

INTERNAL QUALITY ASSURANCE CELL (IQAC)

EGRA SARADA-SHASHI BHUSAN COLLEGE

(Reaccredited by NAAC with – 'B' Grade with a CGPA of 2.32)

P.O.–Egra ❖ Dist. – Purba Medinipur (West Bengal) ❖ Pin – 721429.

Chairperson : *Dr. Dipak Kumar Tamili* (Principal)

Co-ordinator : *Dr. Aloy Chand Biswas* (Deptt. of English)

Website - www.egrassbcollege.ac.in : E-mail – iqacegrassbcollege@gmail.com

Ref. No. 06-18

Date : 20.09.2018.

An extract of the

Proceedings of the meeting of IQAC of Egra S. S. B. College held at **12.00 p.m.** on **20.09.2018** in the room of IQAC of the College.

Members Present :

1. Dr. Dipak Kumar Tamili.
2. Dr. Sudipta Ghoari.
3. Prof. Sravasti Roy.
4. Mrs. Naminita Hazra(Special Invitee).
5. Dr. Aloy Chand Biswas.
6. Prof. Rudra Prasad Roy.
7. Mr. Tufan Tripathy.
8. Dr. Janesh Ranjan Bhattacharya.
9. Prof. Debashish Saha.

Dr. Dipak Kuamr Tamili, Chairperson of IQAC took the chair in the meeting.

.....
Agenda : 01 : To read and confirm the proceedings of the last meeting.

Resolution : The proceedings of the last meeting held on 04.04.2018 are read and confirmed.

Agenda : 02 : To review the status of execution of the recommendations made to the college authority so far by IQAC.

Resolution : As reported by the Principal, the executive head of the college authority, the status of the recommendations made so far to the college authority is as follows –

In reference to meeting of IQAC bearing no. 01/17, dated 23.03.2017

- i. Steps are taken to set up While Board / Green Board in a few class rooms, but they are not done in most of the classes.
- ii. No research committee is formed so far in the college.
- iii. Budgetary provision for research in the college annual budget is not yet made.
- iv. The Governing Body of the college has formed a Cultural Sub-Committee under Prof. Indrani Majhi (Shit) as convenor of the said committee.
- v. The Principal reports that all necessary papers regarding creation of teaching and nonteaching posts of the college have been sent to the competent authority of the State for necessary action.
- vi. Steps are taken to hold a book-fair in the college campus in collaboration with the local book-fair committee but no positive-response has been got from the said committee so far.

In reference to meeting of IQAC bearing no. 02/17, dated 11.05.2017

- i. The Governing Body of the college has resolved to take strict actions regarding students' attendance in classes.
- ii. Most of the departments of the college have collected feedback from the students during 2017-2018.
- iii. Due steps are taken to facilitate the process of CAS promotion of a good number of teaching faculties of the college.
- iv. Though the decision regarding compulsory library membership for all Hons. students of the college is taken by the Governing body of the College, it has not been implemented so far.
- v. ICT-based classroom facilities are not get extended to most of the Depts. of the College.

In reference to meeting of IQAC bearing no. 03/17, dated 07.09.2017

- i. Only a single electric-bell has been set up so far in the administrative block of the College so far.
- ii. Parents' feedback has not been collected by all the Depts. of the College during the session 2017-2018.
- iii. No steps are so far taken for career-counselling in the college, except the Deptt. of commerce which has arranged one or two such programme during the academic year.
- iv. Two MOUs are signed so far by the college as it is reported by the Principal. One with Shakespeare Society of Eastern India for 'Theatre Studies' and another with 'Microtek' for the course 'Software Development'.
- v. Monetary assistance has been extended to different Deptts. of the College for holding seminars/special lectures.
- vi. Steps are taken to include tutorial classes in the normal class routine of the college.

In reference to meeting of IQAC bearing no. 04/18, dated 10.02.2018

- i. It has been decided that from the next financial year a separate provision in the annual budget will be done to promote artistic talents of the college.
- ii. No steps are so far taken to form and strengthen the anti-ragging committee of the college.
- iii. Introduction of coaching for PG-entrance examination under Vidyasagar University is not introduced.
- iv. No steps are taken so far to set up English Language Lab.
- v. No steps are taken so far to form the college alumni.

In reference to meeting of IQAC bearing no. 05/18, dated 04.04.2018

- i. No steps are taken so far for holding the workshop for betel-cultivators of the locality.
- ii. It has been decided that there will be budgetary provision for campus facilities in the college annual budget.
- iii. The Principal reports that it has been decided in the G.B. meeting to set up ICT-facilities in the meeting hall of the newly built up administrative building.
- iv. Two vocational courses like 'Software Development' and 'Theatre Studies' are introduced in the college from 2018-2019. Steps to start professional courses like fishery, management, MSW etc. are not yet taken.

.....

Having no other agenda, the meeting comes to an end with vote of thanks to the chair.

**Chairperson,
IQAC, Egra S. S. B. College,
20.09.2018.**