Decision taken to sanction Rs. 500/- per month as honorarium for IQAC Co-ordinator of the College. For other expenses of IQAC daily activities, bills



allotment of contingency funds for IQAC activities.	and vouchers are to be submitted to the college office and funds be allotted accordingly.
6. To introduce more Certificate / Diploma courses in the college.	6. Already two certificate courses are introduced in the college one on 'Mushroom Cultivation' and another on 'Vermi-composting'. Attempts are on to introduce more certificate courses in the college as early as possible.
7. To consider the matter related to long absence of some of the IQAC members in the meetings of the body.	7. No action is taken so far in this regard by the college authority.
8. To consider the matter related to Re-constitution of the sub committees of the college like Cultural Sub-Committee, Sexual Harassment Cell, Anti Ragging Cell and Grievance Redressal Cell.	8. The Governing Body of the college has duly formed all those cells for the college.
9. To publish a book on the project works submitted by the students of the Dept. of the Bengali (PG).	9. The teachers of the concerned department are advised to submit a concrete written proposal to the college authority in this regard.


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